



**Official handbook 2023/2024**

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# THE SOUTH WALES FOOTBALL ASSOCIATION

(Affiliated to The Football Association of Wales Ltd.)

Founded 1890

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**President:** Mrs. D. WILLIAMS, 18 Glyn Bedw, Llanbradach, Caerphilly CF83 8PE (2004) Tel: 029 2088 0498

**Deputy President:** Mr. R. WILLIAMS, 3, Coopers Lane, Cowbridge CF71 7TX (2017) Tel: 07800 829187

## **Life Vice Presidents:**

R. Davies, 46 Springwood, Llanedeyrn, Cardiff CF23 6UB (2004) Tel: 029 2073 3251

W.E.Davies, 52b Dinas Road, Tonypany CF40 1JQ (1988) Tel: 01443 687865

A.Jones, 28 Brynheulog Street, Merthyr Tydfil (1990) CF47 9UY

A. J. E. Phillips BEM, 4 Heol Penderyn, Brackla, Bridgend CF31 2EA (1980) Tel: 01656 656434

L. Smith-Phillips, 38 Maesycloed Road, Heath, Cardiff CF14 4HQ (1989)

## **Life Members (21 years on Council)**

Mr. M.Adams, 24 Ty Crywn, Church Village, Pontypridd CF38 2HX (2000) Tel 07512 739662

W.E.Davies, 52b Dinas Road, Tonypany CF40 1JQ (1988) Tel: 01443 687865

A.Jones, 28 Brynheulog Street, Merthyr Tydfil (1990) CF47 9UY

A. J. E. Phillips, 4 Heol Penderyn, Brackla, Bridgend CF31 2EA (1980) Tel: 01656 656434

L. Smith-Phillips, 38 Maesycloed Road, Heath, Cardiff CF14 4HQ (1989)

(N.B. The Life Vice-Presidents and Life Members listed above have full voting power at all General and Council meetings.)

## **Hon. General Secretary:**

Mr. G. N. Buckingham, 86 Duffryn Y Coed, Church Village, Pontypridd CF38 1PQ (2008)

Tel: 01443 218746 Email: [secretary@southwalesfa.co.uk](mailto:secretary@southwalesfa.co.uk)

## **Assistant Hon, Secretary (Discipline):**

Mr. D. G. King, 42 St Pauls Road, Port Talbot SA12 6PG (2012) Tel: 01639 896420

Email [discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk)

## **Assistant Hon, Secretary (Competitions):**

Mrs. E. Taylor, 1 Merlin Place, Barry, Vale of Glamorgan CF63 1RJ (2008) Tel: 07813 006730

Email: [admin@southwalesfa.co.uk](mailto:admin@southwalesfa.co.uk)

## **Hon. Assistant Secretary (Finance):**

Mrs. Lydia Shide, 4 Greenmeadow Gardens, Pendwyallt Road, Whitchurch, Cardiff CF14 7EH

(2017) Tel: 07779 318266 Email: [treasurer@southwalesfa.co.uk](mailto:treasurer@southwalesfa.co.uk)

## **Hon. Referees' Officer:**

Mr. R. Burgum, 38 Ysbryd Y Coed, Penyfai, Bridgend CF31 4GF (2021) Tel: 07944 629408

Email: [referees@southwalesfa.co.uk](mailto:referees@southwalesfa.co.uk)

**Hon. Assistant Referees' Officer:**

Mr. P Fisher, 35, The Mews, Port Talbot, SA12 6DP Tel: 07986 317279 Email: [refereetraining@southwalesfa.co.uk](mailto:refereetraining@southwalesfa.co.uk)

**Hon. Safeguarding Officers:**

Mr. P. Williams, 1 Maen Gilfach, Trelewis, Merthyr Tydfil CF46 6BG (2011) Tel: 07774 003600  
Mr. G. Kite, 44 Cwrt Nant y Felin, Caerphilly CF83 1TP (2020) Tel: 07772 808702  
Email: [safeguarding@southwalesfa.co.uk](mailto:safeguarding@southwalesfa.co.uk)

**The South Wales Youth League Representative:**

Mrs. E. Farley, 30 Hirst Crescent, Fairwater, Cardiff CF5 3LH (2017) Tel: 07581 430510 Email: [southwalesyouthleaguesec@outlook.com](mailto:southwalesyouthleaguesec@outlook.com)

**The South Wales Women's & Girls' League Representative:**

Mrs. G. Powell, 19 Coronation Terr., Porth, Rhondda Cynon Taff CF39 9YH (2008) Tel: 07519 910228  
Email: [swwglsec@gmail.com](mailto:swwglsec@gmail.com)

**The South Wales Referees' Association Representative:**

Mr. G. Wallen, 13 Tythegston Close, Nottage, Porthcawl CF36 3HJ (2007) Tel: 01656 771618

**The FAW Football Development Manager:**

Mr. Luke Williams, c/o Football Association of Wales, Hensol, Pontyclun CF72 8JY  
Tel: 07811 256612 Email: [lwilliams@faw.cymru](mailto:lwilliams@faw.cymru)

**Representative from the Welsh Schools' FA:**

TBA

**Representative to the Football Association of Wales:**

Nominated by the Association - Mr. G. Buckingham

Elected by clubs : Mr. P. Sweet, 13 Nant y Dall Avenue, Rhydyfelin, Pontypridd CF37 5LE (01443 406808)

**Auditors:**

Clifton House Partnership, Clifton House, Four Elms Road, Cardiff CF24 1LE

**Legal Advisors:**

Hugh James Solicitors, 2 Central Square, Cardiff CF10 1FS

### **Councillors:**

Mrs. S. BERRY, 46 Pwllgyarth Street, Kenfig Hill, Bridgend CF33 6ES (2016) 01656 741946  
Mr. G. ELLIOTT, 94 Tallis Street, Cwmparc, Treorchy, RCT CF42 6LY (2015) Tel: 07449 535985

Mr. D. GILLINGHAM, 31 West Terrace, Penarth CF64 2TX (2013) 029 2030 0283  
Mr. G. GIROLAMI, 33 Clos Nant Gaswg, Pontprennau, Cardiff CF23 8NB (2007) 029 2073 6059  
Mr. S.HOLT 51, Parc Nant Celyn, Efail Isaf, Pontypridd CF38 1AJ (2023) 07742 646054  
Mr. T LEWIS, 28 Hilltop Close, Baglan, Port Talbot. SA12 8YA (2022). Tel: 07773 778215  
Mr. P SWEENEY 44 Hazelmead, Brynmenyn, Bridgend CF32 9AQ (2023). Tel 07776 018787  
Mr. D SWEET 18 Briar Way, Hirwaun, Aberdare CF44 9PW (2023)  
Mr. P.THOMAS, 17 Alfred Street, Penydarren, Merthyr Tydfil CF47 9SX (2019) 07908 103200

### **Junior League Representatives:**

Mr. M. RONAN, 31 Andrews Close, Heolgerrig, Merthyr Tydfil CF48 1SS (2022) 07771 97928  
Ms. M MITCHELL, 110 West Park Drive, Porthcawl, Bridgend CF36 3RN (2023) 07989 964014

### **Members of Sub-Committees:**

Note - Holders of the following Officer posts are entitled to attend all sub-committee meetings: President, Deputy President, Hon. General Secretary, Hon. Assistant Secretary (Finance), Hon. Assistant Secretary (Discipline), Hon. Assistant Secretary (Competitions)

### **Additional Committee Members:**

**Board of Directors** – Mr. G. Elliott, Mr. R Davies, Mr. P Sweet, Mr. A. J. E. Phillips (Company Secretary)

**Football (Pyramid)** - Mr. G. Elliott, Mr. G. Girolami, Mr. A. Jones, Mr. A.J. E. Phillips, Mr. S Holt, Mr. D Sweet

**Football (Non-Pyramid)** - Mrs. S. Berry, Mr. D Gillingham, Mrs. G. Powell, Mr. P. Sweeney

**Referees** - Mr. R. Burgum, Mr. D. Gillingham, Mr. P.Sweet, Mr. G. Wallen, Mr. T Lewis, Mr. M Adams,

**Youth & Junior** – Mr. M. Ronan, Mrs. E. Farley, Mr. G. Kite, Mrs. G. Powell, Ms. M Mitchell. Mr. P. Williams, Mr. L Williams, Mr. T Lewis, Mr. R. Davies

**Rules** - Mrs. S. Berry, Mr. P Sweeney, Mr. P. Thomas, Mr. M Ronan, Mr. D Sweet, Mr. G Girolami

**Disciplinary Commission Chairs** - Mr. R. Davies, Mr. G. Elliott, Mr. A. J. E. Phillips, Mrs. A.D. Williams

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**CLUBS ARE REQUESTED NOT TO CONTACT ASSOCIATION OFFICIALS  
AFTER 9 pm ON A WEEKDAY OR ON SUNDAY EXCEPT IN CASES OF EMERGENCY**

# PAST OFFICERS OF THE ASSOCIATION

## President:

COLONEL MORGAN LINDSAY, C.B. (1890-1922)  
Mr. GEO. WILLIAMS (1922-1938)  
Mr. GEO. MERCER (1938-1944)  
Dr. A. BROWNLEE (1945-1951)  
Mr. E. J. MORGAN (1951-1960)  
Mr. S. TUDBALL (1960-1968)  
Mr. T.W. PUGSLEY (1968-1978)  
Mr. J. E. BOUGHTON (1978-1984)  
Mr. E. M. DANTER (1984-1987)  
Mr. A. J. THOMAS (1987-1990)  
Mr. B. R. MARTIN (1990-1992)

Mr. G. QUARTLEY (1992-1996)  
Mr. W. S. OSGOOD (1996-1999)  
Mr. W. J. OWEN (1999-2001)  
Mr. J. H. DYER (2001-2004)  
Mr. E. MORRIS (2004-2007)  
Mr. W. J. OWEN (2007-2008)  
Mr. W. E. DAVIES (2008-2011)  
Mr. L. SMITH-PHILLIPS (2011-2014)  
Mr. A. JONES (2014-2017)  
Mr. A. J. E. PHILLIPS (2017-2020)  
Mr. R. DAVIES (2020-2023)  
Mrs..A.D WILLIAMS (2023- )

## Hon. Secretary:

Mr. CHAS AXTELL (1890-1907)  
Mr. T. E. RUSSELL, FCCS (1936-1960)  
Mr. BRYN ASHTON (1960-1962)  
Mr. E. M. DANTER (1962-1983)

Mr. D. A. LANGLEY (1983-2006)  
Mr. A. J. E. PHILLIPS (2006-2013)  
Mr. M. ADAMS (2013-2022)  
Mr. G. BUCKINGHAM (2022 - )

## Secretary:

Mr. H. HART (1907-36)

## Hon. Assistant Secretary - Discipline:

Mr. M. ADAMS (2006-2013)  
Mr. G. BUCKINGHAM (2013-2022)  
Mr. D.G.KING (2022- )

## Hon. Assistant Secretary - Competitions:

Mrs. E. BENNETT (2009-)

## Hon. Treasurer:

Mr. CHAS AXTELL (1890-1908)  
Mr. GEO. MERCER (1908-1934)  
Mr. T.H. PRICE (1934-1954)  
Mr. B. ASHTON (1955-1960)

Mr. E. M. DANTER (1960-1962)  
Mr. A. J. THOMAS (1962-1987)  
Mr. A. J. E. PHILLIPS (1987-2006)  
Mr. P. JENNINGS (2006-2017)

## Chair of Council:

1890–1902 Col. Morgan Lindsay CB  
1903-1904 Mr. John Sandford  
1906-1908 Mr. George Williams  
1910-1911 Mr. Tom D Jones  
1912-1913 Mr. F E Powell  
1914-1920 vacant  
1921-1922 Mr. W Parrish  
1923-1924 Mr. S Bowen  
1925-1926 Rev. E R Davies  
1927-1928 Mr. B Watts-Jones  
1929-1930 Mr. T G Blainey  
1931-1932 Mr. Griff Jones  
1933-1934 Mr. T H Price  
1935-1936 Mr. A J Hann  
1937-1938 Mr. W J Lawrence  
1939-1946 Dr. Alex Brownlee  
1947-1948 Mr. T Thomas  
1949-1950 Mr. Bryn Ashton  
1951-1952 Mr. S Tudball  
1953-1954 Mr. D Bow

1902-1903 Mr. R Edwards-James  
1904-1906 Mr. Geo Mercer  
1908-1910 Mr. Hy Williams  
1911-1912 Mr. E.J. Morgan  
1913-1914 Mr. J R Stephens  
1920-1921 Mr. S H Nicholls  
1922-1923 Mr. W. Nash  
1924-1925 Mr. T A Rowlands  
1926-1927 Mr. A E Moss  
1928-1929 Mr. P T Sockett  
1930-1931 Mr. T E Russell  
1932-1933 Mr. F G Bradley  
1934-1935 Mr. J H Jones  
1936-1937 Mr. S D Lewis  
1938-1939 Mr. J C Allen  
1946-1947 Mr. H E Pritchard  
1948-1949 Mr. T W Pugsley  
1950-1951  
1952-1953 Mr. J E Boughton  
1954-1955 Coun. D M Thomas

1955-1956 Mr. T H Burton  
1957-1958 Mr. T Owen  
1959-1960 Mr. E Bevan  
1961-1962 Mr. C C. Edwards  
1963-1964 Mr. R Brown  
1965-1966 Mr. A Parry  
1966-1967 Mr. H Milsom  
1968-1969 Mr. G Griffiths  
1970-1971 Mr. C Musto  
1972-1973 Mr. G Quartley  
1974-1975 Mr. W J Owen  
1976-1977 Mr. T R Forse  
1978-1979 Mr. R Sullivan  
1980-1981 Mr. J Evans  
1982-1983 Mr, D A Langley  
1984-1986 Mr. A J E Phillips BEM  
1988-1990 Mr. E W J Bryant  
1993- 995 Mr. J G Thomas  
1997-1999 Mr. L Smith-Phillips  
2001-2003 Mr. A Jones  
2005-2007 Mrs. C Hosking  
2009-2011 Mr. D Evans  
2014-2017 Mrs. A D Williams  
2020-2022 Mr. D G King

1956-1957 Mr. T J Smith  
1958-1959 Mr. T Wilson  
1960-1961 Mr. T Carter  
1962-1963 Mr. J V Bevan DFM  
1964-1965 Mr. W T John RMPA  
1965-1966 Coun. N East JP  
1967-1968 Mr. W Coombes  
1969-1970 Mr. J Adams  
1971-1972 Mr. B R Martin  
1973-1974 Mr. W S Osgood  
1975-1976 Mr. R Haincock  
1977-1978 Mr. K J Jones  
1979-1980 Mr. W D Jones  
1981-1982 Mr. J H Dyer  
1983-1984 Mr, E Morris  
1986-1988 Mr. W M Davies  
1990-1993 Mr. G Quartley  
1995-1997 Mr. R A Chesterman  
1999-2001 Mr. W E Davies  
2003-2005 Mr. R D F Gomes  
2007-2009 Mr. J P Morgan  
2011-2014 Mr. R Davies  
2017-2020 Mr. G Girolami  
2022-Position disbanded



**THE COMPANIES ACT 2006**  
**PRIVATE COMPANY LIMITED BY GUARANTEE**  
**ARTICLES OF ASSOCIATION OF THE SOUTH WALES FOOTBALL ASSOCIATION LIMITED**  
Company Number 04224343  
**(Adopted by special resolution 31st day of May 2018)**

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## **1. PRELIMINARY**

In these Articles, any reference to a provision of the Companies Act 2006 shall be deemed to include a reference to any statutory modification or re-enactment of that provision for the time being in force.

The headings used in these Articles are included for the sake of convenience only and shall be ignored in construing the language or meaning of these Articles.

In these Articles, unless the context otherwise requires, references to nouns in the plural form shall be deemed to include the singular and vice versa.

## **2. DEFINED TERMS**

In the Articles, unless the context requires otherwise -

"Articles" means the Company's articles of association;

"bankruptcy" includes individual insolvency proceedings in a jurisdiction other than England and Wales or Northern Ireland which have an effect similar to that of bankruptcy;

"business day" means a day that is not a Saturday or Sunday or any day that is a public holiday in Wales;

"chair of the general meeting" has the meaning given in article 30;

"Club Accreditation Programme" means the FAW accreditation programme in force from time to time relating to matters affecting junior clubs in areas including safeguarding and the qualification of coaches;

"Company" means The South Wales Football Association Limited;

"Companies Acts" means the Companies Acts (as defined in section 2 of the Companies Act 2006), in so far as they apply to the Company;

"Council" means the members of the Company;

"Deputy President" means the deputy president of the Company as prescribed in the Rules

"director" means a director of the Company, and includes any person occupying the position of director, by whatever name called;

"document" includes, unless otherwise specified, any document sent or supplied in electronic form;

"electronic form" has the meaning given in section 1168 of the Companies Act 2006;

"FAW Rules" means the rules and regulations of the Football Association of Wales Limited ("FAW") as amended from time to time and all bylaws, orders, codes, policies, procedures and any other directive or information issued by the FAW from time to time;

"FIFA Rules" means the statutes of Federation Internationale de Football Association ("FIFA") as amended from time to time and all rules, regulations, orders and other directives issued by FIFA from time to time;

"Laws of the Game" means the laws and other rules for playing association football as prescribed by the International Football Association Board from time to time;

"Life Vice-President" means a former President of the Company as prescribed in the Rules;

"Life Member" means a life member as prescribed in the Rules;

"member" means the members of the Company and has the meaning given in section 112 of the Companies Act 2006;

"Officers" means the president, the deputy president, the honorary general secretary of the Company, the honorary assistant secretary (discipline) of the Company, the honorary assistant secretary (competitions) and the honorary treasurer of the Company, all of who shall be appointed in accordance with the Rules;

"ordinary resolution" has the meaning given in section 282 of the Companies Act 2006;

"participate", in relation to a directors' meeting, has the meaning given in Article 15;

"President" means the president of the Company as prescribed in the Rules;

"proxy notice" has the meaning given in Article 37;

"Qualifying League Representative" means the representative of each league affiliated to the Company and



each league's representative shall be as prescribed in the Rules;

"Rules" means the rules of the Company as amended from time to time;

"special resolution" has the meaning given in section 283 of the Companies Act 2006;

"subsidiary" has the meaning given in section 1159 of the Companies Act 2006;

"UEFA Rules" means the statutes of Union des Association Europeennes de Football ("UEFA") as amended from time to time and all rules, regulations, orders and other directives issued by UEFA from time to time; and

"writing" means the representation or reproduction of words, symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.

### **3. LIABILITY OF MEMBERS**

3.1 The liability of each member is limited to £1, being the amount that each member undertakes to contribute to the assets of the Company in the event of its being wound up while he is a member or within one year after he ceases to be a member, for:-

3.1.1 payment of the Company's debts and liabilities contracted before he ceases to be a member,

3.1.2 payment of the costs, charges and expenses of winding up, and

3.1.3 adjustment of the rights of the contributories among themselves.

### **4. OBJECTS**

4.1 Throughout south Wales, to improve the game of association football constantly and promote, regulate and control it in accordance with the FAW Rules and in the light of fair play and its unifying, educational, cultural and humanitarian values.

4.2 Throughout South Wales, to organise competitions, and authorise others to organise competitions, in association football in all its forms at all levels under its authority, by defining precisely, as required, the areas of authority of its various leagues and other affiliated bodies.

4.3 To draw up all necessary regulations to implement its rights, powers and objectives set out under the FAW Rules and such measures and procedures as may be necessary to ensure their enforcement.

4.4 To protect the interest of its members and the leagues and clubs affiliated to the Company in accordance with the Rules.

4.5 To comply with and prevent any infringement of the FIFA Rules, UEFA Rules and the FAW Rules and all decisions of FIFA, UEFA and the FAW as well as the Laws of the Game and ensure compliance with these by its members and the leagues and clubs affiliated to the Company in accordance with the Rules.

4.6 To support, promote and enforce the FAW's Club Accreditation Programme.

4.7 Throughout south Wales, to prevent all methods or practices which might jeopardise the integrity of football matches or competitions or give rise to abuse of association football under its authority.

4.8 To manage the sporting relations of the Company connected with association football in all its forms.

4.9 To be neutral in matters of politics and religion and in discharging its functions, the Company will not discriminate against a private person, or group of people, or other entity, on account of ethnic origin, gender, language, religion, politics, age or any other reason and will ensure compliance with these obligations by its members and the leagues and clubs affiliated to the Company in accordance with the Rules.

4.10 To promote friendly relations between its members and the leagues and clubs affiliated to the Company in accordance with the Rules and in society for humanitarian objectives.

### **5. POWERS**

in pursuance of the objects set out in Article 4, the Company has the power to:-

5.1 buy, lease or otherwise acquire and deal with any property real or personal and any rights or privileges of any kind over or in respect of any property real or personal and to improve, manage, develop, construct, repair, sell, lease, mortgage, charge, surrender or dispose of or otherwise deal with all or any part of such property and any and all rights of the Company;

5.2 borrow and raise money in such a manner as the directors shall think fit and secure the repayment of any money borrowed, raised or owing by mortgage, charge, lien or other security on the Company's property and assets;

5.3 invest and deal with the funds of the Company not immediately required for its operations in or upon such investments, securities or property as may be thought fit;

5.4 subscribe for, take, buy or otherwise acquire, hold, sell, deal with and dispose of, place and underwrite

- shares, stocks, debentures, debenture stocks, bonds, obligations or securities issued or guaranteed by any government or authority in any part of the world;
- 5.5 lend and advance money or give credit on such terms as may seem expedient and with or without security to customers and others, to enter into guarantees, contracts of indemnity and suretyships of all kinds to receive money on deposit or loan upon such terms as the Company may approve and to secure or guarantee the payment of any sums of money or the performance of any obligation by any company, firm or person including any holding company or subsidiary;
  - 5.6 lobby, advertise, publish, educate, examine, research and survey in respect of all matters of law, regulation, economics, accounting, governance, politics and/or other issues and to hold meetings, events and other procedures and co-operate with or assist any other body or organisation in each case in such way or by such means as may, in the opinion of the directors, affect or advance the principal object in any way;
  - 5.7 pay all or any expenses incurred in connection with the promotion, formation and incorporation of the Company and to contract with any person, firm or company to pay the same;
  - 5.8 enter into contracts to provide services to or on behalf of other bodies;
  - 5.9 provide and assist in the provision of money, materials or other help;
  - 5.10 open and operate bank accounts and other facilities for banking and draw, accept, endorse, issue or execute promissory notes, bills of exchange, cheques and other instruments;
  - 5.11 incorporate subsidiary companies to carry on any trade; and
  - 5.12 do all such lawful things as are incidental or conducive to the pursuit or to the attainment of any of the object set out in Article 4.

## **INCOME**

- 6. The income and property of the Company from wherever derived shall be applied solely in promoting the Company's objects.
- 6.1
- 6.2 No distribution shall be paid or capital otherwise returned to the members in cash or otherwise. Nothing in these Articles shall prevent any payment in good faith by the Company of:-
  - 6.2.1 reasonable and proper remuneration to any member, officer or servant of the Company for any services rendered to the Company;
  - 6.2.2 any interest on money lent by any member or any director at a reasonable and proper rate;
  - 6.2.3 reasonable and proper rent for premises demised or let by any member or director; or
  - 6.2.4 reasonable out-of-pocket expenses properly incurred by any director.

## **7. WINDING UP**

- 7.1 In the event of a winding up or other dissolution of the Company, any funds and assets remaining after satisfaction of its debts and liabilities and the costs of any winding up or other dissolution:-
  - 7.1.1 may not be paid or distributed to the members; and
  - 7.1.2 must be transferred to one or more entities (whether incorporated or unincorporated) that:-
    - 7.1.2.1 have the principal purpose of the administration and development of association football in south Wales; and
    - 7.1.2.2 have restrictions on the application of their property (including, without limitation, any dividend, bonus or other distribution of any kind whether as income or capital or in the form of cash or otherwise) at least equivalent to the restrictions applicable under these Articles.
- 7.2 If that is not possible, they shall be transferred to or applied towards some other purpose or purposes that are charitable in the promotion of sport in south Wales under the law of England and Wales.

## **8. DIRECTORS' GENERAL AUTHORITY**

- 8.1 Subject to the Articles, the directors are responsible for the management of the Company's business in accordance with its objects, for which purpose they may exercise all the powers of the Company.
- 8.2 The directors shall act upon the Rules so far as the same are consistent with these Articles. If any conflict or ambiguity arises between these Articles and the Rules, these Articles shall prevail.

## **9. MEMBERS' RESERVE POWER**

- 9.1 The members may, by special resolution, direct the directors to take, or refrain from taking, specified action.
- 9.2 No such special resolution invalidates anything which the directors have done before the passing of the resolution.

## **10. DIRECTORS' MAY DELEGATE**

- 10.1 Subject to the Articles, the directors may delegate any of the powers which are conferred on them under the Articles:-
- 10.1.1 to a committee consisting of no more than 6 directors (who must be members). The directors shall have the power to fill any interim vacancy prior to the next meeting of the members and the directors shall have the power to co-opt up to 2 additional persons onto the committee with full voting rights. The quorum for meetings of a committee shall be 3, of which 2 must be members;
  - 10.1.2 by such means (including by power of attorney);
  - 10.1.3 to such an extent;
  - 10.1.4 in relation to such matters or territories; and
  - 10.1.5 on such terms and conditions,
- PROVIDED THAT such delegation shall not be made without the prior approval of the members.
- 10.2 If the directors so specify, any such delegation may authorise further delegation of the directors' powers by any person to whom they are delegated.
- 10.3 The directors may revoke any delegation in whole or part, or alter its terms and conditions.

## **11. COMMITTEES**

- 11.1 Committees to which the directors delegate any of their powers must follow procedures which are based as far as they are applicable on those provisions of the Articles which govern the taking of decisions by directors.
- 11.2 The directors may make rules of procedure for themselves and any person, committee or other body to whom they delegate any of their powers. These Articles shall prevail over such rules of procedure if they are not consistent with these Articles.

## **12. DIRECTORS TO TAKE DECISIONS COLLECTIVELY**

- 12.1 The general rule about decision-making by directors is that any decision of the directors must be either a majority decision at a meeting or a decision taken in accordance with Article 13.
- 12.2 If:-
- 12.2.1 the Company only has one director for the time being, and
  - 12.2.2 no provision of the Articles requires it to have more than one director,
- the general rule does not apply, and the director may (for so long as he remains the sole director) take decisions without regard to any of the provisions of the Articles relating to directors' decision-making.

## **13. UNANIMOUS DECISIONS**

- 13.1 A decision of the directors is taken in accordance with this Article when all eligible directors indicate to each other by any means that they share a common view on a matter.
- 13.2 Such a decision may take the form of a resolution in writing, copies of which have been signed by each eligible director or to which each eligible director has otherwise indicated agreement in writing.
- 13.3 References in this article to eligible directors are to directors who would have been entitled to vote on the matter had it been proposed as a resolution at a directors' meeting.
- 13.4 A decision may not be taken in accordance with this Article if the eligible directors would not have formed a quorum at such a meeting.

## **14. CALLING A DIRECTORS' MEETING**

- 14.1 Any director may call a directors' meeting by giving not less than 7 calendar days' notice of the meeting to the directors or by authorising the Company secretary (if any) to give such a meeting.
- 14.2 Notice of any directors' meeting must indicate:-
- 14.2.1 its proposed date and time;
  - 14.2.2 where it is to take place; and
  - 14.2.3 if it is anticipated that directors participating in the meeting will not be in the same place, how it is proposed that they should communicate with each other during the meeting.
- 14.3 Notice of a directors' meeting must be given to each director in writing.
- 14.4 Notice of a directors' meeting need not be given to directors who waive their entitlement to notice of that meeting, by giving notice to that effect to the Company not more than 7 days after the date on which the meeting is held. Where such notice is given after the meeting has been held, that does not affect the validity of the meeting, or of any business conducted at it.

## **15. PARTICIPATION IN DIRECTORS' MEETINGS**

- 15.1 Subject to the Articles, directors participate in a directors' meeting, or part of a directors' meeting, when:-
- 15.1.1 the meeting has been called and takes place in accordance with the Articles, and
  - 15.1.2 they can each communicate to the others any information or opinions they have on any particular item of the business of the meeting.
- 15.2 In determining whether directors are participating in a directors' meeting, it is irrelevant where any director is or how they communicate with each other.
- 15.3 If all the directors participating in a meeting are not in the same place, they may decide that the meeting is to be treated as taking place wherever any of them is.

## **16. QUORUM FOR DIRECTORS' MEETINGS**

- 16.1 At a directors' meeting, unless a quorum is participating, no proposal is to be voted on, except a proposal to call another meeting.
- 16.2 The quorum for directors' meetings may be fixed from time to time by a decision of the directors, but it must never be less than 2, and unless otherwise fixed it is 5.
- 16.3 If the total number of directors for the time being is less than the quorum required, the directors must not take any decision other than a decision:-
- 16.3.1 to appoint further directors, or
  - 16.3.2 to call a general meeting so as to enable the members to appoint further directors.

## **17. CHAIRING OF DIRECTORS' MEETINGS**

- 17.1 The members of the Company shall, in accordance with the Rules, appoint a person to chair meetings of the directors.
- 17.2 The person so appointed for the time being is known as the president.
- 17.3 If the President is not participating in a director's meeting within ten minutes of the time of which it was to start then the Deputy President and if they are likewise not participating then participating directors must appoint one of themselves to chair it.

## **18. CASTING VOTE**

- 18.1 If the numbers of votes for and against a proposal are equal, the president or other director chairing the meeting has a casting vote but only if such person voted on the initial proposal.
- 18.2 But this does not apply if, in accordance with the Articles, the president or other director is not to be counted as participating in the decision-making process for quorum or voting purposes.

## **19. CONFLICTS OF INTEREST**

- 19.1 If a director of the Company is in any way, directly or indirectly, interested in a proposed transaction or arrangement with the Company, that director must declare the nature and extent of that interest to the other directors.
- 19.2 In respect of the interest declared, the director shall:-
- 19.2.1 not be counted in the quorum present at the meeting to consider such matter;
  - 19.2.2 have no vote on such matter; and
  - 19.2.3 leave the room and take no further part in the discussion on such matter.
- 19.3 The provisions of Article 19.2 shall not apply to:-
- 19.3.1 any arrangement for giving any director security or indemnity in respect of money lent by him to the Company or to obligations undertaken by him for the benefit of the Company;
  - 19.3.2 any arrangement for the giving by the Company of any security to a third party in respect of a debt or obligation of the Company for which the director himself has assumed responsibility in whole or in part under guarantee or indemnity or by the deposit of a security;
  - 19.3.3 any contract by a director to subscribe for or underwrite shares or debentures of the Company; or
  - 19.3.4 any contract, proposed contract or other matter involving the Company in which such interest arises solely because the director is appointed, nominated or elected a director of the Company as the representative of any league.
- 19.4 The directors may direct that the provisions of Article 19.2 be suspended or relaxed in respect of a specific matter for any director who has made the necessary declaration in respect of the matter under Article 19.1.

## **20. RECORDS OF DECISIONS TO BE KEPT**

- 20.1 The directors must ensure that the Company keeps a record, in writing, for at least 10 years from the date of the decision recorded, of every unanimous or majority decision taken by the directors.

## **21. APPOINTMENT OF DIRECTORS**

- 21.1 The directors of the Company:-

- 21.1.1 shall be those persons who from time to time pursuant to the Rules are the Officers;
- 21.1.2 4 other members of the Company who are not Officers and who are appointed by the members of the Company in accordance with the Rules; and
- 21.1.3 at the discretion of the directors up to 2 other persons appointed by the directors who need not be members of, or have any other connection with, the Company and the directors shall have the power to fill any vacancy arising in such appointments.

- 21.2 The appointment of a director shall be for a term of 3 years and at the end of such period (and any subsequent re-election) the director shall be eligible to stand for re-election.

## **22. TERMINATION OF DIRECTORS' APPOINTMENT**

- 22.1 A person ceases to be a director as soon as:-

- 22.1.1 that person ceases to be a director by virtue of any provision of the Companies Act 2006 or is prohibited from being a director by law;
- 22.1.2 a bankruptcy order is made against that person;
- 22.1.3 a composition is made with that person's creditors generally in satisfaction of that person's debts;
- 22.1.4 a registered medical practitioner who is treating that person gives a written opinion to the Company stating that that person has become physically or mentally incapable of acting as a director and may remain so for more than three months;
- 22.1.5 notification is received by the Company from the director that the director is resigning from office, and such resignation has taken effect immediately on the date the notification is received by the Company irrespective of a later date stipulated in the notification unless the directors (in their absolute discretion) agree another date;
- 22.1.6 that person shall have been absent from three consecutive meetings of the directors without permission of the directors;
- 22.1.7 that person is suspended from taking part in football and/or football management;
- 22.1.8 that person becomes a referee on the active list of the Company; or
- 22.1.9 that person does any act or thing which in the opinion of the directors brings the Company into disrepute.

- 22.2 An Officer who resigns as a director of the Company automatically ceases to be an Officer and member of the Company.

## **23. DIRECTORS' REMUNERATION**

- 23.1 Directors may undertake any services for the Company that the directors decide.

- 23.2 Directors are entitled to such remuneration as the members of the Company determine:-

- 23.2.1 for their services to the Company as directors, and
- 23.2.2 for any other service which they undertake for the Company.

- 23.3 Subject to the Articles, a director's remuneration may:-

- 23.3.1 take any form, and
- 23.3.2 include any arrangements in connection with the payment of a pension, allowance or gratuity, or any death, sickness or disability benefits, to or in respect of that director.

- 23.4 Unless the directors decide otherwise, directors' remuneration accrues from day to day.

- 23.5 Unless the directors decide otherwise, directors are not accountable to the Company for any remuneration which they receive as directors or other officers or employees of the Company's subsidiaries or of any other body corporate in which the Company is interested.

## **24. DIRECTORS' EXPENSES**

- 24.1 The Company may pay any reasonable expenses which the directors (and the secretary) properly incur in connection with their attendance at:-

- 24.1.1 meetings of directors or committees of directors,
  - 24.1.2 general meetings of the members,
- or otherwise in connection with the exercise of their powers and the discharge of their responsibilities in



relation to the Company.

## **25. SECRETARY**

- 25.1 The members of the Company may appoint any person who is willing to act as the secretary for such term, at such remuneration and upon such conditions as they may think fit and from time to time remove such person and, if the directors so decide, appoint a replacement, in each case by a decision of the directors.

## **26. MEMBERSHIP**

- 26.1 The members of the Company shall be those persons who, from time to time are:-

- 26.1.1 the Officers;
- 26.1.2 Life Vice-Presidents of the Company;
- 26.1.3 Life Members of the Company;
- 26.1.4 the Qualifying League Representatives;
- 26.1.5 up to 2 safeguarding officers of the Company appointed by the members of the Company;
- 26.1.6 a referees' officer of the Company appointed by the members of the Company;
- 26.1.7 a representative appointed by the South Wales Referees Association;
- 26.1.8 a representative appointed by the South Wales Youth league;
- 26.1.9 a representative appointed by the Wales Veterans' Football League;
- 26.1.10 a representative appointed by the South Wales Disability Football league;
- 26.1.11 a representative appointed by the Welsh Schools' Football Association;
- 26.1.12 a representative from (and appointed by) each Junior League created by the Company, and
- 26.1.13 a representative appointed by the FAW Football in the Community Limited (trading as the FAW Trust).
- 26.1.14 – the representative to the Football Association of Wales elected by member clubs on a quadrennial basis

- 26.2 Meetings of the members of the Company shall be styled as meetings of the Council.

## **27. TERMINATION OF MEMBERSHIP**

- 27.1 A member may withdraw from membership of the Company by giving 7 days' notice to the Company in writing.
- 27.2 Membership is not transferrable.
- 27.3 A person's membership terminates when that person dies or ceases to exist.
- 27.4 An Officer who resigns as a member of the Company automatically ceases to be a director of the Company.
- 27.5 A person shall cease to be a member of the Company upon a resolution to that effect at a general meeting of the Company passed by at least two-thirds of those members of the Company attending and entitled to vote.

## **ATTENDANCE AND SPEAKING AT GENERAL MEETINGS**

28. An annual general meeting of the Company shall be held in each year.

- 28.1 A person is able to exercise the right to speak at a general meeting when that person is in a position to communicate to all those attending the meeting, during the meeting, any information or opinions which that person has on the business of the meeting.

- 28.3 A person is able to exercise the right to vote at a general meeting when:-

- 28.3.1 that person is able to vote, during the meeting, on resolutions put to the vote at the meeting, and
- 28.3.2 that person's vote can be taken into account in determining whether or not such resolutions are passed at the same time as the votes of all the other persons attending the meeting.

- 28.4 The directors may make whatever arrangements they consider appropriate to enable those attending a general meeting to exercise their rights to speak or vote at it.
- 28.5 In determining attendance at a general meeting, it is immaterial whether any two or more members attending it are in the same place as each other.
- 28.6 Two or more persons who are not in the same place as each other attend a general meeting if their circumstances are such that if they have (or were to have) the rights to speak and vote at the meeting, they are (or would be) able to exercise them.

**29. QUORUM FOR GENERAL MEETINGS**

- 29.1 The quorum of a general meeting may be fixed by the general meeting from time to time, but it must never be less than two, and unless otherwise fixed it is 5.
- 29.2 No business other than the appointment of the chair of the meeting is to be transacted at a general meeting if the persons attending it do not constitute a quorum.



### **30. CHAIRING GENERAL MEETINGS**

- 30.1 The chair of general meetings of the members of the Company shall be the President.
- 30.2 If the President is unwilling to chair the meeting or is not present within 10 minutes of the time at which the meeting was due to start:-
  - 30.2.1 the directors present, or
  - 30.2.2 (if no directors are present), the meeting, must appoint a director or member to chair the meeting, and the appointment of the chair of the general meeting must be the first business of the meeting.
- 30.3 The person chairing a meeting in accordance with this article is referred to as "the chair of the general meeting".

### **31. ATTENDANCE AND SPEAKING BY DIRECTORS AND NON-MEMBERS AT GENERAL MEETINGS**

- 31.1 Directors may attend and speak at general meetings, whether or not they are members of the Company.
- 31.2 The chair of the general meeting may permit other persons who are not members of the Company to attend and speak at a general meeting.

### **32. ADJOURNMENT OF GENERAL MEETING**

- 32.1 If the persons attending a general meeting within half an hour of the time at which the meeting was due to start do not constitute a quorum, or if during the meeting a quorum ceases to be present, the chair of the general meeting must adjourn it.
- 32.2 The chair of the general meeting may adjourn a general meeting at which a quorum is present if:-
  - 32.2.1 the meeting consents to an adjournment, or
  - 32.2.2 it appears to the chairman of the general meeting that an adjournment is necessary to protect the safety of any person attending the meeting or ensure that the business of the meeting is conducted in an orderly manner.
- 32.3 The chair of the general meeting must adjourn a general meeting if directed to do so by the meeting.
- 32.4 When adjourning a general meeting, the chairman of the general meeting must:-
  - 32.4.1 either specify the time and place to which it is adjourned or state that it is to continue at a time and place to be fixed by the directors, and
  - 32.4.2 have regard to any directions as to the time and place of any adjournment which have been given by the meeting.
- 32.5 If the continuation of an adjourned meeting is to take place more than 14 days after it was adjourned, the Company must give at least 7 clear days' notice of it (that is, excluding the day of the adjourned meeting and the day on which the notice is given):-
  - 32.5.1 to the same persons to whom notice of the Company's general meetings is required to be given, and
  - 32.5.2 containing the same information which such notice is required to contain.
- 32.6 No business may be transacted at an adjourned general meeting which could not properly have been transacted at the meeting if the adjournment had not taken place.

### **33. VOTING AT GENERAL MEETINGS**

- 33.1 Subject to the Act, at any general meeting every member who is present in person (or by proxy) shall on a show of hands have one vote and every member present in person (or by proxy) shall on a poll have one vote.
- 33.2 No objection may be raised to the qualification of any person voting at a general meeting except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at the meeting is valid. Any such objection must be referred to the chair of the general meeting whose decision is final.
- 33.3 If the number of votes for and against a resolution at a general meeting are equal, the chairman of the general meeting shall have a casting vote but only if the chair of the general meeting voted in the initial resolution.

### **34. POLL VOTES AT GENERAL MEETINGS**

- 34.1 A poll on a resolution may be demanded:-
  - 34.1.1 in advance of the general meeting where it is to be put to the vote, or
  - 34.1.2 at a general meeting, either before a show of hands on that resolution or immediately after the result of a show of hands on that resolution is declared.
- 34.2 A poll may be demanded by:-

- 34.2.1 the chair of the general meeting;
  - 34.2.2 the directors;
  - 34.2.3 2 or more persons having the right to vote on the resolution; or
  - 34.2.4 a person or persons representing not less than one tenth of the total voting rights of all the members having the right to vote on the resolution.
- 34.3 A demand for a poll made by a person as proxy for a member is the same as a demand made by the member.
- 34.4 A demand for a poll may be withdrawn if:-
- 34.4.1 the poll has not yet been taken, and
  - 34.4.2 the chair of the general meeting consents to the withdrawal.
- 34.5 Polls must be taken immediately and in such manner as the chair of the general meeting directs.

### **35. CONTENT OF PROXY NOTICES USED AT GENERAL MEETINGS**

- 35.1 Proxies may only validly be appointed by a notice in writing (a "proxy notice") which:-
- 35.1.1 states the name and address of the member appointing the proxy;
  - 35.1.2 identifies the person appointed to be that member's proxy and the general meeting in relation to which that person is appointed;
  - 35.1.3 is signed by or on behalf of the member appointing the proxy, or is authenticated in such manner as the directors may determine; and
  - 35.1.4 is received at an address specified by the Company in the proxy notice not less than 48 hours before the time for holding the meeting or adjourned meeting at which the proxy appointed pursuant to the proxy notice proposes to vote and in accordance with any other instructions contained in the notice of the general meeting to which they relate.
- 35.2 The Company may require proxy notices to be delivered in a particular form, and may specify different forms for different purposes.
- 35.3 Proxy notices may specify how the proxy appointed under them is to vote (or that the proxy is to abstain from voting) on one or more resolutions.
- 35.4 Unless a proxy notice indicates otherwise, it must be treated as:-
- 35.4.1 allowing the person appointed under it as a proxy discretion as to how to vote on any ancillary or procedural resolutions put to the meeting, and
  - 35.4.2 appointing that person as a proxy in relation to any adjournment of the general meeting to which it relates as well as the meeting itself.

### **36. DELIVERY OF PROXY NOTICES AT GENERAL MEETINGS**

- 36.1 Any proxy notice received at such address as is referred to in Article 37.1.4 less than 48 hours before the time for holding the general meeting or adjourned general meeting shall be invalid.
- 36.2 A person who is entitled to attend, speak or vote (either on a show of hands or on a poll) at a general meeting remains so entitled in respect of that meeting or any adjournment of it, even though a valid proxy notice has been delivered to the Company by or on behalf of that person.
- 36.3 An appointment under a proxy notice may be revoked by delivering to the Company a notice in writing given by or on behalf of the person by whom on whose behalf the proxy notice was given.
- 36.4 A notice revoking a proxy appointment only takes effect if it is delivered before the start of the meeting or adjourned meeting to which it relates.
- 36.5 If a proxy notice is not executed by the person appointing the proxy, it must be accompanied by written evidence of the authority of the person who executed it to execute it on the appointor's behalf.

### **37. AMENDMENTS TO RESOLUTIONS AT GENERAL MEETINGS**

- 37.1 An ordinary resolution to be proposed at a general meeting may be amended by ordinary resolution if:-
- 37.1.1 notice of the proposed amendment is given to the Company in writing by a person entitled to vote at the general meeting at which it is to be proposed not less than 48 hours before the meeting is to take place (or such later time as the chair of the general meeting may determine), and
  - 37.1.2 the proposed amendment does not, in the reasonable opinion of the chairman of the general meeting, materially alter the scope of the resolution.
- 37.2 A special resolution to be proposed at a general meeting may be amended by ordinary resolution, if:-

- 37.2.1 the chairman of the general meeting proposes the amendment at the general meeting at which the resolution is to be proposed, and
  - 37.2.2 the amendment does not go beyond what is necessary to correct a grammatical or other non-substantive error in the resolution.
- 37.3 If the Chair of the general meeting, acting in good faith, wrongly decides that an amendment to a resolution is out of order, the chairman's error does not invalidate the vote on that resolution.

## **38. MEANS OF COMMUNICATION TO BE USED**

- 38.1 Subject to the Articles, anything sent or supplied by or to the Company under the Articles may be sent or supplied in any way in which the Companies Act 2006 provides for documents or information which are authorised or required by any provision of that Act to be sent or supplied by or to the Company.
  - 38.2 Subject to the Articles, any notice or document to be sent or supplied to a director in connection with the taking of decisions by directors may also be sent or supplied by the means by which that director has asked to be sent or supplied with such notices or documents for the time being.
  - 38.3 A director may agree with the Company that notices or documents sent to that director in a particular way are to be deemed to have been received within a specified time of their being sent, and for the specified time to be less than 48 hours.
  - 38.4 A member whose address is not within the United Kingdom and who gives to the Company an address within the United Kingdom at which notices under these Articles may be sent to him/her or an address to which notices may be sent by electronic means is entitled to have notices sent to him/her at that address, but otherwise no such member is entitled to receive any notices from the Company.
  - 38.5 If the Company sends or supplies notices or other documents under these Articles by first class post and the Company proves that such notices or other documents were properly addressed, prepaid and posted, the intended recipient is deemed to have received such notices or other documents 24 hours after posting.
  - 38.6 If the Company sends or supplies notices or other documents under these Articles by electronic means and the Company proves that such notices or other documents were properly addressed, the intended recipient is deemed to have received such notices or other documents 24 hours after they were sent or supplied.
- For the purposes of this Article 38, no account shall be taken of any part of a day that is not a business day.

## **38.7 NO RIGHT TO INSPECT ACCOUNTS AND OTHER RECORDS**

- 39. Except as provided by law or authorised by the directors or an ordinary resolution of the Company, no person
- 39.1 is entitled to inspect any of the Company's accounting or other records or documents merely by virtue of being a member.

## **PROVISION FOR EMPLOYEES ON CESSATION OF BUSINESS**

- 40. The directors may decide to make provision for the benefit of persons employed or formerly employed by the
- 40.1 Company or any of its subsidiaries (other than a director or former director or shadow director) in connection with the cessation or transfer to any person of the whole or part of the undertaking of the Company or that subsidiary.

## **INDEMNITY AND INSURANCE**

- 41. Subject to Article 41.2 but without prejudice to any indemnity to which a relevant officer is otherwise entitled:-
- 41.1 41.1.1 each relevant officer shall be indemnified out of the Company's assets against all cost, charges, losses, expenses and liabilities incurred by him as a relevant officer:-
  - 41.1.1.1 in the actual or purported execution and/or discharge of his duties, or in relation to them; and
  - 41.1.1.2 in relation to the Company's (or any associated company's) activities as trustee of an occupational pension scheme (as defined in section 235(6) of the Act), including (in each case) any liability incurred by him in defending any civil or criminal proceedings, in which judgement is given in his favour or in which he is acquitted or the proceedings are otherwise disposed of without any finding or admission of any material breach of duty on his part or in connection with any application in which the court grants him, in his capacity as a relevant officer, relief from liability for negligence, default, breach of duty or breach of trust in relation to the Company's (or any associated company's) affairs; and
- 41.1.2 the Company may provide any relevant officer with funds to meet expenditure incurred or to be incurred by him in connection with any proceedings or application referred to in Article 41.1.1 and otherwise may take any action to enable any such relevant officer to avoid incurring such expenditure.

- 41.2 This Article does not authorise any indemnity to the extent that such indemnity would be prohibited or rendered void by any provision of the Act or by any other provision of law and any such indemnity is limited accordingly.
- 41.3 The directors may decide to purchase and maintain insurance, at the expense of the Company, for the benefit of any relevant officer in respect of any relevant loss.
- 41.4 In this Article:-
- 41.4.1 companies are associated if one is a subsidiary of the other or both are subsidiaries of the same body corporate; and
  - 41.4.2 a **relevant loss** means any loss or liability which has been or may be incurred by a relevant officer in connection with that relevant officer's duties or powers in relation to the Company, any associated company or any pension fund or employees' share scheme of the Company or associated company; and
  - 41.4.3 a **relevant officer** means any director or other officer or former director or other officer of the Company or an associated company (including any company which is a trustee of an occupational pension scheme (as defined by section 235(6) of the Act), but excluding in each case any person engaged by the Company (or associated company) as auditor (whether or not he is also a director or other officer), to the extent he acts in his capacity as auditor).

## STANDARD RULES OF THE AREA ASSOCIATIONS

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### DEFINITIONS

<b>Area Association:</b>	any regional football association defined under the FAW Rules.
<b>Association:</b>	The South Wales Football Association.
<b>Association Football:</b>	the game controlled by FIFA and organised in accordance with the Laws of the Game.
<b>Business Day:</b>	any day of the week except a Saturday or Sunday or public bank holiday in Wales.
<b>Chief Executive Officer:</b>	the senior employee of The Football Association of Wales Ltd.
<b>Closed Friendly Match:</b>	a game of Association Football (or a modified version of the game) which is not an Official Match which is played between two (2) teams (whether or not from different Clubs) but is not made open for the public to attend.
<b>Club:</b>	any club admitted into membership or associate membership of the Association.
<b>College Team:</b>	a team of a further or higher education establishment (including, but not limited to, university teams) and during any relevant Playing Season only plays Association Football exclusively in matches organised for teams from such further or higher education establishments.
<b>Council:</b>	the supreme executive body of the Association.
<b>Councillor:</b>	each member of the Council.
<b>Disciplinary Notice:</b>	a written notice from the Association stipulating the nature of the alleged Disciplinary Offence.
<b>Disciplinary Offence:</b>	any breach of a Rule or any Regulation.
<b>Disciplinary Panel:</b>	the panel of the Association empowered to hear disciplinary matters and disputes pursuant to these Rules.
<b>FAW:</b>	The Football Association of Wales Limited (company number 00213349) whose registered office is at The Pavilion, Hensol, Vale of Glamorgan, CF72 8JY
<b>FAW Rules:</b>	the Rules and Regulations of the FAW as amended from time to time and all byelaws, orders, codes, policies, procedures and any other directive or instruction issued by the FAW from time to time.
<b>FIFA:</b>	Fédération Internationale de Football Association.

<b>FIFA Rules:</b>	the statutes of FIFA as amended from time to time and all rules, regulations, orders and other directives issued by FIFA from time to time.
<b>Futsal:</b>	a game controlled by FIFA and organised in accordance with the Futsal Laws of the Game.
<b>Futsal Laws of the Game:</b>	the laws and other rules for playing Futsal prescribed by FIFA from time to time.
<b>IFAB:</b>	the International Football Association Board.
<b>Laws of the Game:</b>	the laws and other rules for playing Association Football as prescribed by IFAB from time to time.
<b>League:</b>	any league admitted into membership or associate membership of the Association.
<b>Match Official:</b>	a referee, assistant referee, or fourth official for a match as prescribed in the Laws of the Game or the Futsal Laws of the Game (as applicable).
<b>Member:</b>	a League or Club that has been admitted into membership or associate membership of the Association.
<b>Official Match:</b>	a game of Association Football played within the framework of organised football under the jurisdiction of the Association, in league, cup or other format but not including Open Friendly Matches or Closed Friendly Matches or matches played under the FAW's Mini Football Regulations or Futsal matches or Walking Football.
<b>Open Friendly Match:</b>	a game of Association Football which is not an Official Match which is played between two (2) teams (whether or not from different Clubs) and is made open to the public to attend.
<b>Player:</b>	a player of Association Football registered with the FAW, the Association, an Area Association, League, Club or any other league or club.
<b>Playing Season:</b>	the period in each year when Official Matches may be played in Wales as determined by the FAW.
<b>Regulations:</b>	the regulations, byelaws, orders, codes, policies, procedures and any other directive or instruction issued by the Association from time to time.
<b>Request Fee:</b>	the appropriate sum pursuant to the Rules of the Association.
<b>Request Notice:</b>	a written notice stipulating the nature of the matter complained of and requesting that such matter be referred to the Disciplinary Panel.
<b>Rules:</b>	these rules of the Association as amended from time to time.

<b>Subordinate:</b>	<p>shall mean:-</p> <ul style="list-style-type: none"> <li>• any director, member, representative, official, employee, all coaching and technical staff and any other playing official of a Club or League;</li> <li>• any Match Official , match observer, match assessor or match delegate;</li> <li>• any Player;</li> <li>• every spectator at a game of Association Football in which a team of a Club plays, or in which a representative team of the Association or League plays, and any person purporting to be a supporter or follower of such League, Club or the Association PROVIDED THAT the provisions of Rules 5, 24.1.3, 24.1.4, 24.1.4(A), 24.1.5(A), 24.1.6, 24.1.8, 24.1.10, 24.1.14, 46 and 47 shall not apply to such spectators, supporters or followers;</li> <li>• all other organisations, clubs, bodies, entities or persons who the Association exercises, or purports to exercise, control;</li> </ul>
<b>Sunday Club:</b>	a Club which during any relevant Playing Season only plays Association Football on a Sunday.
<b>Trialist:</b>	a Player who is under assessment and evaluation by a Club as to their ability and fitness to play Association Football for a Club but who is not registered with the Association to play for that Club..
<b>UEFA:</b>	Union des Association Européennes de Football.
<b>UEFA Rules:</b>	the statutes of UEFA as amended from time to time and all rules, regulations, orders and other directives issued by UEFA from time to time.
<b>Veteran Club:</b>	a Club which during any relevant Playing Season only plays Association Football in matches organised exclusively for persons over thirty-five (35) years of age.
<b>Walking Football:</b>	a version of Association Football in which Players of all ages can participate and in which the Players must not run and/or jog and must have one foot on the ground at all times in accordance with the guidelines set by the FAW from time to time.

## OBJECTIVES

1. throughout South Wales Football Association, to improve the game of Association Football constantly and promote, regulate and control it in accordance with the FAW Rules and in the light of fair play and its unifying, educational, cultural and humanitarian values;
2. throughout South Wales Football Association, to organise competitions, and authorise others to organise competitions, in Association Football in all its forms at all levels under its authority, by defining precisely, as required, the areas of authority of its various leagues and other affiliated bodies;
3. to draw up all necessary regulations to implement its rights, powers and objectives set out under the FAW Rules and such measures and procedures as may be necessary to ensure their enforcement;



4. to protect the interest of its Members;
5. to comply with and prevent any infringement of the FIFA Rules, UEFA Rules and the FAW Rules and all decisions of FIFA, UEFA and the FAW as well as the Laws of the Game and ensure compliance with these by its Members;
6. to support, promote and enforce the Football Association of Wales' Club Accreditation Programme.
7. throughout South Wales Football Association, to prevent all methods or practices which might jeopardise the integrity of football matches or competitions or give rise to abuse of Association Football under its authority;
8. to manage the sporting relations of South Wales Football Association connected with Association Football in all its forms;
9. to be neutral in matters of politics and religion and in discharging its functions, the South Wales Football Association will not discriminate against a private person, or group of people, or other entity, on account of ethnic origin, gender, language, religion, politics, age or any other reason and will ensure compliance with these obligations by its Members;
10. to promote friendly relations between its Members, Subordinates and in society for humanitarian objectives.

## **OBLIGATIONS**

11. to comply fully with the FIFA Rules, UEFA Rules and the FAW Rules at all times and to ensure that these are also complied with fully by its Members and Subordinates;
12. to ensure fairness in the election of its decision-making bodies;
13. to take part in competitions and other sports activities organised by the FAW;
14. to pay its membership subscriptions to the FAW;
15. to respect the Laws of the Game and to ensure that these are also respected by its Members and Subordinates through an appropriate provision in its own membership rules;
16. to adopt and enforce an appropriate provision in its own membership rules specifying that any dispute requiring resolution involving itself or one of its Members or Subordinates and relating to its Rules and Regulations or the FAW Rules and any decisions of the Association shall, at the appropriate stage in the dispute, come solely under the jurisdiction of the appropriate Disciplinary Body or the panel under FAW Rule 146, as the case may be;
17. not to make any change or any amendment of its own membership rules without the approval of the FAW;
18. to communicate to its own Members any amendment of its own membership rules and the FAW Rules;
19. not to maintain any relations of a sporting nature with entities that are not recognised by FIFA, UEFA or the FAW or with Members or Subordinates that have been suspended or expelled by the FAW;
20. to observe the principles of loyalty, integrity and good sporting behaviour as an expression of fair play through an appropriate provision in its own membership rules;

21. to keep and update regularly a register of its Members;
22. to comply fully with all other duties arising from the FIFA Rules, UEFA Rules and the FAW Rules, including the recommendations of the 2016 Area Associations Review Group and its Improvement Plan.

## **DISCIPLINARY PROCEEDINGS, DISPUTES, APPEALS**

### **PANEL STRUCTURE, COMPOSITION AND JURISDICTION**

23. The structure of the Association's mechanisms for dealing with disciplinary proceedings, disputes and appeals is as follows:-
  - 23.1 the Disciplinary Panel
24. For the purpose of this section of the Rules:-
  - 24.1 It shall be a breach of the Rules for any Councillor, Member or any Subordinate to do or permit or assist in the doing or permitting of any of the following whether in connection with the playing of Association Football or Futsal (or, where applicable, in connection with the playing of (a) Open Friendly Matches, (b) Closed Friendly Matches, (c) matches played under the FAW's Mini-Football Regulations, (d) Walking Football matches or (e) matches played by College Teams, Sunday Clubs or Veteran Clubs):-:-
    - 24.1.1 violate the Laws of the Game or the Futsal Laws of the Game or the Rules or any Regulation or violate the FIFA Rules, UEFA Rules or FAW Rules;
    - 24.1.2 violate the rules or regulations (in whatever form) of any Member or any competition, sanctioned by a Member or sanctioned by the Association;
    - 24.1.3 play with or against any club suspended by FIFA, UEFA, the FAW, the Association, any Area Association or league or any other national football association recognised by FIFA or appoint or allow to remain in office a director or official who has been suspended by any such body;
    - 24.1.4 in respect of matches taking place within the jurisdiction of the Association, bet in any betting activity (authorised and registered football pools excepted) or accept any bets in any way related to any match;
    - 24.1.4(A) in respect of matches involving any Member, Subordinate or the Association playing any match in a competition outside Wales, a Councillor, Member or Subordinate shall not bet in any betting activity (authorised and registered football pools excepted) or accept any bets in any way related to the said match or any other match in the competition in which the match involving the said Member, Subordinate or the Association takes place;
    - 24.1.5 offer or attempt to offer, either directly or indirectly, any bribe or other reward whatsoever to a Member, Subordinate, any other club official, Player, Match Official or any other footballing body or individual with a view to influencing the result, progress, conduct or any other aspect of any match, or to accept any such bribe or other reward;
    - 24.1.5(A) whilst participating in a match, whether as a Player or Match Official, for any person (for reward) to fail to perform their duties or responsibilities to the best of their ability during the match;
    - 24.1.5(B) any act of commission or omission aimed at influencing the course and/or conduct of

- a match or competition (or any incident or event in a match) in an unlawful or undue manner;
- 24.1.5(C) fail to report to the Association immediately any approach from any person, organisation or other third party in respect of activities reasonably thought to be aimed at influencing the course and/or result of a match or competition in an unlawful or undue manner;
- 24.1.5(D) fail to report to the Association immediately any information or behaviour involving any person, organisation or third party in respect of activities reasonably thought to be aimed at influencing the course and/or result of a match or competition in an unlawful or undue manner;
- 24.1.6 allow a director, official, Match Official, or Player under suspension to act as a Match Official or to perform any duties from the execution of which that person has been suspended, or fail to take all reasonable precautions to prevent such person from entering the ground of any club;
- 24.1.7 sell or offer for sale, either directly or indirectly, a ticket for any football match in excess of the face value of the ticket;
- 24.1.8 play a match with or against a club whose ground has been closed by the Association or the FAW on any ground within a radius of twelve (12) miles of the ground closed unless such match is an away fixture for the club whose ground has been so closed and is played at the ground of the home team which is within a radius of twelve (12) miles of the closed ground;
- 24.1.9 commit any act or make any statement either verbally or in writing (including, without limitation, any racial or other discriminatory behaviour, conduct or language or comments made on social media), or be responsible for conduct, continuing misconduct or any other matter likely to bring the game of Association Football or the Association into disrepute including, without limitation, any incident on or around the field of play (including the changing room area) that occurs before, during or after a match;
- 24.1.10 receive a caution or conviction for any of the offences listed in Schedule 4 Criminal Justice and Court Services Act 2000, its revisions and amendments; or received any caution or conviction for any offences listed in the Sexual Offences Act 2003, its revisions and amendments; or received any caution or conviction for any of the offences listed in Schedule 1 Children and Young Persons Act 1933, its revisions and amendments; or is identified as a person presenting a risk or potential risk to children; or receive any caution or conviction for any offence against a vulnerable adult; or breach the FAW's Safeguarding/Welfare Policies and Procedures and Regulations, or any code of conduct and/or ethics established under any of them;
- 24.1.11 fail to act in an orderly fashion or fail to refrain from violence, threatening, abusive, obscene or provocative behaviour, conduct or language (including, without limitation, whilst under the influence of alcohol or drugs) whilst attending or taking part in a match including, without limitation, any racial or other discriminatory behaviour, conduct or language;
- 24.1.11(A) fail to hold a valid Premises Licence or Temporary Event Notice for the supply of any alcohol at a ground where any home matches are played and comply with all conditions of the Premises Licence or Temporary Event Notice (including, without limitation, any designation or restriction on where alcohol may be sold or consumed in the ground);
- 24.1.11(B) fail to prevent the consumption of alcohol in any outdoor area of a home ground

when any form of football is being played or practised other than within an outdoor area designated as an area where alcohol supplied in accordance with Rule 24.1.11(A) may be consumed PROVIDED THAT such outdoor area must not be within three metres of the touchline of the playing area at any point irrespective of any provision to the contrary in any Premises Licence or Temporary Event Notice and PROVIDED FURTHER THAT nothing in this Rule 24.1.11(B) shall alter or reduce the obligations on a person or organisation arising under the Sporting Events Act 1985, its revisions and amendments;

24.1.11(C) bring alcohol into a ground (or fail to prevent alcohol being brought into a ground where any home matches are played) other than in respect of use to be made pursuant to any Premises Licence or Temporary Event Notice;

24.1.12 encroach on the pitch area, save for authorised persons or for reasons of crowd safety;

24.1.13 whilst attending a match (a) bring into the ground any firework, flare, smoke bomb or other pyrotechnic device or (b) ignite or otherwise set-off any firework, flare, smoke bomb or other pyrotechnic device or (c) throw any firework, flare, smoke bomb, other pyrotechnic device, missile, bottle or other potentially harmful or dangerous object (including, without limitation, at or on to the pitch or at any person on the pitch or elsewhere in the ground);

24.1.14 fail to ensure that a private way is provided for players and officials from the playing ground to the dressing room whenever this is practicable at every ground within the jurisdiction of that Member; or

24.1.15 use or provide others with information which is not publicly available and which is obtained through the Councillor's, Member's or Subordinate's position in football and which damages, or could damage, the integrity of a match or competition.

24.2 Every Member (including, without limitation, a Club) will be responsible for the actions of its Subordinates (including, without limitation, its Players) and the Member will also be in breach of any Rule or any Regulation, if that Rule or Regulation is breached by its Subordinate.

25. The jurisdiction of the Regulations for Disciplinary Procedures Concerning Field Offences and of the Judicial Bodies is as follows:-

25.1 any Disciplinary Offence as prescribed by the Regulations for Disciplinary Procedures Concerning Field Offences shall be dealt with under such Regulations,

25.2 The Disciplinary Panel will hear the following matters:-

25.2.1 any charge of an alleged Disciplinary Offence brought by the Association against any Councillor, Member or any Subordinate. The Association and the said Councillor, Member or Subordinate will be the relevant "Party" or "Parties" to the proceedings for the purpose of this section of the Rules;

25.2.2 any appeal by a Subordinate or other third party against a decision of a Member, where the said decision was a decision by the Member in the first instance. The Member and the Subordinate or other third party will be the "Party" or "Parties" to the proceedings for the purpose of this section of the Rules;

25.2.3 any appeal by a Subordinate or other third party against a decision of a Member, where the said decision was a decision by the Member acting as an appellant body in hearing

an appeal against a decision of a Subordinate. The Subordinate or other third party will be the relevant "Party" or "Parties" to the proceedings for the purpose of this section of the Rules;

25.2.4 any dispute or difference between two or more Members (not being an appeal covered by Rule 25.2.2) which one or more of the said Members refers to the Association for resolution. The said Members will be the relevant "Party" or "Parties" to the proceedings for the purpose of this section of the Rules; and

25.2.5 any disputes or differences between a Member and any Subordinate or other third party (not being covered by Rules 25.2.2 or 25.2.3) which one or more of the Member or the Subordinate or other third party refers to the Association for resolution. The Member of the Association and the Subordinate or other third party will be the relevant "Party" or "Parties" to the proceedings for the purpose of this section of the Rules.

26. The composition of the Disciplinary Panel will be as follows:-

26.1 only the Councillors as defined in these Rules will sit on the Disciplinary Panel. Each Disciplinary Panel will consist of three (3) members, including one from a list of four (4) chairpersons designate nominated by the Council from time to time. On a case by case basis, the General Secretary or the Discipline Secretary will appoint the Disciplinary Panel chairperson from the said list of chairpersons designate and the other two (2) members of the Disciplinary Panel provided that any Party to the proceedings may appeal against any such appointment decision by giving written notice to the Association, and with grounds, no less than three (3) Business Day following receipt of the notice of hearing.

27. No Member or Subordinate shall commence disciplinary proceedings under its own rules or regulations against a person, club or other entity which is under the jurisdiction of the Member or Subordinate, if (in respect of the relevant facts, circumstances or event) the Association has commenced, or indicated to the Member or Subordinate its intention to commence, disciplinary proceedings under these Rules against the person, club or other entity.

## **COMMENCEMENT OF PROCEEDINGS BEFORE A PANEL – NOTICES, FEES AND PROCEDURE**

28. The following will apply if a Party wishes to refer a matter to the Disciplinary Panel:-

28.1 Where the Association brings a charge of an alleged Disciplinary Offence under Rule 25.2.1:-

28.1.1 the Association will give a Disciplinary Notice to the other Party;

28.1.2 the Party charged will have seven (7) Business Days after service of the Disciplinary Notice to reply stipulating whether (a) they admit or deny the charge and (b) whether they wish to exercise or waive their right to a private hearing before the Disciplinary Panel. If the charge is denied, the reply must state the grounds of denial and the Party charged will not be permitted to raise any other grounds of denial without the leave of the chairman of the Disciplinary Panel;

28.1.3 if the Party charged fails to reply to the Disciplinary Notice within seven (7) Business Days, they will be deemed to have denied the charge and to have waived their right to a private hearing before the Disciplinary Panel. In such circumstances the Association will, without further notice to the Party charged, convene a Disciplinary Panel who will consider the alleged Disciplinary Offence in the absence of the Party charged and the provisions of Rules 28.1.4 to 28.1.11 inclusive shall not apply;

28.1.4 if the Party charged has replied to the Disciplinary Notice and requested a private

hearing the Association will give the Party charged no less than seven (7) Business Days written notice of the date, time and place of the hearing and the provisions of Rules 28.1.5 to 28.1.11 inclusive shall apply;

- 28.1.5 where the Party charged is an individual person, they will be required to attend the hearing in person. Where the Party charged is not an individual person, one or more duly authorised senior representatives of the Party will be required to attend the hearing in person, whether such representative are directors, officers or otherwise;
- 28.1.6 the Association and the Party charged will disclose to each other such documents as they intend to produce in evidence at the hearing. Whenever reasonably possible, the parties will make such disclosures no less than two (2) Business Days prior to the hearing;
- 28.1.7 the Association and the Party charged will be entitled to make opening and closing remarks at the hearing and to call witnesses who will be expected to answer questions in cross-examination. Members of the Disciplinary Panel will be entitled to ask questions of any witness during the hearing. The Party charged will not be obliged to give evidence in person but the Disciplinary Panel will be entitled to draw such inference as may be reasonably appropriate if the Party charged declines to do so. The chairman of the Disciplinary Panel will warn the Party charged of this fact;
- 28.1.8 the Disciplinary Panel hearing will proceed in the absence of the Party charged, unless the Party charged has requested an adjournment and the Disciplinary Panel reasonably considers that the Party charged has given an acceptable reason for such request, in which case the hearing may be adjourned;
- 28.1.9 the Disciplinary Panel will retire to consider its findings in private. A decision may be announced on the day or reserved to a later date, in which case, the decision will be delivered in writing;
- 28.1.10 if the Disciplinary Panel finds the Party charged guilty of the Disciplinary Offence at a Disciplinary Panel hearing attended by the Party charged, no penalty or sanction will be imposed until:-
  - 28.1.10.1 the Disciplinary Panel has been informed by the Association of any previous Disciplinary Offences recorded against the guilty Party; and
  - 28.1.10.2 the guilty Party has been given the opportunity to make representations in mitigation of the Disciplinary Offence;
- 28.1.11 the Association and the Party charged shall be entitled to legal or other representation at the Disciplinary Panel hearing;
- 28.1.12 where the Party charged has waived the right to a private hearing or is deemed to have waived such right, or where the Party charged does not attend the private hearing, the Disciplinary Panel will consider such information as it considers reasonably necessary to decide the matter including, without limitation, any written representations made for or on behalf of the Party charged and representations (whether written or verbal) made for or on behalf of the Association. The Disciplinary Panel will be entitled to seek such further information or evidence as it deems necessary. If the Disciplinary Panel finds the Party charged guilty of the Disciplinary Offence, the Association will inform the Disciplinary Panel of any other Disciplinary Offences recorded against the guilty Party but the Disciplinary Panel will not be obliged to invite the guilty Party to make further representations in mitigation of the

Disciplinary Offence before imposing a penalty;

28.1.13 where the Disciplinary Panel makes a decision on the alleged Disciplinary Offence, the Disciplinary Panel will also have absolute discretion whether to make a cost order for or against the Party charged; and

28.1.14 the Association will send written confirmation of the Disciplinary Panel's findings to the Party charged.

28.2 In the case of any other proceedings pursuant to Rule 25.2 under the jurisdiction of the Disciplinary Panel:-

28.2.1 the Party wishing to commence the proceedings will give a Request Notice to the Association (marked for the attention of the General Secretary of the Association) and the other Party or Parties;

28.2.2 in an appeal under Rules 25.2.2 and 25.2.3 against a decision of a Member, the Request Notice will be served on the Association not more than seven (7) Business Days (in the case of an appeal arising out of a decision relating to anything other than a cup or play-off match) or three (3) Business Days (in the case of an appeal arising out of a decision relating to a cup or play-off match) after the earlier of (a) the Member announcing its decision at the time of its hearing (if any) or (b) receipt by the Party appealing of written notification of the Member's decision. For the purposes of (b) above, the provisions of the Football Association of Wales Rule 144 (as to the services or notices etc) shall apply to the said written notification issued by the Member. Any Request Notice lodged after seven (7) Business Days or three (3) Business Days (as the case may be) will be rejected unless the Party lodging the same can demonstrate to the reasonable satisfaction of the Association that it was not reasonably practicable to lodge the Request Notice within the time limit;

28.2.3 the following appropriate Request Fee must be paid within the same time limit as is required for the lodging of the Request Notice:-

28.2.3.1 £50.00 in all cases;

28.2.4 any Request Notice for which the appropriate Request Fee is not paid within the specified time limit will be rejected by the Association and any incorrect fee will be returned and, in the case of an appeal under Rules 25.2.2 or 25.2.3, time will continue to run for the service of the Request Notice within the original seven (7) Business Days period stipulated in Rule 28.2.2;

28.2.5 the Association will within twenty (20) Business Days of actual receipt of the Request Notice send a written notice to the Parties confirming the date, time and place of the Disciplinary Panel hearing. In the case of an appeal under Rules 25.2.2 or 25.2.3, the Disciplinary Panel proceedings will be a re-hearing of the case and the Disciplinary Panel will decide the matter on the basis of the evidence produced to them. At any time prior to the Disciplinary Panel hearing, any Party will have the right to waive their right to a private hearing, but a hearing will take place unless all Parties agree in writing to waive their right to a private hearing;

28.2.6 where the Party involved is an individual person, they will be required to attend a hearing in person. Where the Party involved is not an individual person, one or more duly authorised senior representatives of the Party will be required to attend the hearing in person, whether such representatives are directors, officers or otherwise;



- 28.2.7 the Parties involved will disclose to each other and to the Association such documents as they intend to produce in evidence at the hearing. Whenever reasonably possible the Parties will make such disclosures no less than two (2) Business Days prior to the hearing;
- 28.2.8 the Parties will be entitled to make opening and closing remarks at the hearing and to call witnesses who will be expected to answer questions in cross examination. Members of the Disciplinary Panel will be entitled to ask questions of any witnesses during the hearing. No Party will be obliged to give evidence in person, but the Disciplinary Panel will be entitled to draw such inference as may be reasonably appropriate if the Party declines to do so. The chairman of the Disciplinary Panel will warn the Party concerned of this fact;
- 28.2.9 the Disciplinary Panel hearing will proceed in the absence of either Party, unless the Disciplinary Panel reasonably considers that the absent Party has given an acceptable reason for such non-attendance, in which case the hearing will be adjourned;
- 28.2.10 the Disciplinary Panel will retire to consider its findings in private. A decision may be announced on the day or reserved to a later date in which case the decision will be delivered in writing;
- 28.2.11 the Parties will be entitled to legal or other representation at the Disciplinary Panel hearing;
- 28.2.12 where the Parties to the appeal have all waived their rights to a private hearing, the Disciplinary Panel will consider such information as it considers reasonably necessary to decide the matter including, without limitation, any written representations made for or on behalf of the Parties. The Disciplinary Panel will be entitled to seek such further information or evidence as it deems necessary;
- 28.2.13 where the Disciplinary Panel makes a decision on the matter, the Disciplinary Panel will also have absolute discretion whether to make a cost order for or against a Party to the proceeding; and
- 28.2.14 the Association will send written confirmation of the Disciplinary Panel's findings to the Parties.

29. A Party has a right of appeal to the Football Association of Wales against a decision or any part of a decision of a Disciplinary Panel made under any part of Rule 25.2, except that the Association will only have the right to appeal against the penalty or sanction imposed by the Disciplinary Panel made under Rule 25.2.1 and not against a finding of not guilty.

30. The Party wishing to commence proceedings will give a Request Notice, setting out the matter complained of, to the Football Association of Wales and the other Party or Parties. The Request Notice must be served on the Football Association of Wales not more than seven (7) Business Days (in the case of an appeal arising out of a decision relating to anything other than a cup or play-off match) or three (3) Business Days (in the case of an appeal arising out of a decision relating to a cup or play-off match) after the earlier of (a) the decision being announced at the time of the hearing or (b) receipt by the Party appealing of the written notification of the decision. The Request Notice must be sent as an attachment must be sent as an attachment to an email, marked for the attention of the FAW Discipline department. Within the same time limit, the Party wishing to commence proceedings must pay a

Request Fee as set out in the Football Association of Wales Rule 43.2.3, payable to the FAW's stipulated bank account, by means of a bank transfer. A Business Day is any day of the week except a Saturday or Sunday or public bank holiday in Wales.

## **PENALTIES AND OTHER POWERS**

31. Where:-

31.1 under any provision of Rule 25.2.1 the Disciplinary Panel finds the Party charged guilty of a Disciplinary Offence, the Disciplinary Panel shall apply the following penalties against the Party charged (or two or more concurrently):-

- 31.1.1 suspension from, or any involvement in Association Football either permanently or for an indefinite period or for a specific and stated period in accordance with the Football Association of Wales' Categories of Suspension Regulations;
- 31.1.2 a fine;
- 31.1.3 a censure;
- 31.1.4 the closure of a football ground either permanently or for an indefinite period or for a specific and stated period;
- 31.1.5 the guilty Party, if a club, to forfeit points awarded in one or more competitions;
- 31.1.6 the guilty Party, if a club, to be disqualified from playing in one or more competitions;
- 31.1.7 such other penalty as the Disciplinary Panel shall reasonably deem fit including, without limitation, (a) the forfeit of any trophy or other award under the jurisdiction of this Association or (b) a written undertaking from the guilty Party as to their future conduct;
- 31.1.8 the guilty Party, if a club, to make such publication in its match day programme, website or other publication medium as the Disciplinary Panel may direct;
- 31.1.9 a transfer embargo preventing the guilty Party, if a club, from signing new Players during such period as the Association shall stipulate; or
- 31.1.10 the guilty Party, if a Club, to be relegated to the league and/or division stipulated by the Disciplinary Panel,

and the Disciplinary Panel may apply any such penalty under Rules 31.1.5 and 31.1.6 to the current, next or previous Playing Season and under Rule 31.1.7(a) to the current or any previous Playing Season (in each case, as deemed appropriate).

31.2 under Rules 25.2.2 or 25.2.3 the Disciplinary Panel hears an appeal by a Subordinate or other third party against a decision of a Member, the Disciplinary Panel will have the power to grant or deny the appeal (in whole or in part) and the power to increase or decrease the penalty or sanction (if any) imposed by the Member or substitute such other penalty or sanction as the Disciplinary Panel shall deem fit; and

31.3 in the case of any other proceedings under the jurisdiction of the Disciplinary Panel pursuant to Rules 25.2.4 or 25.2.5, the Disciplinary Panel will have the power to make such order or ruling as it deems reasonable to resolve the dispute or difference.

32. If a Party is in default for thirty-one (31) calendar days in failing to pay or carry out any penalty, sanction, order or ruling made under the Regulations for Disciplinary Procedures Concerning Field Offences or by the Disciplinary Panel,
- 32.1 the Party will automatically be suspended in relation to both Association Football and Futsal from all football related activity under the jurisdiction of the South Wales Football Association as defined in the Football Association of Wales' Categories of Suspension Regulations, which for the purpose of this Rule 32 shall be read as applying to any person or other legal entity, until the penalty, sanction, order or ruling has been paid or complied with in full; and
- 32.2 the Association shall have the right to refer the non-compliance back to the Disciplinary Panel which made the relevant decision (or in the case of non-compliance with a penalty imposed under the Regulations for Disciplinary Procedures Concerning Field Offences, to the Disciplinary Panel) and that Panel shall have the power to impose further penalties, sanctions, orders or rulings as a result of a non-compliance.

## **MISCELLANEOUS**

33. The law governing the Regulations for Disciplinary Procedures Concerning Field Offences and any proceedings before the Disciplinary Panel shall be the law of England and Wales. The standard of proof applied shall be the balance of probabilities, except that under Rule 24.1.5 and 24.1.5(A) to (D) inclusive the standard of proof applied shall be whether the Disciplinary Offence has been established to the comfortable satisfaction of the Disciplinary Panel.
34. The rules of service set out in the Football Association of Wales Rule 144 shall apply to all notices and any other communications whatsoever sent in connection with the proceedings of a Disciplinary Panel.
35. These Rules are sufficient to enable the Association, Members and Subordinates to resolve all Disciplinary Offences and disputes or differences. The Parties must exhaust all procedures and processes of appeal in these Rules and the FAW Rules before taking legal proceedings in a court of law and then only as a last resort.
36. Notwithstanding any rule or regulation (in whatever form) of any Member or Subordinate to the contrary, it shall be a condition of the Association sanctioning any competition organised by the Member or any Subordinate that any appellant may lodge an appeal with the Disciplinary Panel (under Rules 25.2.2 or 25.2.3) against any decision of the Member or a Subordinate.
37. Subject to an appeal lodged with the FAW by any of the Parties, any decision of the Disciplinary Panel shall be a decision of the Association and all Members will comply with the same and will ensure that all Subordinates comply with the same.
38. The Association shall be permitted (but not obliged) to publish summaries of the decisions of its Disciplinary Panel in whatever form and forum it considers appropriate from time to time.

## **REGISTRATION AND TRANSFER OF PLAYERS**

39. The registration and transfer of players shall be in accordance with the current Rules (Section H) and Regulations of the Football Association of Wales (as amended from time to time).

## **LEAGUES AND OTHER COMPETITIONS**

40. All Official Matches in all leagues or competitions of any description and at any level (including, without limitation, a charity or benefit league or competition) must be sanctioned by the FAW.

41. The sanction for each league or competition must be renewed annually by the FAW.
42. Subject to Rule 45, no league or competition will be sanctioned by the FAW unless each team taking part in such league or competition fields a side consisting of eleven (11) players, from which number there shall be no deviation, unless it be occasioned through injury or some such other and proper cause during the course of any game in such league or competition.
43. Application for sanction of a league or competition shall be made, and thereafter renewed annually, with the FAW on or before 20<sup>th</sup> July immediately preceding the Playing Season during which Playing Season the league or competition is intended to be played. Such application must be made in every case using the systems and procedures set out by the FAW from time to time. Every such application must be accompanied by two copies of the rules of the league or competition concerned. Every such application must also be accompanied by a list of the names of all the clubs which have consented to join and take part in the league or competition. All such leagues or competitions shall observe the Rules and Regulations of the FAW. All matches shall be played in accordance with the Laws of the Game.
44. All applications for sanction under Rule 40 shall be made direct to the FAW. All other applications for annual renewal of the sanction under Rule 41 shall, in the first instance, be lodged with the Association. The Association will vet the application for renewal, and the supporting documents referred to in Rule 43, and will forward the application to the FAW with its recommendation for acceptance or rejection but the final decision on the application will rest solely with the FAW.
45. Notwithstanding anything contained in Rule 42 or in any other Rule, the FAW may give permission for small-sided leagues or competitions (including, without limitation, Futsal) to be played, provided that:-
  - 45.1 the league or competition has been sanctioned by the FAW in accordance with the requirements of Rules 40 or 41. Clubs seeking affiliation to this Association in order to participate in a small side league or competition must pay the Association an affiliation fee;
  - 45.2 in the case of single matches, and one-day competitions (e.g. garden fetes or work's sports' days), they must be sanctioned by the FAW in accordance with the requirements of Rule 40;
  - 45.3 the rules governing the eligibility and conduct of the players in the sanctioned match or competition shall be administered by the management committee of the sanctioned game or competition subject always to the authority of the Association and shall be in conformity with the FAW Rules and Regulations;
  - 45.4 the playing of non-sanctioned matches arranged by private individuals for speculative purposes shall not be permitted;
  - 45.5 for small side leagues or competitions played for charitable objectives a statement of accounts of the event shall be supplied to the Association (and other Area Association(s) if the league or competition falls within the geographical area of more than one Area Association) within twenty-one days (21) of the last match in the event; and
  - 45.6 the laws applicable to the playing of small-side games shall be as set by the FAW from time to time.
46. No Subordinate or club under the jurisdiction of the Association, nor player, nor Match Official or any other body or individual in any way within the jurisdiction of this Association, shall play in or take part in any league or competition (including, without limitation, charity or benefit league or competition) within the boundaries of Wales unless such league or competition has been sanctioned by the FAW.
47. No Subordinate or club under the jurisdiction of the Association, nor player, nor Match Official or any other body or individual in any way within the jurisdiction of this Association, shall play, or take part in

any league or competition (including, without limitation, charity or benefit league or competition) outside the boundaries of Wales unless such participation shall have first been sanctioned by the FAW. The application for such sanction shall be made, and renewed annually, on or before 1st April immediately preceding the Playing Season in which the said applicant wishes to participate in the said league or competition. Such application must be made in every case using the systems and procedures set out by the FAW from time to time.

48. Any league or competition of whatever kind within the jurisdiction of this Association shall only be played within a geographical area approved and sanctioned by the FAW.
49. Any club which is within the jurisdiction of the FAW and which has received sanction from the FAW to compete in a league or competition outside the boundaries of Wales, shall carry out in full its obligations to those Welsh Association Football competitions of which it may be expected reasonably to take part, as defined by the FAW from time to time.
50. The name of any sponsor or the donor of a cup or trophy or any other person may form part of the title of a league or competition subject to the prior written approval of the FAW.
51. All kits must comply with the Football Association of Wales' Kit Regulations.
52. Subject to Rule 53 and subject to any special sanction granted by the FAW in accordance with FAW Rule 106, no league or competition which has been played during the Playing Season shall be allowed extended time outside the Playing Season to play all matches in the league or competition, including, without limitation, any league or competition played for charitable purposes. The FAW may specially sanction a match to be played after the end of the Playing Season if the match is arranged between two distinct clubs, or leagues, or Area Associations or between any two of them. In granting any such sanction, the FAW shall be entitled to stipulate to whom the whole or any part of the income generated from any such match is to be paid including, without limitation, payment to a registered charity nominated by the FAW.
53. Notwithstanding anything contained in the FAW Rules:-
  - 53.1 semi-final or final matches of cup competitions of the FAW or this Association may be played not later than Saturday or Sunday following the end of the Playing Season in any year;
  - 53.2 small sided leagues or competitions as specified in Rule 45 may be played at any time, including outside the Playing Season; and
  - 53.3 matches may be played for charity, or some other object approved by the FAW, not later than the Saturday or Sunday following the end of the Playing Season and application for permission to play any such match must be made in writing and be forwarded to the FAW's Chief Executive Officer not later than the 1<sup>st</sup> April in the year concerned.

## **PRACTICE MATCHES**

54. Subject at all times to the overriding responsibility of all Clubs to fulfil their obligations to participate in Official Matches, Clubs shall be permitted to play Closed Friendly Matches at any time, whether inside or outside the Playing Season.
55. Clubs shall not require permission to play Closed Friendly Matches; there shall be no requirement to play the match in accordance with the Laws of the Game or for the match to be officiated by a qualified and registered Match Official and the Association's Disciplinary Procedures Concerning Field Offences Regulations shall not apply to Closed Friendly Matches. The result or outcome of the Closed Friendly Match shall not be published by the Clubs.

56. Subject at all times to the overriding responsibility of all Clubs to fulfil their obligations to participate in Official Matches, Clubs shall be permitted to play Open Friendly Matches at any time, whether inside or outside the Playing Season. If the Open Friendly Match is to be played during the Playing Season, it shall be subject to the prior permission of the FAW or the Association (as the case may be). If the Open Friendly Match is to be played outside of the Playing Season, it shall only be subject to the prior notice to the FAW or the Association (as the case may be) unless otherwise required by the FAW. For the avoidance of doubt, the prior permission of the FAW or relevant Area Association (as the case may be) must be obtained where a Club wishes to play such an Open Friendly Match as an away game at a club not under the jurisdiction of the FAW.
57. Where the proposed Open Friendly Match is to be played at a Club under the jurisdiction of the FAW, that Club shall make the application for permission to play or give prior notice of the Open Friendly Match at least seven (7) days prior to the proposed date of the Open Friendly Match, unless a shorter period is accepted by the FAW in its absolute discretion. The application or notice must state whether a match-agent or other third party or intermediary has had, or will have, any involvement in the organisation of the match. Qualifying Clubs shall apply to the FAW for permission or give notice to the FAW, using the systems and procedures as set by the Association from time to time. All other Clubs shall apply or give notice to the Association. Any such application or notice by a Club to the Association which involves playing a team from another national football association shall be vetted by the Association and forwarded to the FAW and the FAW shall have absolute discretion to decide whether its permission is required and, if so, whether to grant permission.
58. An Open Friendly Match must be officiated by a qualified and registered Match Official and the Association's Disciplinary Procedures Concerning Field Offences Regulations shall apply to Open Friendly Matches. The result of an Open Friendly Match shall be published by the Clubs.
- 58(A) Tours outside Wales:-
- 112(A).1 No Member or other person or entity subject to the jurisdiction of the Association shall take Players on tour to England, Northern Ireland, Scotland, or to any country outside the United Kingdom under a designation that expressly or impliedly suggests such Players are representing the Association or the FAW in any way.
- 112(A).2 All intended tours of Players outside Wales must first receive the written permission of the FAW. All applications for such permission by clubs, leagues or Area Associations shall be made direct to the FAW. All other applications for permission shall, in the first instance, be lodged with the Association in which the organiser is situated and in these cases the Association will vet the application and will forward the application to the FAW with its recommendation for acceptance or rejection but the final decision on the application will rest solely with the FAW.

## **REFEREES AND OTHER MATCH OFFICIALS**

59. On the field of play, any decision by the Match Official in charge of any match on questions of fact or the interpretation of the Laws of the Game shall be final and conclusive. The Association's Disciplinary Procedures Concerning Field Offences Regulations shall stipulate the penalties automatically imposed on Players and team officials in consequence of any offence committed during a match, as reported by the Match Official of that match. The said Regulations shall also specify any rights of appeal which may be permitted by the Association from time to time against any such automatically imposed penalty. In addition, the Association shall always have the right to bring a charge of a Disciplinary Offence against a Player or team official where it receives evidence of misconduct during a match where the Match Official of the match confirms to the Association that he/she did not witness the said event.
60. When a Match Official is appointed for any match by the FAW, this Association or the organisers of a competition sanctioned by the FAW, the Match Official shall use the systems and procedures set by

the FAW or the Association (as the case may be) from time to time, within three (3) days of receipt by him/her of the notice of appointment, inform such appointing body whether he/she accepts or declines the appointment. Unless directed by the FAW, having accepted an appointment to officiate a match, the Match Official shall not cancel such engagement in order to officiate in some other match.

61. It shall be a breach of these Rules, if any Match Official fails to report any instance of misconduct during or relating to a match which comes to his/her notice, and if it is proved to the satisfaction of the Association that such instance of misconduct was of a nature that required reporting.
62. No match official may serve on a committee of any Area Association or any league or other competition of whatever kind if he/she officiates as a match official within the jurisdiction of such Area Association, league or competition.
63. The promotion and demotion of Match Officials to and from leagues under the jurisdiction of the Association shall be at the discretion of the Association.

## **CONFLICTS OF INTEREST**

64. At any meeting held by the Council or any sub-committee of the Council to discuss a matter relating to any club or league, Councillors having an interest in such club or league shall declare the nature and extent of that interest to the other Councillors and shall:-
  - 64.1 not be counted in the quorum present at the meeting to consider the matter;
  - 64.2 have no vote on such matter; and
  - 64.3 leave the room and take no further part in the discussion on such matter.
65. The provisions of Rule 64 shall not apply to a conflict of interest which arises solely because the Councillor is appointed, nominated or elected a Councillor as the representative of any league.
66. At any meeting held by the Council or any sub-committee of the Council at which a declaration of interest under Rule 64 is made, the other Councillors at that meeting may direct that the provisions of Rule 64 be suspended or relaxed in respect of that specific matter for any Councillor who has made the necessary declaration of a conflict of interest.
67. Each Member and every Subordinate of that Member shall respond promptly to any request for information (including, without limitation, a request for the production of documentation) reasonably made by the Association from time to time.

## **MISCELLANEOUS**

68. Members and Subordinates shall use such systems and procedures set by the FAW from time to time to comply with any provision of the FAW Rules or the FAW Regulations.
69. The Association shall be entitled to publish in the public press, or in any other manner which to it shall seem fit, the reports of its proceedings, act or resolutions or any part thereof, without having any regard as to whether such publication shall or shall not reflect upon the character or conduct of any Member or any other party involved at the time in question within the jurisdiction of the Association. Every such party shall be deemed hereby to have assented to any such said publication.



# DISCIPLINARY PROCEDURES CONCERNING FIELD OFFENCES IN MATCHES FOR PLAYERS AND TEAM OFFICIALS

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## SENIOR FOOTBALL (excluding SUNDAY LEAGUES)

As set out in the schedule hereto for Players and Team Officials associated with Clubs playing in Senior & Reserve League and Cup Competitions under the jurisdiction of the South Wales Football Association

SEASON 2023/2024

### 1. REPORTING OF OFFENCES BY MATCH OFFICIALS

#### (a) Caution Offences

Referees must submit to the *South Wales Football Association* within 2 (two) hours after the completion of the match, stating the offence(s) and giving a description of the incident(s) using the procedures set by the Association from time to time.

#### (b) Sending-off Offences

Referees must submit a report to the South Wales Football Association within 2 (two) hours after the completion of the match, stating the offence(s) and giving a description of the incident(s) using the procedures set by the Association from time to time.

- (c) If a referee omits to show the appropriate card when taking action against a player or team official, this will not nullify the caution or sending-off offence. However, the attention of the referee will be drawn to the correct procedure.

### 2. CAUTION OFFENCES

A player or team official who has been cautioned in any match will be notified through their club by this Association using the systems and procedures set by the Association from time to time of:-

- (a) the offence reported by the Referee;
- (b) the total number of cautions recorded against the player or team official under these procedures during the current Season; and
- (c) any punishment resulting from the accumulation of these cautions. Any such punishment will take effect regardless of whether or not the notification of it from this Association is received before it is due to take effect in accordance with these Disciplinary Procedures and clubs must therefore **maintain their own records**.

An administration fee of **£12.00** will be charged to the player through the club for the cost of processing each report.

### 3. SENDING-OFF OFFENCES

A player or team official who has been sent-off in a match under the provisions of Law 12 will be notified through their club by this Association using the systems and procedures set by the Association from time to time of:-

- (a) the offence reported by the referee;
- (b) That the player or team official will be subject to the agreed standard punishment (see Section 6 for players or Section 7 for team officials). Any such punishment will take effect regardless of whether or not the notification of

it from this Association is received before it is due to take effect in accordance with these Disciplinary Procedures and clubs must therefore **maintain their own records**.

An administration fee of **£12.00** will be charged to the player through the club for the cost of processing each report.

#### **4. CLAIMS OF MISTAKEN IDENTITY**

- (a) In the case of a claim of alleged mistaken identity concerning a player or team official cautioned or sent-off in a match, the club, on behalf of the individual, must:-
  - (i) By 2.00pm of the next Business Day following the day of the match submit via e-mail ([discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk)) to the South Wales Football Association their intention to submit a claim and the particulars upon which the claim is founded.
  - (ii) By 2.00pm on the second Business Day following the day of the match, submit to the South Wales Football Association written statements and evidence (including video/DVD where available) in support of the claim together with the relevant fee as set out in Appendix 1. A signed statement by the player or team official reported by the referee that they were not responsible for the offence reported and identifying specifically the name of the person responsible must be included. Where possible a written statement from the player or team official responsible for the offence should also be supplied.
- (b) Should a club have two matches with no, or insufficient Business Days in between, a Claim of Mistaken Identity shall be notified and lodged with the South Wales Football Association in accordance with the following procedure:-
  - (i) Where there are no Business Days between two matches, written notification of the club's intent to make a claim must be e-mailed [discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk) to South Wales Football Association prior to the commencement of the second match.
  - (ii) Where there is just one Business Day between two matches, the timetable for notification as set out in 4(a)(i) hereabove, will still apply.
  - (iii) The submission of statements, evidence and the applicable fee must be lodged with the South Wales Football Association by 2.00pm on the second Business Day as set out in 4(a)(ii) hereabove.

In respect of these specific circumstances, a player or team official will be eligible to play and/or participate in the second match, if, and only if, notification as set out in 4(b)(i) or 4(b)(ii) hereabove is appropriately submitted. A club will not be permitted to withdraw a claim once written notice to do so has been sent via fax or e-mail to the South Wales Football Association and therefore attention should be paid to 4(d)(ii) herebelow, in respect of claims which are believed to be frivolous or an abuse of process.
- (c) Should a player or team official play and/or participate in a match without the appropriate notification having being lodged as set out hereabove, the South Wales Football Association will prefer an appropriate charge of misconduct against the club and player or team official concerned for playing and/or participating whilst under suspension.
- (d) The decisions available to the Disciplinary Panel considering a Claim of Mistaken Identity are as follows:-
  - (i) The claim is rejected - the player or team official reported by the referee serves the standard punishment as set out in this Memorandum.
  - (ii) The claim is rejected and considered frivolous and/or an abuse of process - the Disciplinary Panel will have the discretion to increase the match suspension to up to twice that of the standard punishment.
  - (iii) The claim is successful - the standard punishment as set out in this Memorandum is transferred

from the record of the player or team official reported by the referee to the appropriate identified offender.

- (e) Irrespective of the decision reached, the Disciplinary Panel shall have the discretion to either retain or return the fee submitted and if considered appropriate, make an order of costs against the claimant(s).
- (f) A club failing to lodge a claim for mistaken identity may be charged with misconduct by the South Wales Football Association if there is evidence that the club sought to gain an advantage by remaining silent on the matter.
- (g) It is important to note that the time limits set out above are strict. Only complete claims submitted before the relevant deadlines will be considered by the South Wales Football Association.
- (h) The decision of the Disciplinary Panel in relation to a Claim of Mistaken Identity is final and binding on all parties and not subject to appeal.

## **5. CLAIMS OF WRONGFUL DISMISSAL**

- (a) A player or team official and their club may seek to limit the disciplinary consequences of the dismissal of a player or team official from the Field-of-Play by demonstrating to this Association that the dismissal was wrongful.
- (b) A Claim of Wrongful Dismissal may be lodged only for on-field offences which result in a sending-off, except for two cautions leading to a dismissal.
- (c) The club, on behalf of the player or team official, must:-
  - (i) By 2.00pm of the next Business Day following the day of the match submit via e-mail to [discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk) to the South Wales Football Association their intention to submit a claim and the particulars upon which the claim is founded.
  - (ii) By 2.00pm of the second Business Day following the day of the match submit written statements and evidence (including a video/DVD of the incident where available) in support of the claim together with the relevant fee as set out in Appendix 1.
- (d) A Disciplinary Panel will be convened as soon as is practically possible to decide the matter on any relevant documentary and video/DVD evidence submitted. The Disciplinary Panel considering a Claim of Wrongful Dismissal is concerned with only the question of whether any sanction of a suspension from play is one which should be imposed in view of the facts of the case. It must be noted that in accordance with the Laws of the Game, the match referee's decision is final and the player's or team official's dismissal from the field of play will remain on the record of the player or team official and the club. The offence will remain the subject of the administration fee and the club will accrue the appropriate number of penalty points for the sending-off. Consequently, the club, player or team official and match official(s) will not attend the meeting of the Disciplinary Panel when the matter is considered.
- (e) Should a club have two matches with no, or insufficient Business Days in between, a Claim of Wrongful Dismissal shall be notified and lodged with the South Wales Football Association in accordance with the following procedure:-
  - (i) Where there are no Business Days between two matches, written notification of the club's intent to make a claim must be e-mailed [discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk) to the South Wales Football Association prior to the commencement of the second match.
  - (ii) Where there is just one Business Day between two matches, the timetable for notification as set out in 5(c)(i) hereabove, will still apply.
  - (iii) The submission of statements, evidence and the applicable fee must be lodged with the South Wales Football Association by 2.00pm on the second Business Day as set out in 5(c)(ii)

hereabove.

In respect of these specific circumstances, a player or team official will be eligible to play in the second match, if, and only if, notification as set out in 5(e)(i) or 5(e)(ii) hereabove is appropriately submitted. A club will not be permitted to withdraw a claim once written notice to do so has been sent via e-mail to the South Wales Football Association *and* therefore attention should be paid to 5(g)(ii) herebelow, in respect of claims which are believed to be frivolous or an abuse of process.

- (f) Should a player or team official play and/or participate in a match without the appropriate notification having being lodged as set out hereabove, the *South Wales Football Association* will prefer an appropriate charge of misconduct against the club and player or team official concerned for playing and/or participating whilst under suspension.
- (g) The decisions available to a Disciplinary Panel when considering a Claim of Wrongful Dismissal are as follows:-
  - (i) The claim is rejected - the player or team official serves the standard punishment as set out in this Memorandum.
  - (ii) The claim is rejected and considered frivolous and/or an abuse of process – the Panel will have the discretion to increase the match suspension beyond the standard punishment as set out in this Memorandum.
  - (iii) The claim is successful - the standard punishment as set out in this Memorandum is withdrawn and Section 6(g) or Section 7(g) (as the case may be) will not be invoked in relation to this dismissal if the player or team official is sent-off again following the offence.
- (h) Irrespective of the decision reached, the Disciplinary Panel shall have the discretion to either retain or return the fee submitted and if considered appropriate, make an order for costs against the claimant(s).
- (i) It is important to note that the time limits set out above are strict. Only complete claims submitted before the relevant deadlines will be considered by the *South Wales Football Association*.
- (j) The decision of the Disciplinary Panel in relation to a Claim of Wrongful Dismissal is final and binding on all parties and not subject to appeal.

## **6. PUNISHMENTS FOR PLAYERS**

- (a) **Caution Offences – League Matches**
  - (i) If a player accumulates five (5) recorded cautions in the same League Division Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the player has missed his/her club's next ONE (1) recognised match in the same League Division Competition under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
  - (ii) If a player accumulates ten (10) recorded cautions in the same League Division Competition under the direct disciplinary jurisdiction of this Association anytime during the season, the player will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the player has missed his/her club's next TWO (2) recognised matches in the same League Division Competition under the direct jurisdiction of *the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.*
  - (iii) If a player accumulates fifteen (15) recorded cautions in the same League Division Competition which is under the direct disciplinary jurisdiction of this Association any time during the season,

the player will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the player has missed his/her club's next THREE (3) recognised matches in the same League Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The player shall also be required to attend a meeting of a Disciplinary Panel to consider any additional sanctions. The same procedure will apply for every further five (5) cautions recorded against a player.

- (iv) The terms of a suspension resulting from the accumulation of cautions will be as set out under the category of a MATCH SUSPENSION (see Section 10).
- (v) The player must serve the suspension with the club at which the player holds a valid registration.
- (vi) Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season.

(b) **Cautions Offences – Cup Matches**

- (i) If a player accumulates two (2) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised **match** in the same Cup Competition (see Appendix 2) during the period covered by its opening match in the Cup Competition and final match in the same Cup Competition of the 2023/2024 Season.
- (ii) If a player accumulates four (4) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised **match** in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iii) If a player accumulates six (6) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this association any time during the season, the player will be suspended automatically with immediate effect from the same Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised **match** in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iv) If a player accumulates eight (8) recorded cautions in the same Cup Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same Cup Competition only, until such time as the player has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The player shall also be required to attend a meeting of a Disciplinary Panel to consider any additional sanctions. The same procedure will apply for every further two (2) cautions recorded against a player.
- (v) After the completion of the Preliminary Round in all Cup Competitions listed in Appendix 2, the caution count shall be reset with all team officials being regarded as having zero (0) cautions attributed to them. For the avoidance of doubt, the following will still apply:
  - any player who receives a suspension resulting from an accumulation of cautions in the Preliminary Round **will** be suspended for the same Cup Competition in the First Round proper; and
  - any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 6(m) of these Procedures).
- (vi) After the completion of the Quarter Final Round in all Cup Competitions listed in Appendix 2, the caution count shall be reset with all team officials being regarded as having zero (0) cautions attributed to them. For the avoidance of doubt, the following will still apply:

- any player who receives a suspension resulting from an accumulation of cautions in the Quarter Final match **will** be suspended for the same Cup Competitions Semi-Final; and
- any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 6(m) of these Procedures).

(vii) The terms of a suspension resulting from the accumulation of cautions will be as set out under the category of a MATCH SUSPENSION (see Section 10).

(viii) The player must serve the suspension with the club at which the player holds a valid registration.

(ix) Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season.

(c) **Players Sent-off Under Law 12 (7)**

- (i) A player who is dismissed from the Field of Play for a second cautionable offence after having received a caution will be suspended automatically with immediate effect from all Senior & Reserve Competitions under the jurisdiction of this Association and Open Friendly matches only, until such time as the player has missed his/her club's next ONE (1) recognised match with the Team that the player received the red card, under the direct jurisdiction of the Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

The player must serve the suspension with the club at which the player holds a valid registration.

- (ii) As set out in Law 10 of the IFAB Laws of the Game, if a player receives a second caution during kicks from the penalty mark to determine the outcome of the match, the player will not be dismissed from the field of play as the caution count from the match is reset before the shootout commences. For clarity, both cautions shall count towards the number of cautions that the player has accumulated in the league competition. The player will also be liable for the second administration fee as set out in Section 2.
- (iii) If the player receives two (2) cautions during the kicks from the penalty mark, they will be dismissed and suspended automatically with immediate effect. The procedure as set out in 6(c)(i) shall apply for the suspension and how it must be served. For the avoidance of doubt, the administration fee from the caution received during the match and the administration fee for the sending off in the kicks from the penalty mark will both be payable.

(d) **Players Sent-off Under Law 12 (4) and (5)**

A player who is dismissed from the Field of Play for denying a goal or an obvious goal scoring opportunity to an opponent whose overall movement is towards the offender's goal by an offence punishable by a free kick, or by deliberately handling the ball, will be suspended automatically **with immediate effect** from all Senior & Reserve Competitions under the jurisdiction of this Association and Open Friendly Matches only, until such time as the player has missed his/her club's next ONE (1) recognised match with the Team that the player received the red card, under the direct jurisdiction of the Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

The player must serve the suspension with the club at which the player holds a valid registration.

(e) **Players Sent-off Under Law 12 (6)**

(i) A player who is dismissed from the Field of Play for using offensive, insulting or abusive language/gestures not directed towards a Match Official, whether they have previously been cautioned in the match or not, will be suspended automatically **with immediate effect** from all Senior & Reserve Competitions under the jurisdiction of this Association and Open Friendly Matches only, until such time as the player has missed his/her club's next TWO (2) recognised matches with the Team that the player received the red card, under the direct jurisdiction of the Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

The player must serve the suspension with the club at which the player holds a valid registration.

(ii) A player who is dismissed from the Field of Play for using offensive, insulting or abusive language/gestures directed towards a Match Official, whether they have previously been cautioned in the match or not, will be suspended automatically **with immediate effect** from all Senior & Reserve Competitions under the jurisdiction of this Association and Open Friendly matches only, until such time as the player has missed his/her club's next THREE (3) recognised matches with the Team that the player received the red card, under the direct jurisdiction of the Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

The player must serve the suspension with the club at which the player holds a valid registration.

(f) **Players Sent-off Under Law 12 (1) (2) and (3)**

A player who is dismissed from the Field of play for Violent Conduct, Serious Foul Play or Spitting at an opponent or any other person whether they have previously been cautioned in the match or not, will be suspended automatically **with immediate effect** from all Senior & Reserve Competitions under the jurisdiction of this Association and Open Friendly Matches only, until such time as the player has missed his/her club's next THREE (3) recognised matches with the Team that the player received the red card, under the direct jurisdiction of the Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

The player must serve the suspension with the club at which the player holds a valid registration.

(g) **Additional Sendings-off**

Players dismissed from the field of play for a second time in the same Season in any Senior & Reserve Competitions under the jurisdiction of this Association listed in Appendix 2 and/or an Open Friendly match, in addition to the automatic suspension applicable to the offence, will be suspended for one extra match.

A player dismissed for a third time in the same Season in any Senior & Reserve Competitions under the jurisdiction of this Association listed in Appendix 2 and/or an Open Friendly match will be suspended for an extra two matches, and so on.

(h) **Measurement of Suspension**

The length of suspension is to be measured against the Team with which the player committed the offence. If a club has more than one Team that participates within League Competitions listed in Appendix 2, then the suspension will be measured against the Team with which the player committed the offence.

For the avoidance of doubt, any player serving a suspension from a sending off will be suspended from **all** Senior & Reserve Competitions under the jurisdiction of this Association as listed in Appendix 2 whilst serving their suspension. Any player serving a suspension from an accumulation of cautions (as set out in section 6(a) & 6(b) of these Procedures) will only be suspended from playing in the same League Division or Cup Competition in which they received their accumulated cautions.

Where a player receives a suspension (as set out in these Procedures) from an Open Friendly match (see section 10), this must be measured by the teams next match(es) in League or Cup Competitions (whichever comes first).

(i) **Outstanding Suspensions**

Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season with the club at which the player is registered.

(j) **Rule 24**

In special cases where:-

- (i) a match official's report indicates a serious breach of the Laws of the Game, or
- (ii) a player commits an act of misconduct and/or a sending-off offence under Law 12 (1), (2), (3), (4), (5) or (6) of the Laws of the Game whilst on the field of play which is not seen by the match officials but caught on video;

the *South Wales Football Association* reserves the right to prefer an appropriate charge of misconduct against the player in accordance with one or more of the provisions under Rule 24.

When dealing with a case under 6(j)(i) hereabove, the Disciplinary Panel may take into account any automatic punishment imposed under the Procedures.

When dealing with a case under 6(j)(ii) hereabove, confirmation by the match officials that they did not see the incident in question shall be conclusive evidence of that fact.

(k) **Clubs Imposing Fines**

Clubs may fine players in Senior & Reserve Football for on-field offences but must notify the South Wales Football Association, without delay, the details of the fine in each case.

(l) **Re-Arranged Matches**

A Disciplinary Panel shall have discretionary power to rule that a match shall not count towards the completion of a suspension if it is satisfied that the game has been arranged by the club with a view to enabling the player to complete their suspension and thus qualify them to play in a specific match. The decision of the Disciplinary Panel in relation to re-arranged matches is final and binding on all parties and not subject to appeal.

(m) **Collection of Administration Fees**

It will be the responsibility of the club to collect the administration fees from the players concerned. Clubs will have 31 calendar days to make the payment for each player's £12.00 administration fee as and from the date of the match. Should the club fail to make the payment of the £12.00 administration fee within 31 calendar days, then the player will become ineligible from playing in all Association Football and Futsal



matches until payment is received. The administration fee must be paid on the COMET system, or any other system as prescribed by the Association from time to time.

Any club experiencing difficulties in obtaining monies owed by players of the club may refer such matters to the South Wales Football Association.

## **7. PUNISHMENTS FOR TEAM OFFICIALS**

### **(a) Caution Offences – League Matches**

- (i) If a team official accumulates three (3) recorded cautions in the same League Division Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same League Division Competition under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (ii) If a team official accumulates six (6) recorded cautions in the same League Division Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the team official has missed his/her club's next TWO (2) recognised matches in the same League Division Competition under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iii) If a team official accumulates nine (9) recorded cautions in the same League Division Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the team official has missed his/her club's next THREE (3) recognised matches in the same League Division Competition under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iv) If a team official accumulates twelve (12) recorded cautions in the same League Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the team official has missed his/her club's next FOUR (4) recognised matches in the same League Division Competition under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The team official shall also be required to attend a meeting of a Disciplinary Panel to consider any additional sanctions. The same procedure will apply for every further three (3) cautions recorded against a team official.
- (v) The terms of a suspension resulting from the accumulation of cautions will be as set out under the category of a TOUCHLINE SUSPENSION (see Section 10).
- (vii) Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season.

### **(b) Caution Offences – Cup Matches**

- (i) If a team official accumulates two (2) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same Cup Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match in the Cup Competition and final match in the same Cup Competition of the

2023/2024 Season.

- (ii) If a team official accumulates four (4) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same Cup Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iii) If a team official accumulates six (6) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this association any time during the season, the team official will be suspended automatically with immediate effect from the same Cup Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iv) If a team official accumulates eight (8) recorded cautions in the same Cup Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same Cup Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The team official shall also be required to attend a meeting of a Disciplinary Panel to consider any additional sanctions. The same procedure will apply for every further two (2) cautions recorded against a team official.
- (v) After the completion of the Preliminary Round in all Cup Competitions listed in Appendix 2, the caution count shall be reset with all team officials being regarded as having zero (0) cautions attributed to them. For the avoidance of doubt, the following will still apply:
  - any team official who receives a suspension resulting from an accumulation of cautions in the Preliminary Round **will** be suspended for the same Cup Competition in the First Round proper; and
  - any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 7(m) of these Procedures).
- (vi) After the completion of the Quarter Final Round in all Cup Competitions listed in Appendix 2, the caution count shall be reset with all team officials being regarded as having zero (0) cautions attributed to them. For the avoidance of doubt, the following will still apply:
  - any team official who receives a suspension resulting from an accumulation of cautions in the Quarter Final match **will** be suspended for the same Cup Competitions Semi-Final; and
  - any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 7(m) of these Procedures).
- (vii) The terms of a suspension resulting from the accumulation of cautions will be as set out under the category of a TOUCHLINE SUSPENSION (see Section 10).
- (viii) Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season in the same Cup Competition.

(c) **Sending Off resulting in a One Match Suspension**

- (i) Any team official dismissed from the Technical Area for one of the reasons listed below will be suspended automatically with immediate effect from all Senior, & Reserve Competitions under the jurisdiction of this Association and Open Friendly matches only, until such time as the team official has missed his/her club's next ONE (1) recognised match with the Team that the team official received the red card, under the jurisdiction of this Association in Approved Competitions (see Appendix 2) during the period covered

by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

- *delaying the restart of play by the opposing team e.g. holding onto the ball, kicking the ball away, obstructing the movement of a player*
- *receiving a second caution in the same match*
- *using unauthorised electronic or communication equipment and/or behaving in an inappropriate manner as the result of using electronic or communication equipment*

- (ii) As set out in Law 10 of the IFAB Laws of the Game, if a team official receives a second caution during kicks from the penalty mark to determine the outcome of the match, the team official will not be dismissed from the field of play as the caution count from the match is reset before the shootout commences. Both cautions shall count towards the number of cautions that the team official has accumulated in the league competition. The team official will also be liable for the second administration fee of £12.00.
- (iii) If the team official receives two (2) cautions during the kicks from the penalty mark, they will be dismissed and suspended automatically with immediate effect. The procedure as set out in 7(c)(i) shall apply for the suspension and how it must be served. For the avoidance of doubt, the administration fee of £12.00 from the caution received during the match and the administration fee of £12.00 for the sending off in the kicks from the penalty mark will both be payable.

(d) **Sending Off resulting in a Two Match Suspension**

Any team official dismissed from the Technical Area for one of the reasons listed below will be suspended automatically with immediate effect from all Senior & Reserve Competitions under the jurisdiction of this Association and Open Friendly matches only, until such time as the team official has missed his/her club's next TWO (2) recognised matches with the Team that the team official received the red card, under the direct jurisdiction of this Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

- *deliberately leaving the technical area to:*
  - i. *show dissent towards, or remonstrate with, a match official*
  - ii. *act in a provocative or inflammatory manner*
  - iii. *enter the opposing technical area in an aggressive or confrontational manner*
- *using offensive, insulting or abusive language and/or gestures*
- *entering the video operation room (VOR)*
- *entering the field of play to interfere with play, an opposing player or match official*
- *entering the field of play to confront a match official (including at half-time and full-time)*

(e) **Sending Off resulting in a Three Match Suspension**

Any team official dismissed from the Technical Area for one of the reasons listed below will be suspended automatically with immediate effect from all Senior & Reserve Competitions under the jurisdiction of this Association and Open Friendly matches only, until such time as the team official has missed his/her club's next THREE (3) recognised matches with the Team that the team official received the red card, under the direct jurisdiction of this Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

- *deliberately throwing/kicking an object onto the field of play*
- *physical or aggressive behaviour (including spitting or biting) towards an opposing player, substitute, team official, match official, spectator or any other person (e.g. ball boy/girl, security or competition*

- official etc.)*  
• *violent conduct*

(f) **Sending's Off not detailed**

- (i) Any team official dismissed from the Technical Area for a reason not set out in section 7(c), (d) & (e), will be suspended automatically with immediate effect from all Senior & Reserve Competitions under the jurisdiction of this Association and Open Friendly matches only for at least ONE (1) recognised match with the Team that the team official received the red card, under the direct jurisdiction of this Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).
- (ii) The dismissal will then be subject for review by a Disciplinary Panel of the *South Wales Football Association*. The Disciplinary Panel shall have the power to determine:
  - (a) A one Match Suspension as set out in 7(f)(i) shall suffice and there should be no further suspension; or
  - (b) That the standard one Match Suspension as set out in 7(f)(i) is insufficient and the Panel will have the power to increase the Match Suspension.
- (iii) The club or team official will not be permitted to submit any evidence for the Disciplinary Panel's considerations and the matter will be considered solely on the match official(s) sending off report. Should a club require a Disciplinary Panel to consider the validity of the suspension resulting from the sending off, then they must submit a Claim of Mistaken Identity and/or a Claim of Wrongful Dismissal as set out in Sections 4 and 5. In this procedure set out in 7(f), the Disciplinary Panel will only confine themselves to the level of sanction imposed from the dismissal.
- (iv) Should a club lodge a Claim of Mistaken Identity then the same Disciplinary Panel will consider the sanction.
- (v) Should a club lodge a Claim of Wrongful Dismissal and the claim is rejected as set out under section 5(g)(i) & (ii) and the sending off is subject to section 7(f), then the same Disciplinary Panel will consider the sanction.
- (vi) The decision of the Disciplinary Panel in relation to this procedure is final and binding on all parties and not subject to appeal.

(g) **Additional Sendings-off**

Team officials dismissed from the Technical Area for a second time in the same Season in any Senior & Reserve Competition under the direct jurisdiction of this Association in Approved Competitions (see Appendix 2) and/or an Open Friendly match, in addition to the automatic suspension applicable to the offence, will be suspended for one extra match.

A team official dismissed for a third time in the same Season in any Senior & Reserve Competition under the direct jurisdiction of this Association in Approved Competitions (see Appendix 2) and/or an Open Friendly match will be suspended for an extra two matches, and so on.

(h) **Measurement of Suspension**

The length of suspension is to be measured against the Team with which the team official committed the offence. If a club has more than one Team that participates within Competitions listed in Appendix 2, then the suspension will be measured against the Team with which the team official committed the

offence.

For the avoidance of doubt, any team official serving a suspension from a sending off will be suspended from **all** Senior & Reserve Competitions under the jurisdiction of this Association as listed in Appendix 2 whilst serving their suspension. Any team official serving a suspension from an accumulation of cautions (as set out in section 7(a) & 7(b) of these Procedures) will only be suspended from participating in the same League Division or Cup Competition in which they received their accumulated cautions.

Where a team official receives a suspension (as set out in these Procedures) from an Open Friendly match (see section 10), this must be measured by the teams next match(es) in League or Cup Competitions (whichever comes first).

(i) **Outstanding Suspensions**

Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season at the club at which the team official is registered.

(j) **Rule 24**

In special cases where:-

- (i) a match official's report indicates a serious breach of the Laws of the Game, or
- (ii) a team official commits an act of misconduct and/or a sending-off offence as set out in the Laws of the Game whilst on the field of play and/or in the Technical Area which is not seen by the match officials but caught on video;

The South Wales Football Association reserves the right to prefer an appropriate charge of misconduct against the team official in accordance with one or more of the provisions under Rule 24.

When dealing with a case under 7(j)(i) hereabove, the Disciplinary Panel may take into account any automatic punishment imposed under the Procedures.

When dealing with a case under 7(j)(ii) hereabove, confirmation by the match officials that they did not see the incident in question shall be conclusive evidence of that fact.

(k) **Clubs Imposing Fines**

Clubs may fine team officials for on-field offences but must notify the South Wales Football Association, without delay, the details of the fine in each case.

(l) **Re-Arranged Matches**

A South Wales Football Association Disciplinary Panel shall have discretionary power to rule that a match shall not count towards the completion of a suspension if it is satisfied that the game has been arranged by the club with a view to enabling the team official to complete their suspension and thus qualify them to participate in a specific match. The decision of the Disciplinary Panel in relation to re-arranged matches is final and binding on all parties and not subject to appeal.

(m) **Collection of Administration Fees**

It will be the responsibility of the club to collect the £12.00 administration fee from the team officials concerned. Clubs will have 31 calendar days to make the payment for each team official's £12.00 administration fee as and from the date of the match. Should the club fail to make the payment of the £12.00 administration fee within 31 calendar days, then the team official will become ineligible from participating in **any** Association Football and Futsal match until payment is received. The administration

fee must be paid on the COMET system, or any other system as prescribed by the Association from time to time.

Any club experiencing difficulties in obtaining monies owed by team officials of the club may refer such matters to *the South Wales Football Association*.

## **8. DISCIPLINARY ACTION ON CLUBS FOR MISCONDUCT BY THEIR PLAYERS AND TEAM OFFICIALS**

- (a) Any club whose players or team officials accumulate a total number of Penalty Points during a season, and that total is considered to be appreciably above the average number of points in the same league, may be required to appear before a Disciplinary Panel and shall be liable to be warned and/or fined for having permitted its players or team officials to violate the Laws of the Game in contravention of Rule [24.1.1]. In addition, the Panel shall be entitled to make an order as to costs against the club. Any action taken by the club to discipline its players will be taken into consideration by the Panel in its findings.

In so far as this Regulation shall apply, the following Penalty Points will be recorded against a club:-

For all recorded cautions - 4 Points

For Sending-off for players under Law 12 (4) (5) & (7) and team officials resulting in a one match suspension - 10 Points

For Sending-off for players under Law 12 (1) (2) (3) & (6) and team officials resulting in a two or three match suspension - 12 Points

- (b) A club required to appear before a Disciplinary Panel shall be represented by at least one of its Directors/Officials and the Manager.
- (c) The South Wales Football Association reserves the right to prefer a charge against a club at any time during the season arising from field offences committed by players and team officials of the club.

## **9. SUSPENSIONS IMPOSED UNDER THESE REGULATIONS**

- (a) Unless otherwise ordered by the South Wales Football Association, or a Judicial Body of the FAW, the terms of the suspensions imposed under these entire regulations will be as set out under the category of a Match Suspension (see section 10). The only exception is where a team official receives a suspension for an accumulation of cautions. In this instance, the category of suspension will be a Touchline Suspension (see section 10).
- (b) Any suspension imposed on a player may only be served whilst the player holds a registration with a football club. Should a player transfer or register for a new club prior to the commencement of the suspension or during the period of the suspension, the player will not be eligible to play for their new club until such time as the new club with which the player has transferred to has completed the required number of matches in Approved Competitions.
- (c) Any suspension imposed on a team official may only be served whilst the team official holds a registration with a football club. Should a team official transfer or register for a new club prior to the commencement of the suspension or during the period of the suspension, the team official will not be eligible to participate for their new club until such time as the club with which the team official committed the offence has completed the required number of matches in Approved Competitions.

## **10. DEFINITIONS**

### **i. BUSINESS DAY**

Any day of the week except a Saturday or Sunday or public bank holiday in Wales

### **ii. CLOSED FRIENDLY MATCH**

A game of Association Football which is not an Official Match which is played between two (2) teams (whether or not from different Clubs) but is not made open for the public to attend.

### **iii. MATCH SUSPENSION**

A Match Suspension is a ban on taking part in a match and on attending it in the area immediately surrounding the field-of-play. A Match Suspension may be imposed on a player or an official.

The area immediately surrounding the field-of-play includes:-

1. The field-of-play.
2. The dressing rooms and their immediate area.
3. The tunnel and/or private way leading from the dressing rooms to the field-of-play.
4. The dugouts, benches and technical areas.
5. The prohibited area in the vicinity of the touchline and goal lines.

The player or official under a Match Suspension is prohibited from contact with match officials, players and club officials, as well as giving any media interviews, before, during and after the match.

A Match Suspension does not prohibit a player or official from attending or taking part in a Closed Friendly Match or a club organised private training session. However, a player or official is prohibited from attending or taking part in an Open Friendly Match.

A club who permits a player or an official to attend any ground whilst serving a Match Suspension will be responsible for ensuring the terms of the suspension are adhered to.

### **iv. OPEN FRIENDLY MATCH**

A game of Association Football which is not an Official Match which is played between two (2) teams (whether or not from different Clubs) and is made open to the public to attend.

### **v. TOUCHLINE SUSPENSION**

A Touchline Suspension is a ban from any immediate contact with players, club officials and match officials participating in a match for the duration of the match. A Touchline Suspension may be imposed on a player and an official. A Touchline Suspension prohibits an individual from:-

1. Attending the dugouts and technical areas before, during and after the match.
2. Entering the field-of-play and the prohibited area in the vicinity of the touchline and goal lines.
3. Coaching or issuing instructions for the duration of the game.
4. Engaging the match officials whilst they are on the field-of-play or in the tunnel and/or private way leading from the dressing rooms to the field-of-play.

The player or official under a Touchline Suspension is permitted to attend the team changing room pre-match, at half-time and post-match. Furthermore, the individual is permitted to approach the match officials pre-match or post-match whilst they are in their dressing room and provided the match officials are agreeable to the approach.

The FAW is aware that due to the nature of many grounds, the individual under a Touchline Suspension may stand behind the perimeter barrier surrounding the field-of-play but still remain sufficiently close enough to the field-of-play to allow them to continue coaching or issue instructions to the coaching / technical staff. This will be considered as a breach of the Touchline Suspension and will result in the Football Association of Wales preferring charges of misconduct against the club and player or official who is under the suspension.

Where a stand exists within the ground, the Football Association of Wales requires the player or official to sit in the

stand away from the field-of-play.

For the duration of the game, a player or official under a Touchline Suspension is NOT PERMITTED to communicate with the coaching / technical staff via radio or other electronic communication and is prohibited from having personal contact with any such persons.

**APPENDIX 1**

Fees applicable when making a Claim of Mistaken Identity or a Claim of Wrongful Dismissal

<b>For teams playing in:-</b>	<b>£ Fee payable</b>
<i>Aberdare Valley Football League</i>	£50.00
<i>Bridgend &amp; District Football League</i>	£50.00
<i>Cardiff &amp; District League</i>	£50.00
<i>Cardiff Combination League</i>	£50.00
<i>Merthyr Tydfil Football League</i>	£50.00
<i>Port Talbot &amp; District League</i>	£50.00
<i>Rhondda &amp; District Football League</i>	£50.00
<i>Taff-Ely Rhymney Valley Football League</i>	£50.00
<i>Vale of Glamorgan Football League</i>	£50.00
<i>South Wales Alliance Football League</i>	£50.00
<i>South Wales Women's &amp; girls' Football League</i>	£50.00
<i>Wales Veterans League</i>	£50.00

**Appendix 2**

Cup Competitions organised by the above Leagues and the following competitions:-

South Wales Senior Cup



## **AREA ASSOCIATION ADULT (SENIOR & RESERVE) FOOTBALL**

### **DISCIPLINARY PROCEDURES RELATING TO TEMPORARY DISMISSALS (SIN BINS)**

#### **APPLICABLE ONLY TO LEAGUES SELECTED FOR TEMPORARY DISMISSAL TRIAL**

#### **TEMPORARY DISMISSAL OFFENCES (SIN BINS)**

1. Match Officials will no longer issue a simple yellow card for “dissent by word or action (C2)”. Instead, they will indicate a temporary dismissal (sin bin) by showing a yellow card accompanied by a two-handed signal to the player's own technical area and the player is required to go to his technical area (unless receiving a second sin bin card during the same game, in which case the player must leave the vicinity of the field of play and the technical area).
2. Any player who receives a sinbin card during a match will be subject to a sin bin for 10 minutes, if the match is 90-minutes in duration, or 8 minutes for all other match durations.
3. The sin bin period begins when play restarts after the player has left the field of play. The referee should include in the sin bin dismissal period any time ‘lost’ for a stoppage for which ‘additional time’ will be allowed at the end of the half (e.g. substitution, injury etc...).
4. The player will only be able to re-enter the field of play once the sin bin has been completed **and** the Referee invites the player back onto the field of play. The referee has the final decision as to when the player can return.
5. A player subject to a sin bin cannot be substituted until the end of the sin bin period (but not if the team has used all its permitted substitutes).
6. If a sin bin period has not been completed at the end of the first half (or the end of the second half when extra time is to be played) the remaining part of the sin bin period is served from the start of the second half (start of extra time)
7. A player who is still serving a sin bin period at the end of the match is permitted to take part in any penalty shoot-out (but not a player serving a second sin bin period).
8. A player who has received a sin bin caution and later receives a standard yellow card caution continues playing.
9. A player who has received a standard yellow card caution and later receives a sin bin caution can continue to play after the end of the sin bin period.

10. Any player who receives a second sin bin card during a match will be subject to a second sin bin, for 10 minutes or 8 minutes as the case may be. This player will not be permitted to re-enter the field of play. The club will be entitled to substitute the player once the second sin-bin has been completed, provided that the club still has enough substitutes, or permitted substitution opportunities, to make in line with the relevant league rules. However, a player who has also received a non sin bin caution may not be replaced or substituted.
11. A player who commits a cautionable offence or sending-off offence during their sin bin period will take no further part in the match and may not be replaced or substituted.
12. A player who has been sin-binned in any match will be notified through their club by this Association using the systems and procedures set by the Association from time to time of:-
  - (a) the offence reported by the Referee;
  - (b) the total number of sin bins recorded against the player under these procedures during the current Season; and
  - (c) any punishment resulting from the accumulation of these sin bins. Any such punishment will take effect regardless of whether or not the notification of it from this Association is received before it is due to take effect in accordance with these Disciplinary Procedures and clubs must therefore **maintain their own records**.
13. An administration fee of **£12.00** will be charged for Adult & Youth players through the club for the cost of processing each report. For Junior Players, the fee will be **£4.00**.
14. If a player accumulates five (5) recorded sin bins in the same **League Division Competition** which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the player has missed his/her club's next ONE (1) recognised match in the same League Division Competition under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
15. If a player accumulates ten (10) recorded sin bins in the same **League Division Competition** which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the player has missed his/her club's next TWO (2) recognised match in the same League Division Competition under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
16. If a player accumulates fifteen (15) recorded sin bins in the same **League Division Competition** which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the player has missed his/her club's next THREE (3) recognised match in the same League Division Competition under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
17. If a player accumulates two (2) recorded sin bin cautions in the same **Cup Competition** (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised **match** in the same Cup Competition (see Appendix 2) during the period covered by its opening match in the Cup Competition and final match in the same Cup Competition of the 2023/2024 Season.

18. If a player accumulates four (4) recorded sin bin cautions in the same **Cup Competition** (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised **match** in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
19. If a player accumulates six (6) recorded sin bin cautions in the same **Cup Competition** (see Appendix 2) which is under the direct disciplinary jurisdiction of this association any time during the season, the player will be suspended automatically with immediate effect from the same Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised **match** in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
20. If a player accumulates eight (8) recorded sin bin cautions in the same **Cup Competition** which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same Cup Competition only, until such time as the player has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The player shall also be required to attend a meeting of a Disciplinary Panel to consider any additional sanctions. The same procedure will apply for every further two (2) sin bin cautions recorded against a player.
21. After the completion of the Preliminary Round in all Cup Competitions listed in Appendix 2, the sin bin caution count shall be reset with all players being regarded as having zero (0) sin bin cautions attributed to them. For the avoidance of doubt, the following will still apply:
- any player who receives a suspension resulting from an accumulation of sin bin cautions in the Preliminary Round **will** be suspended for the same Cup Competition in the First Round proper; and
  - any administration fee accumulated in previous rounds for any sin bin caution **will** need to be paid within 31 days of the match (as set out in 6(m) of these Procedures.
22. After the completion of the Quarter Final Round in all Cup Competitions listed in Appendix 2, the sin bin caution count shall be reset with all players being regarded as having zero (0) sin bin cautions attributed to them. For the avoidance of doubt, the following will still apply:
- any player who receives a suspension resulting from an accumulation of cautions in the Quarter Final match **will** be suspended for the same Cup Competitions Semi-Final; and
  - any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 6(m) of these Procedures.
23. The terms of a suspension resulting from the accumulation of sin bins will be as set out under the category of a MATCH SUSPENSION.
24. The player must serve the suspension with the club at which the player holds a valid registration. Should a player transfer to a new club the suspension will transfer with the player and will be served at the new club.
25. Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season.

## AREA ASSOCIATION YOUTH FOOTBALL

# DISCIPLINARY PROCEDURES CONCERNING FIELD OFFENCES IN MATCHES FOR PLAYERS AND TEAM OFFICIALS

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As set out in the schedule hereto for Players and Team Officials associated with Clubs playing in Youth League and Cup Competitions under the jurisdiction of the South Wales Football Association

SEASON 2023/2024

## 1. REPORTING OF OFFENCES BY MATCH OFFICIALS

### (a) Caution Offences

Referees must submit to the South Wales Football Association within 2 (two) hours after the completion of the match, stating the offence(s) and giving a description of the incident(s) using the procedures set by the Association from time to time.

### (b) Sending-off Offences

Referees must submit a report to the South Wales Football Association within 2 (two) hours after the completion of the match, stating the offence(s) and giving a description of the incident(s) using the procedures set by the Association from time to time.

(c) If a referee omits to show the appropriate card when taking action against a player or team official, this will not nullify the caution or sending-off offence. However, the attention of the referee will be drawn to the correct procedure.

## 2. CAUTION OFFENCES

A player or team official who has been cautioned in any match will be notified through their club by this Association using the systems and procedures set by the Association from time to time of:-

- (a) the offence reported by the Referee;
- (b) the total number of cautions recorded against the player or team official under these procedures during the current Season; and
- (c) any punishment resulting from the accumulation of these cautions. Any such punishment will take effect regardless of whether or not the notification of it from this Association is received before it is due to take effect in accordance with these Disciplinary Procedures and clubs £12.00 will be charged to the player through the club for the cost of processing each report.

## 3. SENDING-OFF OFFENCES

A player or team official who has been sent-off in a match under the provisions of Law 12 will be notified through their club by this Association using the systems and procedures set by the Association from time to time of:-

- (a) the offence reported by the referee;
- (b) That the player or team official will be subject to the agreed standard punishment (see Section 6 for players or Section 7 for team officials). Any such punishment will take effect regardless of whether or not the notification of it from this Association is received before it is due to take effect in accordance with these Disciplinary Procedures and clubs must therefore **maintain their own records**.

An administration fee of **£12.00** will be charged to the player through the club for the cost of processing each report.

#### **4. CLAIMS OF MISTAKEN IDENTITY**

- (a) In the case of a claim of alleged mistaken identity concerning a player or team official cautioned or sent-off in a match, the club, on behalf of the individual, must:-
  - (i) By 2.00pm of the next Business Day following the day of the match submit in writing via e-mail to [discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk) to the South Wales Football Association their intention to submit a claim and the particulars upon which the claim is founded.
  - (ii) By 2.00pm on the second Business Day following the day of the match, submit to the South Wales Football Association written statements and evidence (including video/DVD where available) in support of the claim together with the relevant fee as set out in Appendix 1. A signed statement by the player or team official reported by the referee that they were not responsible for the offence reported and identifying specifically the name of the person responsible must be included. Where possible a written statement from the player or team official responsible for the offence should also be supplied.
- (b) Should a club have two matches with no, or insufficient Business Days in between, a Claim of Mistaken Identity shall be notified and lodged with the South Wales Football Association in accordance with the following procedure:-
  - (i) Where there are no Business Days between two matches, written notification of the club's intent to make a claim must be e-mailed to [discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk) to South Wales Football Association prior to the commencement of the second match.
  - (ii) Where there is just one Business Day between two matches, the timetable for notification as set out in 4(a)(i) hereabove, will still apply.
  - (iii) The submission of statements, evidence and the applicable fee must be lodged with the South Wales Football Association by 2.00pm on the second Business Day as set out in 4(a)(ii) hereabove.

In respect of these specific circumstances, a player or team official will be eligible to play and/or participate in the second match, if, and only if, notification as set out in 4(b)(i) or 4(b)(ii) hereabove is appropriately submitted. A club will not be permitted to withdraw a claim once written notice to do so has been sent via fax or e-mail to the South Wales Football Association and therefore attention should be paid to 4(d)(ii) herebelow, in respect of claims which are believed to be frivolous or an abuse of process.
- (c) Should a player or team official play and/or participate in a match without the appropriate notification having being lodged as set out hereabove, the South Wales Football Association will prefer an appropriate charge of misconduct against the club and player or team official concerned for playing and/or participating whilst under suspension.
- (d) The decisions available to the Disciplinary Panel considering a Claim of Mistaken Identity are as follows:-
  - (i) The claim is rejected - the player or team official reported by the referee serves the standard punishment as set out in this Memorandum.
  - (ii) The claim is rejected and considered frivolous and/or an abuse of process - the Disciplinary Panel will have the discretion to increase the match suspension to up to twice that of the standard punishment.
  - (iii) The claim is successful - the standard punishment as set out in this Memorandum is transferred from the record of the player or team official reported by the referee to the appropriate identified offender.

- (e) Irrespective of the decision reached, the Disciplinary Panel shall have the discretion to either retain or return the fee submitted and if considered appropriate, make an order of costs against the claimant(s).
- (f) A club failing to lodge a claim for mistaken identity may be charged with misconduct by the South Wales Football Association if there is evidence that the club sought to gain an advantage by remaining silent on the matter.
- (g) It is important to note that the time limits set out above are strict. Only complete claims submitted before the relevant deadlines will be considered by the *South Wales Football Association*.
- (h) The decision of the Disciplinary Panel in relation to a Claim of Mistaken Identity is final and binding on all parties and not subject to appeal.

## **5. CLAIMS OF WRONGFUL DISMISSAL**

- (a) A player or team official and their club may seek to limit the disciplinary consequences of the dismissal of a player or team official from the Field-of-Play by demonstrating to this Association that the dismissal was wrongful.
- (b) A Claim of Wrongful Dismissal may be lodged only for on-field offences which result in a sending-off, except for two cautions leading to a dismissal.
- (c) The club, on behalf of the player or team official, must:-
  - (i) By 2.00pm of the next Business Day following the day of the match submit via e-mail to [discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk) to the South Wales Football Association their intention to submit a claim and the particulars upon which the claim is founded.
  - (ii) By 2.00pm of the second Business Day following the day of the match submit written statements and evidence (including a video/DVD of the incident where available) in support of the claim together with the relevant fee as set out in Appendix 1.
- (d) A Disciplinary Panel will be convened as soon as is practically possible to decide the matter on any relevant documentary and video/DVD evidence submitted. The Disciplinary Panel considering a Claim of Wrongful Dismissal is concerned with only the question of whether any sanction of a suspension from play is one which should be imposed in view of the facts of the case. It must be noted that in accordance with the Laws of the Game, the match referee's decision is final and the player's or team official's dismissal from the field of play will remain on the record of the player or team official and the club. The offence will remain the subject of the administration fee and the club will accrue the appropriate number of penalty points for the sending-off. Consequently, the club, player or team official and match official(s) will not attend the meeting of the Disciplinary Panel when the matter is considered.
- (e) Should a club have two matches with no, or insufficient Business Days in between, a Claim of Wrongful Dismissal shall be notified and lodged with the South Wales Football Association in accordance with the following procedure:-
  - (i) Where there are no Business Days between two matches, written notification of the club's intent to make a claim must be e-mailed [discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk) to the South Wales Football Association prior to the commencement of the second match.
  - (ii) Where there is just one Business Day between two matches, the timetable for notification as set out in 5(c)(i) hereabove, will still apply.
  - (iii) The submission of statements, evidence and the applicable fee must be lodged with *the South Wales Football Association* by 2.00pm on the second Business Day as set out in 5(c)(ii) hereabove.

In respect of these specific circumstances, a player or team official will be eligible to play in the second match, if, and only if, notification as set out in 5(e)(i) or 5(e)(ii) hereabove is appropriately submitted. A club will not be permitted to withdraw a claim once written notice to do so has been sent via fax or e-mail to the South Wales Football Association and therefore attention should be paid to 5(g)(ii) herebelow, in respect of claims which are believed to be frivolous or an abuse of process.

- (f) Should a player or team official play and/or participate in a match without the appropriate notification having being lodged as set out hereabove, the South Wales Football Association will prefer an appropriate charge of misconduct against the club and player or team official concerned for playing and/or participating whilst under suspension.
- (g) The decisions available to a Disciplinary Panel when considering a Claim of Wrongful Dismissal are as follows:-
  - (i) The claim is rejected - the player or team official serves the standard punishment as set out in this Memorandum.
  - (ii) The claim is rejected and considered frivolous and/or an abuse of process – the Panel will have the discretion to increase the match suspension beyond the standard punishment as set out in this Memorandum.
  - (iii) The claim is successful - the standard punishment as set out in this Memorandum is withdrawn and Section 6(g) or Section 7(g) (as the case may be) will not be invoked in relation to this dismissal if the player or team official is sent-off again following the offence.
- (h) Irrespective of the decision reached, the Disciplinary Panel shall have the discretion to either retain or return the fee submitted and if considered appropriate, make an order for costs against the claimant(s).
- (i) It is important to note that the time limits set out above are strict. Only complete claims submitted before the relevant deadlines will be considered by the South Wales Football Association.
- (j) The decision of the Disciplinary Panel in relation to a Claim of Wrongful Dismissal is final and binding on all parties and not subject to appeal.

## 6. PUNISHMENTS FOR PLAYERS

### (a) **Caution Offences – League Matches**

- (i) If a player accumulates five (5) recorded cautions in the same League Division Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the player has missed his/her club's next ONE (1) recognised match in the same League Division Competition under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (ii) If a player accumulates ten (10) recorded cautions in the same League Division Competition under the direct disciplinary jurisdiction of this Association anytime during the season, the player will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the player has missed his/her club's next TWO (2) recognised matches in the same League Division Competition under the direct jurisdiction of the *South Wales Football Association* (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iii) If a player accumulates fifteen (15) recorded cautions in the same League Division Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the player has missed his/her club's next THREE (3)

recognised matches in the same League Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The player shall also be required to attend a meeting of a Disciplinary Panel to consider any additional sanctions. The same procedure will apply for every further five (5) cautions recorded against a player.

- (iv) The terms of a suspension resulting from the accumulation of cautions will be as set out under the category of a MATCH SUSPENSION (see Section 10).
- (v) The player must serve the suspension with the club at which the player holds a valid registration.
- (vi) Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season.

(b) **Caution Offences – Cup Matches**

- (i) If a player accumulates two (2) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised **match** in the same Cup Competition (see Appendix 2) during the period covered by its opening match in the Cup Competition and final match in the same Cup Competition of the 2023/2024 Season.
- (ii) If a player accumulates four (4) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised **match** in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iii) If a player accumulates six (6) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this association any time during the season, the player will be suspended automatically with immediate effect from the same Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised **match** in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iv) If a player accumulates eight (8) recorded cautions in the same Cup Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The player shall also be required to attend a meeting of a Disciplinary Panel to consider any additional sanctions. The same procedure will apply for every further two (2) cautions recorded against a player.
- (v) After the completion of the Preliminary Round in all Cup Competitions listed in Appendix 2, the caution count shall be reset with all team officials being regarded as having zero (0) cautions attributed to them. For the avoidance of doubt, the following will still apply:
  - any player who receives a suspension resulting from an accumulation of cautions in the Preliminary Round **will** be suspended for the same Cup Competition in the First Round proper; and
  - any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 6(m) of these Procedures).
- (vi) After the completion of the Quarter Final Round in all Cup Competitions listed in Appendix 2, the caution count shall be reset with all team officials being regarded as having zero (0) cautions attributed to them. For the avoidance of doubt, the following will still apply:



- any player who receives a suspension resulting from an accumulation of cautions in the Quarter Final match **will** be suspended for the same Cup Competitions Semi-Final; and
- any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 6(m) of these Procedures).

(vii) The terms of a suspension resulting from the accumulation of cautions will be as set out under the category of a MATCH SUSPENSION (see Section 10).

(viii) The player must serve the suspension with the club at which the player holds a valid registration.

(ix) Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season.

(c) **Players Sent-off Under Law 12 (7)**

- (i) A player who is dismissed from the Field of Play for a second cautionable offence after having received a caution will be suspended automatically with immediate effect from all Youth Competitions under the jurisdiction of this Association and Open Friendly matches only, until such time as the player has missed his/her club's next ONE (1) recognised match with the Team that the player received the red card, under the direct jurisdiction of the Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

The player must serve the suspension with the club at which the player holds a valid registration.

- (ii) As set out in Law 10 of the IFAB Laws of the Game, if a player receives a second caution during kicks from the penalty mark to determine the outcome of the match, the player will not be dismissed from the field of play as the caution count from the match is reset before the shootout commences. For clarity, both cautions shall count towards the number of cautions that the player has accumulated in the league competition. The player will also be liable for the second administration fee as set out in Section 2.

- (iii) If the player receives two (2) cautions during the kicks from the penalty mark, they will be dismissed and suspended automatically with immediate effect. The procedure as set out in 6(c)(i) shall apply for the suspension and how it must be served. For the avoidance of doubt, the administration fee from the caution received during the match and the administration fee for the sending off in the kicks from the penalty mark will both be payable.

(d) **Players Sent-off Under Law 12 (4) and (5)**

A player who is dismissed from the Field of Play for denying a goal or an obvious goal scoring opportunity to an opponent whose overall movement is towards the offender's goal by an offence punishable by a free kick, or by deliberately handling the ball, will be suspended automatically **with immediate effect** from all Youth Competitions under the jurisdiction of this Association and Open Friendly Matches only, until such time as the player has missed his/her club's next ONE (1) recognised match with the Team that the player received the red card, under the direct jurisdiction of the Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

The player must serve the suspension with the club at which the player holds a valid registration.

(e) **Players Sent-off Under Law 12 (6)**

- (i) A player who is dismissed from the Field of Play for using offensive, insulting or abusive

language/gestures not directed towards a Match Official, whether they have previously been cautioned in the match or not, will be suspended automatically **with immediate effect** from all Youth Competitions under the jurisdiction of this Association and Open Friendly Matches only, until such time as the player has missed his/her club's next TWO (2) recognised matches with the Team that the player received the red card, under the direct jurisdiction of the Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

The player must serve the suspension with the club at which the player holds a valid registration.

(ii) A player who is dismissed from the Field of Play for using offensive, insulting or abusive language/gestures directed towards a Match Official, whether they have previously been cautioned in the match or not, will be suspended automatically **with immediate effect** from all Youth Competitions under the jurisdiction of this Association and Open Friendly matches only, until such time as the player has missed his/her club's next THREE (3) recognised matches with the Team that the player received the red card, under the direct jurisdiction of the Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

The player must serve the suspension with the club at which the player holds a valid registration.

(f) **Players Sent-off Under Law 12 (1) (2) and (3)**

A player who is dismissed from the Field of play for Violent Conduct, Serious Foul Play or Spitting at an opponent or any other person whether they have previously been cautioned in the match or not, will be suspended automatically **with immediate effect** from all Youth Competitions under the jurisdiction of this Association and Open Friendly Matches only, until such time as the player has missed his/her club's next THREE (3) recognised matches with the Team that the player received the red card, under the direct jurisdiction of the Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

The player must serve the suspension with the club at which the player holds a valid registration.

(g) **Additional Sendings-off**

Players dismissed from the field of play for a second time in the same Season in any Youth Competitions under the jurisdiction of this Association listed in Appendix 2 and/or an Open Friendly match, in addition to the automatic suspension applicable to the offence, will be suspended for one extra match.

A player dismissed for a third time in the same Season in any Youth Competitions under the jurisdiction of this Association listed in Appendix 2 and/or an Open Friendly match will be suspended for an extra two matches, and so on.

(h) **Measurement of Suspension**

The length of suspension is to be measured against the Team with which the player committed the offence. If a club has more than one Team that participates within League Competitions listed in Appendix 2, then the suspension will be measured against the Team with which the player committed the offence.

For the avoidance of doubt, any player serving a suspension from a sending off will be suspended from **all** Youth Competitions under the jurisdiction of this Association as listed in Appendix 2 whilst serving their suspension. Any player serving a suspension from an accumulation of cautions (as set out in section 6(a) & 6(b) of these Procedures) will only be suspended from playing in the same League Division or Cup Competition in which they received their accumulated cautions.

Where a player receives a suspension (as set out in these Procedures) from an Open Friendly match (see section 10), this must be measured by the teams next match(es) in League or Cup Competitions (whichever comes first).

(i) **Outstanding Suspensions**

Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season with the club at which the player is registered.

(j) **Rule 24**

In special cases where:-

- (i) a match official's report indicates a serious breach of the Laws of the Game, or
- (ii) a player commits an act of misconduct and/or a sending-off offence under Law 12 (1), (2), (3), (4), (5) or (6) of the Laws of the Game whilst on the field of play which is not seen by the match officials but caught on video;

the South Wales Football Association reserves the right to prefer an appropriate charge of misconduct against the player in accordance with one or more of the provisions under Rule 24.

When dealing with a case under 6(j)(i) hereabove, the Disciplinary Panel may take into account any automatic punishment imposed under the Procedures.

When dealing with a case under 6(j)(ii) hereabove, confirmation by the match officials that they did not see the incident in question shall be conclusive evidence of that fact.

(k) **Clubs Imposing Fines**

Clubs may fine players in Youth Football for on-field offences but must notify the South Wales Football Association, without delay, the details of the fine in each case.

(l) **Re-Arranged Matches**

A Disciplinary Panel shall have discretionary power to rule that a match shall not count towards the completion of a suspension if it is satisfied that the game has been arranged by the club with a view to enabling the player to complete their suspension and thus qualify them to play in a specific match. The decision of the Disciplinary Panel in relation to re-arranged matches is final and binding on all parties and not subject to appeal.

(m) **Collection of Administration Fees**

It will be the responsibility of the club to collect the administration fees from the players concerned. Clubs will have 31 calendar days to make the payment for each player's £12.00 administration fee as and from the date of the match. Should the club fail to make the payment of the £12.00 administration fee within 31 calendar days, then the player will become ineligible from playing in all Association Football and Futsal matches until payment is received. The administration fee must be paid on the COMET system, or any other system as prescribed by the Association from time to time.

Any club experiencing difficulties in obtaining monies owed by players of the club may refer such matters

to the South Wales Football Association.

## **7. PUNISHMENTS FOR TEAM OFFICIALS**

### **(a) Caution Offences – League Matches**

- (i) If a team official accumulates three (3) recorded cautions in the same League Division Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same League Division Competition under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (ii) If a team official accumulates six (6) recorded cautions in the same League Division Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the team official has missed his/her club's next TWO (2) recognised matches in the same League Division Competition under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iii) If a team official accumulates nine (9) recorded cautions in the same League Division Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the team official has missed his/her club's next THREE (3) recognised matches in the same League Division Competition under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iv) If a team official accumulates twelve (12) recorded cautions in the same League Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the team official has missed his/her club's next FOUR (4) recognised matches in the same League Division Competition under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The team official shall also be required to attend a meeting of a Disciplinary Panel to consider any additional sanctions. The same procedure will apply for every further three (3) cautions recorded against a team official.
- (v) The terms of a suspension resulting from the accumulation of cautions will be as set out under the category of a TOUCHLINE SUSPENSION (see Section 10).
- (vi) Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season.

### **(b) Caution Offences – Cup Matches**

- (i) If a team official accumulates two (2) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same Cup Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match in the Cup Competition and final match in the same Cup Competition of the 2023/2024 Season.
- (ii) If a team official accumulates four (4) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during

the season, the team official will be suspended automatically with immediate effect from the same Cup Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

- (iii) If a team official accumulates six (6) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this association any time during the season, the team official will be suspended automatically with immediate effect from the same Cup Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iv) If a team official accumulates eight (8) recorded cautions in the same Cup Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same Cup Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The team official shall also be required to attend a meeting of a Disciplinary Panel to consider any additional sanctions. The same procedure will apply for every further two (2) cautions recorded against a team official.
- (v) After the completion of the Preliminary Round in all Cup Competitions listed in Appendix 2, the caution count shall be reset with all team officials being regarded as having zero (0) cautions attributed to them. For the avoidance of doubt, the following will still apply:
  - any team official who receives a suspension resulting from an accumulation of cautions in the Preliminary Round **will** be suspended for the same Cup Competition in the First Round proper; and
  - any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 7(m) of these Procedures).
- (vi) After the completion of the Quarter Final Round in all Cup Competitions listed in Appendix 2, the caution count shall be reset with all team officials being regarded as having zero (0) cautions attributed to them. For the avoidance of doubt, the following will still apply:
  - any team official who receives a suspension resulting from an accumulation of cautions in the Quarter Final match **will** be suspended for the same Cup Competitions Semi-Final; and
  - any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 7(m) of these Procedures).
- (viii) The terms of a suspension resulting from the accumulation of cautions will be as set out under the category of a TOUCHLINE SUSPENSION (see Section 10).
- (ix) Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season in the same Cup Competition.

(c) **Sending Off resulting in a One Match Suspension**

- (i) Any team official dismissed from the Technical Area for one of the reasons listed below will be suspended automatically with immediate effect from all Youth Competitions under the jurisdiction of this Association and Open Friendly matches only, until such time as the team official has missed his/her club's next ONE (1) recognised match with the Team that the team official received the red card, under the jurisdiction of this Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

• *delaying the restart of play by the opposing team e.g. holding onto the ball, kicking the ball away, obstructing the movement of a player*

- *receiving a second caution in the same match*
- *using unauthorised electronic or communication equipment and/or behaving in an inappropriate manner as the result of using electronic or communication equipment*

- (ii) As set out in Law 10 of the IFAB Laws of the Game, if a team official receives a second caution during kicks from the penalty mark to determine the outcome of the match, the team official will not be dismissed from the field of play as the caution count from the match is reset before the shootout commences. Both cautions shall count towards the number of cautions that the team official has accumulated in the league competition. The team official will also be liable for the second administration fee of £12.00.
- (iii) If the team official receives two (2) cautions during the kicks from the penalty mark, they will be dismissed and suspended automatically with immediate effect. The procedure as set out in 7(c)(i) shall apply for the suspension and how it must be served. For the avoidance of doubt, the administration fee of £12.00 from the caution received during the match and the administration fee of £12.00 for the sending off in the kicks from the penalty mark will both be payable.

(d) **Sending Off resulting in a Two Match Suspension**

Any team official dismissed from the Technical Area for one of the reasons listed below will be suspended automatically with immediate effect from all Youth Competitions under the jurisdiction of this Association and Open Friendly matches only, until such time as the team official has missed his/her club's next TWO (2) recognised matches with the Team that the team official received the red card, under the direct jurisdiction of this Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

- *deliberately leaving the technical area to:*
  - i. *show dissent towards, or remonstrate with, a match official*
  - ii. *act in a provocative or inflammatory manner*
  - iii. *enter the opposing technical area in an aggressive or confrontational manner*
- *using offensive, insulting or abusive language and/or gestures*
- *entering the video operation room (VOR)*
- *entering the field of play to interfere with play, an opposing player or match official*
- *entering the field of play to confront a match official (including at half-time and full-time)*

(e) **Sending Off resulting in a Three Match Suspension**

Any team official dismissed from the Technical Area for one of the reasons listed below will be suspended automatically with immediate effect from all Youth Competitions under the jurisdiction of this Association and Open Friendly matches only, until such time as the team official has missed his/her club's next THREE (3) recognised matches with the Team that the team official received the red card, under the direct jurisdiction of this Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

- *deliberately throwing/kicking an object onto the field of play*
- *physical or aggressive behaviour (including spitting or biting) towards an opposing player, substitute, team official, match official, spectator or any other person (e.g. ball boy/girl, security or competition official etc.)*
- *violent conduct*

(f) **Sending's Off not detailed**

- (i) Any team official dismissed from the Technical Area for a reason not set out in section 7(c), (d) & (e), will be suspended automatically with immediate effect from all Youth Competitions under the jurisdiction of this Association and Open Friendly matches only for at least ONE (1) recognised match with the Team that the team official received the red card, under the direct jurisdiction of this Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).
- (ii) The dismissal will then be subject for review by a Disciplinary Panel of the South Wales Football Association. The Disciplinary Panel shall have the power to determine:
  - (a) A one Match Suspension as set out in 7(f)(i) shall suffice and there should be no further suspension; or
  - (b) That the standard one Match Suspension as set out in 7(f)(i) is insufficient and the Panel will have the power to increase the Match Suspension.
- (iii) The club or team official will not be permitted to submit any evidence for the Disciplinary Panel's considerations and the matter will be considered solely on the match official(s) sending off report. Should a club require a Disciplinary Panel to consider the validity of the suspension resulting from the sending off, then they must submit a Claim of Mistaken Identity and/or a Claim of Wrongful Dismissal as set out in Sections 4 and 5. In this procedure set out in 7(f), the Disciplinary Panel will only confine themselves to the level of sanction imposed from the dismissal.
- (iv) Should a club lodge a Claim of Mistaken Identity then the same Disciplinary Panel will consider the sanction.
- (v) Should a club lodge a Claim of Wrongful Dismissal and the claim is rejected as set out under section 5(g)(i) & (ii) and the sending off is subject to section 7(f), then the same Disciplinary Panel will consider the sanction.
- (vi) The decision of the Disciplinary Panel in relation to this procedure is final and binding on all parties and not subject to appeal.

(g) **Additional Sendings-off**

Team officials dismissed from the Technical Area for a second time in the same Season in any Youth Competition under the direct jurisdiction of this Association in Approved Competitions (see Appendix 2) and/or an Open Friendly match, in addition to the automatic suspension applicable to the offence, will be suspended for one extra match.

A team official dismissed for a third time in the same Season in any Youth Competition under the direct jurisdiction of this Association in Approved Competitions (see Appendix 2) and/or an Open Friendly match will be suspended for an extra two matches, and so on.

(h) **Measurement of Suspension**

The length of suspension is to be measured against the Team with which the team official committed the offence. If a club has more than one Team that participates within Competitions listed in Appendix 2, then the suspension will be measured against the Team with which the team official committed the offence.

For the avoidance of doubt, any team official serving a suspension from a sending off will be suspended from **all** Youth Competitions under the jurisdiction of this Association as listed in Appendix 2 whilst serving their suspension. Any team official serving a suspension from an accumulation of cautions (as set out in section 7(a) & 7(b) of these Procedures) will only be suspended from participating in the same League

Division or Cup Competition in which they received their accumulated cautions.

Where a team official receives a suspension (as set out in these Procedures) from an Open Friendly match (see section 10), this must be measured by the teams next match(es) in League or Cup Competitions (whichever comes first).

(i) **Outstanding Suspensions**

Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season at the club at which the team official is registered.

(j) **Rule 24**

In special cases where:-

- (i) a match official's report indicates a serious breach of the Laws of the Game, or
- (ii) a team official commits an act of misconduct and/or a sending-off offence as set out in the Laws of the Game whilst on the field of play and/or in the Technical Area which is not seen by the match officials but caught on video;

the *South Wales Football Association* reserves the right to prefer an appropriate charge of misconduct against the team official in accordance with one or more of the provisions under Rule 24.

When dealing with a case under 7(j)(i) hereabove, the Disciplinary Panel may take into account any automatic punishment imposed under the Procedures.

When dealing with a case under 7(j)(ii) hereabove, confirmation by the match officials that they did not see the incident in question shall be conclusive evidence of that fact.

(k) **Clubs Imposing Fines**

Clubs may fine team officials for on-field offences but must notify the South Wales Football Association, without delay, the details of the fine in each case.

(l) **Re-Arranged Matches**

A South Wales Football Association Disciplinary Panel shall have discretionary power to rule that a match shall not count towards the completion of a suspension if it is satisfied that the game has been arranged by the club with a view to enabling the team official to complete their suspension and thus qualify them to participate in a specific match. The decision of the Disciplinary Panel in relation to re-arranged matches is final and binding on all parties and not subject to appeal.

(m) **Collection of Administration Fees**

It will be the responsibility of the club to collect the £12.00 administration fee from the team officials concerned. Clubs will have 31 calendar days to make the payment for each team official's £12.00 administration fee as and from the date of the match. Should the club fail to make the payment of the £12.00 administration fee within 31 calendar days, then the team official will become ineligible from participating in **any** Association Football and Futsal match until payment is received. The administration fee must be paid on the COMET system, or any other system as prescribed by the Association from time to time.

Any club experiencing difficulties in obtaining monies owed by team officials of the club may refer such matters to the South Wales Football Association.



## **8. DISCIPLINARY ACTION ON CLUBS FOR MISCONDUCT BY THEIR PLAYERS AND TEAM OFFICIALS**

- (a) Any club whose players or team officials accumulate a total number of Penalty Points during a season, and that total is considered to be appreciably above the average number of points in the same league, may be required to appear before a Disciplinary Panel and shall be liable to be warned and/or fined for having permitted its players or team officials to violate the Laws of the Game in contravention of Rule [24.1.1]. In addition, the Panel shall be entitled to make an order as to costs against the club. Any action taken by the club to discipline its players will be taken into consideration by the Panel in its findings.

In so far as this Regulation shall apply, the following Penalty Points will be recorded against a club:-

For all recorded cautions

- 4 Points

For Sending-off for players under Law 12 (4) (5) & (7) and team officials resulting in a one match suspension

- 10 Points

For Sending-off for players under Law 12 (1) (2) (3) & (6) and team officials resulting in a two or three match suspension

- 12 Points

- (b) A club required to appear before a Disciplinary Panel shall be represented by at least one of its Directors/Officials and the Manager.
- (c) The South Wales Football Association reserves the right to prefer a charge against a club at any time during the season arising from field offences committed by players and team officials of the club.

## **9. SUSPENSIONS IMPOSED UNDER THESE REGULATIONS**

- (i) Unless otherwise ordered by an *South Wales Football Association*, or a Judicial Body of the FAW, the terms of the suspensions imposed under these entire regulations will be as set out under the category of a Match Suspension (see section 10). The only exception is where a team official receives a suspension for an accumulation of cautions. In this instance, the category of suspension will be a Touchline Suspension (see section 10).
- (ii) Any suspension imposed on a player may only be served whilst the player holds a registration with a football club. Should a player transfer or register for a new club prior to the commencement of the suspension or during the period of the suspension, the player will not be eligible to play for their new club until such time as the new club with which the player has transferred to has completed the required number of matches in Approved Competitions.
- (iii) Any suspension imposed on a team official may only be served whilst the team official holds a registration with a football club. Should a team official transfer or register for a new club prior to the commencement of the suspension or during the period of the suspension, the team official will not be eligible to participate for their new club until such time as the club with which the team official committed the offence has completed the required number of matches in Approved Competitions.

## **10. DEFINITIONS**

### **i. BUSINESS DAY**

Any day of the week except a Saturday or Sunday or public bank holiday in Wales

### **ii. CLOSED FRIENDLY MATCH**

A game of Association Football which is not an Official Match which is played between two (2) teams (whether or not from different Clubs) but is not made open for the public to attend.

### **iii. MATCH SUSPENSION**

A Match Suspension is a ban on taking part in a match and on attending it in the area immediately surrounding the field-of-play. A Match Suspension may be imposed on a player or an official.

The area immediately surrounding the field-of-play includes:-

1. The field-of-play.
2. The dressing rooms and their immediate area.
3. The tunnel and/or private way leading from the dressing rooms to the field-of-play.
4. The dugouts, benches and technical areas.
5. The prohibited area in the vicinity of the touchline and goal lines.

The player or official under a Match Suspension is prohibited from contact with match officials, players and club officials, as well as giving any media interviews, before, during and after the match.

A Match Suspension does not prohibit a player or official from attending or taking part in a Closed Friendly Match or a club organised private training session. However, a player or official is prohibited from attending or taking part in an Open Friendly Match.

A club who permits a player or an official to attend any ground whilst serving a Match Suspension will be responsible for ensuring the terms of the suspension are adhered to.

#### **iv. OPEN FRIENDLY MATCH**

A game of Association Football which is not an Official Match which is played between two (2) teams (whether or not from different Clubs) and is made open to the public to attend.

#### **v. TOUCHLINE SUSPENSION**

A Touchline Suspension is a ban from any immediate contact with players, club officials and match officials participating in a match for the duration of the match. A Touchline Suspension may be imposed on a player and an official. A Touchline Suspension prohibits an individual from:-

1. Attending the dugouts and technical areas before, during and after the match.
2. Entering the field-of-play and the prohibited area in the vicinity of the touchline and goal lines.
3. Coaching or issuing instructions for the duration of the game.
4. Engaging the match officials whilst they are on the field-of-play or in the tunnel and/or private way leading from the dressing rooms to the field-of-play.

The player or official under a Touchline Suspension is permitted to attend the team changing room pre-match, at half-time and post-match. Furthermore, the individual is permitted to approach the match officials pre-match or post-match whilst they are in their dressing room and provided the match officials are agreeable to the approach.

The FAW is aware that due to the nature of many grounds, the individual under a Touchline Suspension may stand behind the perimeter barrier surrounding the field-of-play but still remain sufficiently close enough to the field-of-play to allow them to continue coaching or issue instructions to the coaching / technical staff. This will be considered as a breach of the Touchline Suspension and will result in the Football Association of Wales preferring charges of misconduct against the club and player or official who is under the suspension.

Where a stand exists within the ground, the Football Association of Wales requires the player or official to sit in the stand away from the field-of-play.

For the duration of the game, a player or official under a Touchline Suspension is NOT PERMITTED to communicate with the coaching / technical staff via radio or other electronic communication and is prohibited from having personal contact with any such persons.

## **APPENDIX 1**

Fees applicable when making a Claim of Mistaken Identity or a Claim of Wrongful Dismissal

<b>For teams playing in:-</b>	<b>£ Fee payable</b>
<i>South Wales Youth League</i>	£50.00

## **Appendix 2**

*South Wales Youth League Cup*

## JUNIOR FOOTBALL

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# DISCIPLINARY PROCEDURES CONCERNING FIELD OFFENCES IN MATCHES FOR PLAYERS AND TEAM OFFICIALS

As set out in the schedule hereto for Players and Team Officials associated with Clubs playing in Junior League and Cup Competitions under the jurisdiction of the South Wales Football Association

SEASON 2023/2024

## 1. REPORTING OF OFFENCES BY MATCH OFFICIALS

### (a) Caution Offences

Referees must submit to the South Wales Football Association within 2 (two) hours after the completion of the match, stating the offence(s) and giving a description of the incident(s) using the procedures set by the Association from time to time.

### (b) Sending-off Offences

Referees must submit a report to the South Wales Football Association within 2 (two) hours after the completion of the match, stating the offence(s) and giving a description of the incident(s) using the procedures set by the Association from time to time.

(c) If a referee omits to show the appropriate card when taking action against a player or team official, this will not nullify the caution or sending-off offence. However, the attention of the referee will be drawn to the correct procedure.

## 2. CAUTION OFFENCES

A player or team official who has been cautioned in any match will be notified through their club by this Association using the systems and procedures set by the Association from time to time of:-

- (a) the offence reported by the Referee;
- (b) the total number of cautions recorded against the player or team official under these procedures during the current Season; and
- (c) any punishment resulting from the accumulation of these cautions. Any such punishment will take effect regardless of whether or not the notification of it from this Association is received before it is due to take effect in accordance with these Disciplinary Procedures and clubs must therefore **maintain their own records**.

An administration fee of **£4.00** will be charged to the club for the processing of each report for a player and team official.

## 3. SENDING-OFF OFFENCES

A player or team official who has been sent-off in a match under the provisions of Law 12 will be notified through their club by this Association using the systems and procedures set by the Association from time to time of:-

- (a) the offence reported by the referee;
- (b) That the player or team official will be subject to the agreed standard punishment (see Section 6 for players or Section 7 for team officials). Any such punishment will take effect regardless of whether or not the notification of it from this Association is received before it is due to take effect in accordance with these Disciplinary Procedures and clubs must therefore **maintain their own records**.

An administration fee of **£4.00** will be charged to the club for the processing of each report for a player and team official.

#### **4. CLAIMS OF MISTAKEN IDENTITY**

- (a) In the case of a claim of alleged mistaken identity concerning a player or team official cautioned or sent-off in a match, the club, on behalf of the individual, must:-
  - (i) By 2.00pm of the next Business Day following the day of the match submit in writing via fax e-mail to [discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk) to the South Wales Football Association their intention to submit a claim and the particulars upon which the claim is founded.
  - (ii) By 2.00pm on the second Business Day following the day of the match, submit to the South Wales Football Association written statements and evidence (including video/DVD where available) in support of the claim together with the relevant fee as set out in Appendix 1. A signed statement by the player or team official reported by the referee that they were not responsible for the offence reported and identifying specifically the name of the person responsible must be included. Where possible a written statement from the player or team official responsible for the offence should also be supplied.
- (b) Should a club have two matches with no, or insufficient Business Days in between, a Claim of Mistaken Identity shall be notified and lodged with the South Wales Football Association in accordance with the following procedure:-
  - (i) Where there are no Business Days between two matches, written notification of the club's intent to make a claim must be e-mailed to [discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk) to South Wales Football Association prior to the commencement of the second match.
  - (ii) Where there is just one Business Day between two matches, the timetable for notification as set out in 4(a)(i) hereabove, will still apply.
  - (iii) The submission of statements, evidence and the applicable fee must be lodged with the South Wales Football Association by 2.00pm on the second Business Day as set out in 4(a)(ii) hereabove.

In respect of these specific circumstances, a player or team official will be eligible to play and/or participate in the second match, if, and only if, notification as set out in 4(b)(i) or 4(b)(ii) hereabove is appropriately submitted. A club will not be permitted to withdraw a claim once written notice to do so has been sent via fax or e-mail to the South Wales Football Association and therefore attention should be paid to 4(d)(ii) herebelow, in respect of claims which are believed to be frivolous or an abuse of process.
- (c) Should a player or team official play and/or participate in a match without the appropriate notification having being lodged as set out hereabove, the South Wales Football Association will prefer an appropriate charge of misconduct against the club and player or team official concerned for playing and/or participating whilst under suspension.
- (d) The decisions available to the Disciplinary Panel considering a Claim of Mistaken Identity are as follows:-
  - (i) The claim is rejected - the player or team official reported by the referee serves the standard punishment as set out in this Memorandum.
  - (ii) The claim is rejected and considered frivolous and/or an abuse of process - the Disciplinary Panel will have the discretion to increase the match suspension to up to twice that of the standard punishment.
  - (iii) The claim is successful - the standard punishment as set out in this Memorandum is transferred from the record of the player or team official reported by the referee to the appropriate identified

offender.

- (e) Irrespective of the decision reached, the Disciplinary Panel shall have the discretion to either retain or return the fee submitted and if considered appropriate, make an order of costs against the claimant(s).
- (f) A club failing to lodge a claim for mistaken identity may be charged with misconduct by the South Wales Football Association if there is evidence that the club sought to gain an advantage by remaining silent on the matter.
- (g) It is important to note that the time limits set out above are strict. Only complete claims submitted before the relevant deadlines will be considered by the South Wales Football Association.
- (h) The decision of the Disciplinary Panel in relation to a Claim of Mistaken Identity is final and binding on all parties and not subject to appeal.

## **5. CLAIMS OF WRONGFUL DISMISSAL**

- (a) A player or team official and their club may seek to limit the disciplinary consequences of the dismissal of a player or team official from the Field-of-Play by demonstrating to this Association that the dismissal was wrongful.
- (b) A Claim of Wrongful Dismissal may be lodged only for on-field offences which result in a sending-off, except for two cautions leading to a dismissal.
- (c) The club, on behalf of the player or team official, must:-
  - (ii) By 2.00pm of the next Business Day following the day of the match submit via e-mail to [discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk) to the South Wales Football Association their intention to submit a claim and the particulars upon which the claim is founded.
  - (ii) By 2.00pm of the second Business Day following the day of the match submit written statements and evidence (including a video/DVD of the incident where available) in support of the claim together with the relevant fee as set out in Appendix 1.
- (d) A Disciplinary Panel will be convened as soon as is practically possible to decide the matter on any relevant documentary and video/DVD evidence submitted. The Disciplinary Panel considering a Claim of Wrongful Dismissal is concerned with only the question of whether any sanction of a suspension from play is one which should be imposed in view of the facts of the case. It must be noted that in accordance with the Laws of the Game, the match referee's decision is final and the player's or team official's dismissal from the field of play will remain on the record of the player or team official and the club. The offence will remain the subject of the administration fee and the club will accrue the appropriate number of penalty points for the sending-off. Consequently, the club, player or team official and match official(s) will not attend the meeting of the Disciplinary Panel when the matter is considered.
- (e) Should a club have two matches with no, or insufficient Business Days in between, a Claim of Wrongful Dismissal shall be notified and lodged with the South Wales Football Association in accordance with the following procedure:-
  - (i) Where there are no Business Days between two matches, written notification of the club's intent to make a claim must be e-mailed to [discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk) to the South Wales Football Association prior to the commencement of the second match.
  - (ii) Where there is just one Business Day between two matches, the timetable for notification as set out in 5(c)(i) hereabove, will still apply.
  - (iii) The submission of statements, evidence and the applicable fee must be lodged with the South Wales Football Association by 2.00pm on the second Business Day as set out in 5(c)(ii) hereabove.

In respect of these specific circumstances, a player or team official will be eligible to play in the second match, if, and only if, notification as set out in 5(e)(i) or 5(e)(ii) hereabove is appropriately submitted. A club will not be permitted to withdraw a claim once written notice to do so has been sent via e-mail to the South Wales Football Association and therefore attention should be paid to 5(g)(ii) herebelow, in respect of claims which are believed to be frivolous or an abuse of process.

- (f) Should a player or team official play and/or participate in a match without the appropriate notification having being lodged as set out hereabove, the South Wales Football Association will prefer an appropriate charge of misconduct against the club and player or team official concerned for playing and/or participating whilst under suspension.
- (g) The decisions available to a Disciplinary Panel when considering a Claim of Wrongful Dismissal are as follows:-
  - (i) The claim is rejected - the player or team official serves the standard punishment as set out in this Memorandum.
  - (ii) The claim is rejected and considered frivolous and/or an abuse of process – the Panel will have the discretion to increase the match suspension beyond the standard punishment as set out in this Memorandum.
  - (iii) The claim is successful - the standard punishment as set out in this Memorandum is withdrawn and Section 6(g) or Section 7(g) (as the case may be) will not be invoked in relation to this dismissal if the player or team official is sent-off again following the offence.
- (h) Irrespective of the decision reached, the Disciplinary Panel shall have the discretion to either retain or return the fee submitted and if considered appropriate, make an order for costs against the claimant(s).
- (i) It is important to note that the time limits set out above are strict. Only complete claims submitted before the relevant deadlines will be considered by the *South Wales Football Association*.
- (j) The decision of the Disciplinary Panel in relation to a Claim of Wrongful Dismissal is final and binding on all parties and not subject to appeal.

## **6. PUNISHMENTS FOR PLAYERS IN JUNIOR FOOTBALL**

- (a) **Caution Offences – League Matches**
  - (i) If a player accumulates five (5) recorded cautions in the same League Division Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the player has missed his/her club's next ONE (1) recognised match in the same League Division Competition under the direct jurisdiction of the *South Wales Football Association* (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
  - (ii) If a player accumulates ten (10) recorded cautions in the same League Division Competition under the direct disciplinary jurisdiction of this Association anytime during the season, the player will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the player has missed his/her club's next TWO (2) recognised matches in the same League Division Competition under the direct jurisdiction of the *South Wales Football Association* (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
  - (iii) If a player accumulates fifteen (15) recorded cautions in the same League Division Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same League Division Competition only, until

such time as the player has missed his/her club's next THREE (3) recognised matches in the same League Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The player shall also be required to attend a meeting of a Disciplinary Panel to consider any additional sanctions. The same procedure will apply for every further five (5) cautions recorded against a player.

- (iv) The terms of a suspension resulting from the accumulation of cautions will be as set out under the category of a MATCH SUSPENSION (see Section 10).
- (v) The player must serve the suspension with the club at which the player holds a valid registration.
- (vi) Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season.

(b) **Caution Offences – Cup Matches**

- (i) If a player accumulates two (2) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised **match** in the same Cup Competition (see Appendix 2) during the period covered by its opening match in the Cup Competition and final match in the same Cup Competition of the 2023/2024 Season.
- (ii) If a player accumulates four (4) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised **match** in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iii) If a player accumulates six (6) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this association any time during the season, the player will be suspended automatically with immediate effect from the same Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised **match** in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iv) If a player accumulates eight (8) recorded cautions in the same Cup Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The player shall also be required to attend a meeting of a Disciplinary Panel to consider any additional sanctions. The same procedure will apply for every further two (2) cautions recorded against a player.
- (v) After the completion of the Preliminary Round in all Cup Competitions listed in Appendix 2, the caution count shall be reset with all team officials being regarded as having zero (0) cautions attributed to them. For the avoidance of doubt, the following will still apply:
  - any player who receives a suspension resulting from an accumulation of cautions in the Preliminary Round **will** be suspended for the same Cup Competition in the First Round proper; and
  - any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 6(m) of these Procedures).
- (vi) After the completion of the Quarter Final Round in all Cup Competitions listed in Appendix 2, the caution count shall be reset with all team officials being regarded as having zero (0) cautions attributed to them. For the avoidance of doubt, the following will still apply:



- any player who receives a suspension resulting from an accumulation of cautions in the Quarter Final match **will** be suspended for the same Cup Competitions Semi-Final; and
  - any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 6(m) of these Procedures).
- (vii) The terms of a suspension resulting from the accumulation of cautions will be as set out under the category of a MATCH SUSPENSION (see Section 10).
- (viii) The player must serve the suspension with the club at which the player holds a valid registration.
- (ix) Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season.
- (c) **Players Sent-off Under Law 12 (7)**

- (i) A player who is dismissed from the Field of Play for a second cautionable offence after having received a caution will be suspended automatically with **immediate effect** from all Junior Competitions under the jurisdiction of this Association and Open Friendly matches only, until such time as the player has missed his/her club's next ONE (1) recognised match with the Team that the player received the red card, under the direct jurisdiction of the Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

The player must serve the suspension with the club at which the player holds a valid registration.

- (ii) As set out in Law 10 of the IFAB Laws of the Game, if a player receives a second caution during kicks from the penalty mark to determine the outcome of the match, the player will not be dismissed from the field of play as the caution count from the match is reset before the shootout commences. For clarity, both cautions shall count towards the number of cautions that the player has accumulated in the league competition. The player will also be liable for the second administration fee as set out in Section 2.
- (iii) If the player receives two (2) cautions during the kicks from the penalty mark, they will be dismissed and suspended automatically with immediate effect. The procedure as set out in 6(c)(i) shall apply for the suspension and how it must be served. For the avoidance of doubt, the administration fee from the caution received during the match and the administration fee for the sending off in the kicks from the penalty mark will both be payable.

(d) **Players Sent-off Under Law 12 (4) and (5)**

A player who is dismissed from the Field of Play for denying a goal or an obvious goal scoring opportunity to an opponent whose overall movement is towards the offender's goal by an offence punishable by a free kick, or by deliberately handling the ball, will be suspended automatically **with immediate effect** from all Junior Competitions under the jurisdiction of this Association and Open Friendly Matches only, until such time as the player has missed his/her club's next ONE (1) recognised match with the Team that the player received the red card, under the direct jurisdiction of the Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

The player must serve the suspension with the club at which the player holds a valid registration.

(e) **Players Sent-off Under Law 12 (6)**

(i) A player who is dismissed from the Field of Play for using offensive, insulting or abusive language/gestures not directed towards a Match Official, whether they have previously been cautioned in the match or not, will be suspended automatically **with immediate effect** from all Junior Competitions under the jurisdiction of this Association and Open Friendly Matches only, until such time as the player has missed his/her club's next TWO (2) recognised matches with the Team that the player received the red card, under the direct jurisdiction of the Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

The player must serve the suspension with the club at which the player holds a valid registration.

(ii) A player who is dismissed from the Field of Play for using offensive, insulting or abusive language/gestures directed towards a Match Official, whether they have previously been cautioned in the match or not, will be suspended automatically **with immediate effect** from all Junior Competitions under the jurisdiction of this Association and Open Friendly matches only, until such time as the player has missed his/her club's next THREE (3) recognised matches with the Team that the player received the red card, under the direct jurisdiction of the Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

The player must serve the suspension with the club at which the player holds a valid registration.

(f) **Players Sent-off Under Law 12 (1) (2) and (3)**

A player who is dismissed from the Field of play for Violent Conduct, Serious Foul Play or Spitting at an opponent or any other person whether they have previously been cautioned in the match or not, will be suspended automatically **with immediate effect** from all Junior Competitions under the jurisdiction of this Association and Open Friendly Matches only, until such time as the player has missed his/her club's next THREE (3) recognised matches with the Team that the player received the red card, under the direct jurisdiction of the Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

The player must serve the suspension with the club at which the player holds a valid registration.

(g) **Additional Sendings-off**

Players dismissed from the field of play for a second time in the same Season in any Junior Competitions under the jurisdiction of this Association listed in Appendix 2 and/or an Open Friendly match, in addition to the automatic suspension applicable to the offence, will be suspended for one extra match.

A player dismissed for a third time in the same Season in any Junior Competitions under the jurisdiction of this Association listed in Appendix 2 and/or an Open Friendly match will be suspended for an extra two matches, and so on.

(h) **Measurement of Suspension**

The length of suspension is to be measured against the Team with which the player committed the

offence. If a club has more than one Team that participates within League Competitions listed in Appendix 2, then the suspension will be measured against the Team with which the player committed the offence.

For the avoidance of doubt, any player serving a suspension from a sending off will be suspended from **all** Junior Competitions under the jurisdiction of this Association as listed in Appendix 2 whilst serving their suspension. Any player serving a suspension from an accumulation of cautions (as set out in section 6(a) & 6(b) of these Procedures) will only be suspended from playing in the same League Division or Cup Competition in which they received their accumulated cautions.

Where a player receives a suspension (as set out in these Procedures) from an Open Friendly match (see section 10), this must be measured by the teams next match(es) in League or Cup Competitions (whichever comes first).

(i) **Outstanding Suspensions**

Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season with the club at which the player is registered.

Should a player have an outstanding suspension from the previous season and will no longer be eligible to participate in Junior football due to age restrictions for the following season, the player must serve his/her suspension with the club he/she next registers with, in a designated League and/or Cup Competition to be approved by the *South Wales Football Association*.

(j) **Rule 24**

In special cases where:-

- (i) a match official's report indicates a serious breach of the Laws of the Game, or
- (ii) a player commits an act of misconduct and/or a sending-off offence under Law 12 (1), (2), (3), (4), (5) or (6) of the Laws of the Game whilst on the field of play which is not seen by the match officials but caught on video;

the South Wales Football Association reserves the right to prefer an appropriate charge of misconduct against the player in accordance with one or more of the provisions under Rule 24.

When dealing with a case under 6(j)(i) hereabove, the Disciplinary Panel may take into account any automatic punishment imposed under the Procedures.

When dealing with a case under 6(j)(ii) hereabove, confirmation by the match officials that they did not see the incident in question shall be conclusive evidence of that fact.

(k) **Clubs Imposing Fines**

Clubs are **not** permitted to fine junior players.

(l) **Re-Arranged Matches**

A Disciplinary Panel shall have discretionary power to rule that a match shall not count towards the completion of a suspension if it is satisfied that the game has been arranged by the club with a view to enabling the player to complete their suspension and thus qualify them to play in a specific match. The decision of the Disciplinary Panel in relation to re-arranged matches is final and binding on all parties and not subject to appeal.

(m) **Collection of Administration Fees**

It will be the responsibility of the club to collect the administration fees from the players concerned. Clubs

will have 31 calendar days to make the payment for each player's £4.00 administration fee as and from the date of the match. Should the club fail to make the payment of the £4.00 administration fee within 31 calendar days, then the player will become ineligible from playing in all Association Football and Futsal matches until payment is received. The administration fee must be paid on the COMET system, or any other system as prescribed by the Association from time to time.

Any club experiencing difficulties in obtaining monies owed by players of the club may refer such matters to the South Wales Football Association.

## **7. PUNISHMENTS FOR TEAM OFFICIALS IN JUNIOR FOOTBALL**

### **(a) Caution Offences – League Matches**

- (i) If a team official accumulates three (3) recorded cautions in the same League Division Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same League Division Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (ii) If a team official accumulates six (6) recorded cautions in the same League Division Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the team official has missed his/her club's next TWO (2) recognised matches in the same League Division Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iii) If a team official accumulates nine (9) recorded cautions in the same League Division Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the team official has missed his/her club's next THREE (3) recognised matches in the same League Division Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iv) If a team official accumulates twelve (12) recorded cautions in the same League Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same League Division Competition only, until such time as the team official has missed his/her club's next FOUR (4) recognised matches in the same League Division Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The team official shall also be required to attend a meeting of a Disciplinary Panel to consider any additional sanctions. The same procedure will apply for every further three (3) cautions recorded against a team official.
- (v) The terms of a suspension resulting from the accumulation of cautions will be as set out under the category of a TOUCHLINE SUSPENSION (see Section 10).
- (vi) Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season.

### **(b) Caution Offences – Cup Matches**

- (i) If a team official accumulates two (2) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same Cup Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match in the Cup Competition and final match in the same Cup Competition of the

2023/2024 Season.

- (ii) If a team official accumulates four (4) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same Cup Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
  - (iii) If a team official accumulates six (6) recorded cautions in the same Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this association any time during the season, the team official will be suspended automatically with immediate effect from the same Cup Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
  - (iv) If a team official accumulates eight (8) recorded cautions in the same Cup Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same Cup Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The team official shall also be required to attend a meeting of a Disciplinary Panel to consider any additional sanctions. The same procedure will apply for every further two (2) cautions recorded against a team official.
  - (v) After the completion of the Preliminary Round in all Cup Competitions listed in Appendix 2, the caution count shall be reset with all team officials being regarded as having zero (0) cautions attributed to them. For the avoidance of doubt, the following will still apply:
    - any team official who receives a suspension resulting from an accumulation of cautions in the Preliminary Round **will** be suspended for the same Cup Competition in the First Round proper; and
    - any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 7(m) of these Procedures).
  - (vi) After the completion of the Quarter Final Round in all Cup Competitions listed in Appendix 2, the caution count shall be reset with all team officials being regarded as having zero (0) cautions attributed to them. For the avoidance of doubt, the following will still apply:
    - any team official who receives a suspension resulting from an accumulation of cautions in the Quarter Final match **will** be suspended for the same Cup Competitions Semi-Final; and
    - any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 7(m) of these Procedures).
  - (vii) The terms of a suspension resulting from the accumulation of cautions will be as set out under the category of a TOUCHLINE SUSPENSION (see Section 10).
  - (viii) Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season in the same Cup Competition.
- (c) **Sending Off resulting in a One Match Suspension**
- (i) Any team official dismissed from the Technical Area for one of the reasons listed below will be suspended automatically with immediate effect from all Junior Competitions under the jurisdiction of this Association and Open Friendly matches only, until such time as the team official has missed his/her club's next ONE (1) recognised match with the Team that the team official received the red card, under the jurisdiction of this Association in Approved Competitions (see Appendix 2) during the period

covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

- *delaying the restart of play by the opposing team e.g. holding onto the ball, kicking the ball away, obstructing the movement of a player*
- *receiving a second caution in the same match*
- *using unauthorised electronic or communication equipment and/or behaving in an inappropriate manner as the result of using electronic or communication equipment*

- (ii) As set out in Law 10 of the IFAB Laws of the Game, if a team official receives a second caution during kicks from the penalty mark to determine the outcome of the match, the team official will not be dismissed from the field of play as the caution count from the match is reset before the shootout commences. Both cautions shall count towards the number of cautions that the team official has accumulated in the league competition. The team official will also be liable for the second administration fee as set out in Section 2.
- (iii) If the team official receives two (2) cautions during the kicks from the penalty mark, they will be dismissed and suspended automatically with immediate effect. The procedure as set out in 7(c)(i) shall apply for the suspension and how it must be served. For the avoidance of doubt, the administration fee from the caution received during the match and the administration fee for the sending off in the kicks from the penalty mark will both be payable.

(d) **Sending Off resulting in a Two Match Suspension**

Any team official dismissed from the Technical Area for one of the reasons listed below will be suspended automatically with immediate effect from all Junior Competitions under the jurisdiction of this Association and Open Friendly matches only, until such time as the team official has missed his/her club's next TWO (2) recognised matches with the Team that the team official received the red card, under the direct jurisdiction of this Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

- *deliberately leaving the technical area to:*
  - i. *show dissent towards, or remonstrate with, a match official*
  - ii. *act in a provocative or inflammatory manner*
  - iii. *enter the opposing technical area in an aggressive or confrontational manner*
- *using offensive, insulting or abusive language and/or gestures*
- *entering the video operation room (VOR)*
- *entering the field of play to interfere with play, an opposing player or match official*
- *entering the field of play to confront a match official (including at half-time and full-time)*

(e) **Sending Off resulting in a Three Match Suspension**

Any team official dismissed from the Technical Area for one of the reasons listed below will be suspended automatically with immediate effect from all Junior Competitions under the jurisdiction of this Association and Open Friendly matches only, until such time as the team official has missed his/her club's next THREE (3) recognised matches with the Team that the team official received the red card, under the direct jurisdiction of this Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

- *deliberately throwing/kicking an object onto the field of play*
- *physical or aggressive behaviour (including spitting or biting) towards an opposing player, substitute, team official, match official, spectator or any other person (e.g. ball boy/girl, security or competition official etc.)*

- *violent conduct*

(f) **Sending's Off not detailed**

- (i) Any team official dismissed from the Technical Area for a reason not set out in section 7(c), (d) & (e), will be suspended automatically with immediate effect from all Junior Competitions and Open Friendly matches only for at least ONE (1) recognised match with the Team that the team official received the red card, under the jurisdiction of this Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).
- (ii) The dismissal will then be subject for review by a Disciplinary Panel of the *South Wales Football Association*. The Disciplinary Panel shall have the power to determine:
  - a. A one Match Suspension as set out in 7(f)(i) shall suffice and there should be no further suspension; or
  - b. That the standard one Match Suspension as set out in 7(f)(i) is insufficient and the Panel will have the power to increase the Match Suspension.
- (iii) The club or team official will not be permitted to submit any evidence for the Disciplinary Panel's considerations and the matter will be considered solely on the match official(s) sending off report. Should a club require a Disciplinary Panel to consider the validity of the suspension resulting from the sending off, then they must submit a Claim of Mistaken Identity and/or a Claim of Wrongful Dismissal as set out in Sections 4 and 5. In this procedure set out in 7(f), the Disciplinary Panel will only confine themselves to the level of sanction imposed from the dismissal.
- (iv) Should a club lodge a Claim of Mistaken Identity then the same Disciplinary Panel will consider the sanction.
- (v) Should a club lodge a Claim of Wrongful Dismissal and the claim is rejected as set out under section 5(g)(i) & (ii) and the sending off is subject to section 7(f), then the same Disciplinary Panel will consider the sanction.
- (vi) The decision of the Disciplinary Panel in relation to this procedure is final and binding on all parties and not subject to appeal.

(g) **Additional Sendings-off**

Team officials dismissed from the Technical Area for a second time in the same Season in any Junior Competition under the direct jurisdiction of this Association in Approved Competitions (see Appendix 2) and/or an Open Friendly match, in addition to the automatic suspension applicable to the offence, will be suspended for one extra match.

A team official dismissed for a third time in the same Season in any Junior Competition under the direct jurisdiction of this Association in Approved Competitions (see Appendix 2) and/or an Open Friendly match will be suspended for an extra two matches, and so on.

(h) **Measurement of Suspension**

The length of suspension is to be measured against the team with which the team official committed the offence. If a club has more than one team that participates within Competitions listed in Appendix 2, then the suspension will be measured against the Team with which the team official committed the offence.

For the avoidance of doubt, any team official serving a suspension from a sending off will be suspended

from **all** Junior Competitions under the jurisdiction of this Association listed in Appendix 2 whilst serving their suspension. Any team official serving a suspension from an accumulation of cautions (as set out in section 7(a) & 7(b) of these Procedures) will only be suspended from participating in the same League Division in which they received their accumulated cautions.

Where a team official receives a suspension (as set out in these Procedures) from an Open Friendly match (see section 10), this must be measured by the teams next match(es) in League or Cup Competitions (whichever comes first).

(i) **Outstanding Suspensions**

Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season at the club at which the team official is registered.

(j) **Rule 24**

In special cases where:-

- (i) a match official's report indicates a serious breach of the Laws of the Game, or
- (ii) a team official commits an act of misconduct and/or a sending-off offence as set out in the Laws of the Game whilst on the field of play and/or in the Technical Area which is not seen by the match officials but caught on video;

the *South Wales Football Association* reserves the right to prefer an appropriate charge of misconduct against the team official in accordance with one or more of the provisions under Rule 24.

When dealing with a case under 7(j)(i) hereabove, the Disciplinary Panel may take into account any automatic punishment imposed under the Procedures.

When dealing with a case under 7(j)(ii) hereabove, confirmation by the match officials that they did not see the incident in question shall be conclusive evidence of that fact.

(k) **Clubs Imposing Fines**

Clubs may fine team officials for on-field offences but must notify the South Wales Football Association, without delay, the details of the fine in each case.

(l) **Re-Arranged Matches**

A South Wales Football Association Disciplinary Panel shall have discretionary power to rule that a match shall not count towards the completion of a suspension if it is satisfied that the game has been arranged by the club with a view to enabling the team official to complete their suspension and thus qualify them to participate in a specific match. The decision of the Disciplinary Panel in relation to re-arranged matches is final and binding on all parties and not subject to appeal.

(m) **Collection of Administration Fees**

It will be the responsibility of the club to collect the £4.00 administration fee from the team officials concerned. Clubs will have 31 calendar days to make the payment for each team official's £4.00 administration fee as and from the date of the match. Should the club fail to make the payment of the £4.00 administration fee within 31 calendar days, then the team official will become ineligible from participating in **any** Association Football and Futsal match until payment is received. The administration fee must be paid on the COMET system, or any other system as prescribed by the Association from time to time.



Any club experiencing difficulties in obtaining monies owed by team officials of the club may refer such matters to the South Wales Football Association.

## **8. DISCIPLINARY ACTION ON CLUBS FOR MISCONDUCT BY THEIR PLAYERS AND TEAM OFFICIALS**

- (a) Any club whose players or team officials accumulate a total number of Penalty Points during a season, and that total is considered to be appreciably above the average number of points in the same league, may be required to appear before a Disciplinary Panel and shall be liable to be warned and/or fined for having permitted its players or team officials to violate the Laws of the Game in contravention of Rule [24.1.1]. In addition, the Panel shall be entitled to make an order as to costs against the club. Any action taken by the club to discipline its players will be taken into consideration by the Panel in its findings.

In so far as this Regulation shall apply, the following Penalty Points will be recorded against a club:-

For all recorded cautions

- 4 Points

For Sending-off for players under Law 12 (4) (5) & (7) and team officials resulting in a one match suspension

- 10 Points

For Sending-off for players under Law 12 (1) (2) (3) & (6) and team officials resulting in a two or three match suspension

- 12 Points

- (b) A club required to appear before a Disciplinary Panel shall be represented by at least one of its Directors/Officials and the Manager.
- (c) The *South Wales Football Association* reserves the right to prefer a charge against a club at any time during the season arising from field offences committed by players and team officials of the club.

## **9. SUSPENSIONS IMPOSED UNDER THESE REGULATIONS**

- (a) Unless otherwise ordered by an South Wales Football Association, or a Judicial Body of the FAW. the terms of the suspensions imposed under these entire regulations will be as set out under the category of a Match Suspension (see section 10). The only exception is where a team official receives a suspension for an accumulation of cautions. In this instance, the category of suspension will be a Touchline Suspension (see section 10).
- (b) Any suspension imposed on a player may only be served whilst the player holds a registration with a football club. Should a player transfer or register for a new club prior to the commencement of the suspension or during the period of the suspension, the player will not be eligible to play for their new club until such time as the new club with which the player has transferred to has completed the required number of matches in Approved Competitions.
- (c) Any suspension imposed on a team official may only be served whilst the team official holds a registration with a football club. Should a team official transfer or register for a new club prior to the commencement of the suspension or during the period of the suspension, the team official will not be eligible to participate for their new club until such time as the club with which the team official committed the offence has completed the required number of matches in Approved Competitions.

## **10. DEFINITIONS**

### **i. BUSINESS DAY**

Any day of the week except a Saturday or Sunday or public bank holiday in Wales

### **ii. CLOSED FRIENDLY MATCH**

A game of Association Football which is not an Official Match which is played between two (2) teams (whether or not from different Clubs) but is not made open for the public to attend.

### **iii. MATCH SUSPENSION**

A Match Suspension is a ban on taking part in a match and on attending it in the area immediately surrounding the field-of-play. A Match Suspension may be imposed on a player or an official.

The area immediately surrounding the field-of-play includes:-

1. The field-of-play.
2. The dressing rooms and their immediate area.
3. The tunnel and/or private way leading from the dressing rooms to the field-of-play.
4. The dugouts, benches and technical areas.
5. The prohibited area in the vicinity of the touchline and goal lines.

The player or official under a Match Suspension is prohibited from contact with match officials, players and club officials, as well as giving any media interviews, before, during and after the match.

A Match Suspension does not prohibit a player or official from attending or taking part in a Closed Friendly Match or a club organised private training session. However, a player or official is prohibited from attending or taking part in an Open Friendly Match.

A club who permits a player or an official to attend any ground whilst serving a Match Suspension will be responsible for ensuring the terms of the suspension are adhered to.

### **iv. OPEN FRIENDLY MATCH**

A game of Association Football which is not an Official Match which is played between two (2) teams (whether or not from different Clubs) and is made open to the public to attend.

### **v. TOUCHLINE SUSPENSION**

A Touchline Suspension is a ban from any immediate contact with players, club officials and match officials participating in a match for the duration of the match. A Touchline Suspension may be imposed on a player and an official. A Touchline Suspension prohibits an individual from:-

1. Attending the dugouts and technical areas before, during and after the match.
2. Entering the field-of-play and the prohibited area in the vicinity of the touchline and goal lines.
3. Coaching or issuing instructions for the duration of the game.
4. Engaging the match officials whilst they are on the field-of-play or in the tunnel and/or private way leading from the dressing rooms to the field-of-play.

The player or official under a Touchline Suspension is permitted to attend the team changing room pre-match, at half-time and post-match. Furthermore, the individual is permitted to approach the match officials pre-match or post-match whilst they are in their dressing room and provided the match officials are agreeable to the approach.

The FAW is aware that due to the nature of many grounds, the individual under a Touchline Suspension may stand behind the perimeter barrier surrounding the field-of-play but still remain sufficiently close enough to the field-of-play to allow them to continue coaching or issue instructions to the coaching / technical staff. This will be considered as a breach of the Touchline Suspension and will result in the Football Association of Wales preferring charges of misconduct against the club and player or official who is under the suspension.

Where a stand exists within the ground, the Football Association of Wales requires the player or official to sit in the stand away from the field-of-play.

For the duration of the game, a player or official under a Touchline Suspension is NOT PERMITTED to communicate with the coaching / technical staff via radio or other electronic communication and is prohibited from having personal

contact with any such persons.

**APPENDIX 1**

Fees applicable when making a Claim of Mistaken Identity or a Claim of Wrongful Dismissal

<b>For teams playing in:-</b>	<b>£ Fee payable</b>
<i>South Wales Women's &amp; Girls' League</i>	£50.00
<i>Bridgend Port Talbot Junior League</i>	£50.00
<i>Cardiff &amp; District League</i>	£50.00
<i>Cynon Rhondda Merthyr League</i>	£50.00
<i>Taff-Ely Rhymney Valley League</i>	£50.00
<i>Vale of Glamorgan League</i>	£50.00

**Appendix 2**

- Any cup competitions organised by any of the Leagues listed in appendix 1*
- Any competitions organised by the Boys & Girls Clubs of Wales*
- South Wales FA Boys under-16 Cup*
- South Wales FA Boys under-15 Cup*
- South Wales FA Boys under-14 Cup*
- South Wales FA Girls under-15 Cup*
- South Wales FA Girls under-14 Cup*

# DISCIPLINARY PROCEDURES CONCERNING FIELD OFFENCES – SUNDAY FOOTBALL

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As set out in the schedule hereto for Players associated with Sunday Clubs playing in affiliated Sunday Leagues under the jurisdiction of the South Wales Football Association

SEASON 2023/2024

## 1. REPORTING OF OFFENCES BY MATCH OFFICIALS

### (a) **Caution Offences**

Referees must submit to the South Wales Football Association within two business days after the completion of the match, stating the offence(s) and giving a description of the incident(s) using the procedures set by the Association from time to time.

### (b) **Sending-off Offences**

Referees must submit a report to the South Wales Football Association within two business days after the completion of the match, stating the offence(s) and giving a description of the incident(s) using the procedures set by the Association from time to time.

- (c) If a referee omits to show the appropriate card when taking action against a player or team official, this will not nullify the caution or sending-off offence. However, the attention of the referee will be drawn to the correct procedure.

## 2. CAUTION OFFENCES

A player who has been cautioned in any match will be notified through the player's club by this Association of:-

- (a) the offence reported by the Referee;
- (b) the total number of cautions recorded against the player under these procedures during the current Season; and
- (c) any punishment resulting from the accumulation of these cautions. Any such punishment will take effect regardless of whether or not the notification of it from this Association is received before it is due to take effect in accordance with these Disciplinary Procedures and clubs must therefore maintain their own records.

An administration fee of £12.00 will be charged to the player through the club for the cost of processing each report.

## 3. SENDING-OFF OFFENCES

A player who has been sent-off in a match under the provisions of Law 12 will be notified through the player's club by this Association of:-

- (a) the offence reported by the referee;
- (b) That the player will be subject to the agreed standard punishment (see Section 6). Any such punishment will take effect regardless of whether or not the notification of it from this

Association is received before it is due to take effect in accordance with these Disciplinary Procedures and clubs must therefore maintain their own records.

An administration fee of £12.00 will be charged to the player through the club for the cost of processing each report.

#### 4. CLAIMS OF MISTAKEN IDENTITY

- (a) In the case of a claim of alleged mistaken identity concerning a player cautioned or sent-off in a match, the club, on behalf of the player, must:-
  - (i) By 2.00pm of the next Business Day following the day of the match submit in writing via e-mail [discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk) to the South Wales Football Association their intention to submit a claim and the particulars upon which the claim is founded.
  - (ii) By 2.00pm on the second Business Day following the day of the match, submit to the South Wales Football Association written statements and evidence (including video/DVD where available) in support of the claim together with the relevant fee as set out in Appendix 1. A signed statement by the player reported by the referee that they were not responsible for the offence reported and identifying specifically the name of the person responsible must be included. Where possible a written statement from the player responsible for the offence should also be supplied.
- (b) Should a club have two matches with no, or insufficient Business Days in between, a Claim of Mistaken Identity shall be notified and lodged with the South Wales Football Association in accordance with the following procedure:-
  - (i) Where there are no Business Days between two matches, written notification of the club's intent to make a claim must be e-mailed [discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk) to the South Wales Football Association prior to the commencement of the second match.
  - (ii) Where there is just one Business Day between two matches, the timetable for notification as set out in 4(a)(i) hereabove, will still apply.
  - (iii) The submission of statements, evidence and the applicable fee must be lodged with the South Wales Football Association by 2.00pm on the second Business Day as set out in 4(a)(ii) hereabove.

In respect of these specific circumstances, a player will be eligible to play in the second match, if, and only if, notification as set out in 4(b)(i) or 4(b)(ii) hereabove is appropriately submitted. A club will not be permitted to withdraw a claim once written notice to do so has been sent via fax or e-mail to the South Wales Football Association and therefore attention should be paid to 4(d)(ii) herebelow, in respect of claims which are believed to be frivolous or an abuse of process.

- (c) Should a player play in a match without the appropriate notification having being lodged as set out hereabove, the South Wales Football Association will prefer an appropriate charge of misconduct against the club and player concerned for playing whilst under suspension.

- (d) The decisions available to the Disciplinary Panel considering a Claim of Mistaken Identity are as follows:-
  - (i) The claim is rejected - the player reported by the referee serves the standard punishment as set out in this Memorandum.
  - (ii) The claim is rejected and considered frivolous and/or an abuse of process - the Disciplinary Panel will have the discretion to increase the match suspension to up to twice that of the standard punishment.
  - (iii) The claim is successful - the standard punishment as set out in this Memorandum is transferred from the record of the player reported by the referee to the appropriate identified offender.
- (e) Irrespective of the decision reached, the Disciplinary Panel shall have the discretion to either retain or return the fee submitted and if considered appropriate, make an order of costs against the claimant(s).
- (f) A club failing to lodge a claim for mistaken identity may be charged with misconduct by the South Wales Football Association if there is evidence that the club sought to gain an advantage by remaining silent on the matter.
- (g) It is important to note that the time limits set out above are strict. Only complete claims submitted before the relevant deadlines will be considered by the South Wales Football Association.
- (h) The decision of the Disciplinary Panel in relation to a Claim of Mistaken Identity is final and binding on all parties and not subject to appeal.

## 5. CLAIMS OF WRONGFUL DISMISSAL

- (a) A player and his club may seek to limit the disciplinary consequences of the dismissal of a player from the Field-of-Play by demonstrating to this Association that the dismissal was wrongful.
- (b) A Claim of Wrongful Dismissal may be lodged only for on-field offences which result in a sending-off, except for two cautions leading to a dismissal.
- (c) The club, on behalf of the player, must:-
  - (i) By 2.00pm of the next Business Day following the day of the match submit in writing via or e-mail ([discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk)) to the South Wales Football Association their intention to submit a claim and the particulars upon which the claim is founded.
  - (ii) By 2.00pm of the second Business Day following the day of the match submit written statements and evidence (including a video/DVD of the incident where available) in support of the claim together with the relevant fee as set out in Appendix 1.

- (d) A Disciplinary Panel will be convened as soon as is practically possible to decide the matter on any relevant documentary and video/DVD evidence submitted. The Disciplinary Panel considering a Claim of Wrongful Dismissal is concerned with only the question of whether any sanction of a suspension from play is one which should be imposed in view of the facts of the case. It must be noted that in accordance with the Laws of the Game, the match referee's decision is final and the player's dismissal from the field of play will remain on the record of the player and the club. The offence will remain the subject of the administration fee and the club will accrue the appropriate number of penalty points for the sending-off. Consequently, the club, player and match official(s) will not attend the meeting of the Disciplinary Panel when the matter is considered.
- (e) Should a club have two matches with no, or insufficient Business Days in between, a Claim of Wrongful Dismissal shall be notified and lodged with the South Wales Football Association in accordance with the following procedure:-
- (i) Where there are no Business Days between two matches, written notification of the club's intent to make a claim must be e-mailed ([discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk)) to the South Wales Football Association prior to the commencement of the second match.
  - (ii) Where there is just one Business Day between two matches, the timetable for notification as set out in 5(c)(i) hereabove, will still apply.
  - (iii) The submission of statements, evidence and the applicable fee must be lodged with South Wales Football Association by 2.00pm on the second Business Day as set out in 5(c)(ii) hereabove.

In respect of these specific circumstances, a player will be eligible to play in the second match, if, and only if, notification as set out in 5(e)(i) or 5(e)(ii) hereabove is appropriately submitted. A club will not be permitted to withdraw a claim once written notice to do so has been sent via fax or e-mail to the South Wales Football Association and therefore attention should be paid to 5(g)(ii) herebelow, in respect of claims which are believed to be frivolous or an abuse of process.

- (f) Should a player play in a match without the appropriate notification having being lodged as set out hereabove, the South Wales Football Association will prefer an appropriate charge of misconduct against the club and player concerned for playing whilst under suspension.
- (g) The decisions available to a Disciplinary Panel when considering a Claim of Wrongful Dismissal are as follows:-
- (i) The claim is rejected - the player serves the standard punishment as set out in this Memorandum.
  - (ii) The claim is rejected and considered frivolous and/or an abuse of process – the Panel will have the discretion to increase the match suspension beyond the standard punishment as set out in this Memorandum.

- (iii) The claim is successful - the standard punishment as set out in this Memorandum is withdrawn and Section 6(f) will not be invoked in relation to this dismissal if the player is sent-off again following the offence.
- (h) Irrespective of the decision reached, the Disciplinary Panel shall have the discretion to either retain or return the fee submitted and if considered appropriate, make an order for costs against the claimant(s).
- (i) It is important to note that the time limits set out above are strict. Only complete claims submitted before the relevant deadlines will be considered by the South Wales Football Association.
- (j) The decision of the Disciplinary Panel in relation to a Claim of Wrongful Dismissal is final and binding on all parties and not subject to appeal.

## 6. PUNISHMENTS

### (a) Caution Offences- League matches

- (i) If a player accumulates five (5) recorded cautions in Sunday League Football under the direct disciplinary jurisdiction of this Association from the opening day of the playing season at any time, the player will be suspended automatically with immediate effect from all Sunday league and Sunday Open Friendly Matches (see section 9) until such time as the player has missed his/her club's next ONE (1) recognised senior team match in Sunday Club Football under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/24 Season.
- (ii) A player who has already been subject to disciplinary action as a result of accumulating five (5) cautions and then goes on to accumulate a further five (5) cautions during the same season, will be subject to the following punishments:-
  - (a) If a player accumulates ten (10) cautions in Sunday League Football under the direct disciplinary jurisdiction of this Association between the opening day of the playing season and the end of the season, the player will be suspended with immediate effect from all Sunday league and Sunday Open Friendly Matches (see section 9) until such time as the player has missed his/her club's next TWO (2) recognised senior team matches in Sunday Club Football under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/24 Season.



- (iii) If a player accumulates fifteen (15) recorded cautions in Sunday League Football under the direct disciplinary jurisdiction of this Association between the opening day of the playing season and the last day of the same season, the player will be suspended with immediate effect from all Sunday league and Sunday Open Friendly Matches (see section 9) until such time as the player has missed his/her club's next THREE (3) recognised senior team matches in Sunday Club Football under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/24 Season.
- (iv) A player who has already been subject to disciplinary action as a result of accumulating five (5) cautions and ten (10) cautions, and who goes on to record fifteen (15) cautions in Sunday League Football under the direct disciplinary jurisdiction of this Association in the same season, shall be required to attend a meeting of a Disciplinary Panel when requested to do so. The members of the Panel shall have the power to deal with the player in such manner as they deem fit. The same procedure will apply for every further five (5) cautions recorded against a player.
- (v) The terms of a suspension resulting from the accumulation of cautions will be as set out under the category of a MATCH SUSPENSION (see Section 9).
- (vi) The player must serve the suspension with the club at which the player committed the suspension offence.
- (vii) Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season.

#### **b) Caution Offences – Cup Matches**

- (i) If a player accumulates two (2) recorded cautions in the same Sunday Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same Sunday Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised **match** in the same Cup Competition (see Appendix 2) during the period covered by its opening match in the Cup Competition and final match in the same Cup Competition of the 2023/2024 Season.
- (ii) If a player accumulates four (4) recorded cautions in the same Sunday Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same Sunday Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised **match** in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iii) If a player accumulates six (6) recorded cautions in the same Sunday Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this association any time during the season, the player will be suspended automatically with immediate effect from the same Sunday or Veteran Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised **match** in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iv) If a player accumulates eight (8) recorded cautions in the same Sunday Cup Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the player will be suspended automatically with immediate effect from the same Sunday Cup Competition **only**, until such time as the player has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2022/2023 Season. The player shall also be required to attend a meeting of a Disciplinary Panel to consider any

additional sanctions. The same procedure will apply for every further two (2) cautions recorded against a player.

- (v) After the completion of the Preliminary Round in all Cup Competitions listed in Appendix 2, the caution count shall be reset with all team officials being regarded as having zero (0) cautions attributed to them. For the avoidance of doubt, the following will still apply:
- any player who receives a suspension resulting from an accumulation of cautions in the Preliminary Round **will** be suspended for the same Cup Competition in the First Round proper; and
  - any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 6(m) of these Procedures).
- (vi) After the completion of the Quarter Final Round in all Cup Competitions listed in Appendix 2, the caution count shall be reset with all team officials being regarded as having zero (0) cautions attributed to them. For the avoidance of doubt, the following will still apply:
- any player who receives a suspension resulting from an accumulation of cautions in the Quarter Final match **will** be suspended for the same Cup Competitions Semi-Final; and
  - any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 6(m) of these Procedures).
- (vii) The terms of a suspension resulting from the accumulation of cautions will be as set out under the category of a MATCH SUSPENSION (see Section 10).
- (viii) The player must serve the suspension with the club at which the player holds a valid registration.
- (ix) Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season.

#### c) Players Sent-off Under Law 12 (7)

A player who is dismissed from the Field of Play for a second cautionable offence after having received a caution will be suspended automatically with immediate effect from all Sunday league matches, Sunday cup matches and Sunday Open Friendly Matches (see section 9) until such time as the player has missed his/her club's next ONE (1) recognised senior team match in Sunday Club Football under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 9).

The player must serve the suspension with the club at which the player committed the suspension offence.

#### d) Players Sent-off Under Law 12 (4) and (5)

A player who is dismissed from the Field of Play for denying a goal or an obvious goal scoring opportunity to an opponent whose overall movement is towards the offender's

goal by an offence punishable by a free kick, or by deliberately handling the ball, will be suspended automatically with immediate effect from all Sunday league matches, Sunday cup matches and Sunday Open Friendly Matches (see section 9) until such time as the player has missed his/her club's next ONE (1) recognised senior team match in Sunday Club Football under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 9).

The player must serve the suspension with the club at which the player committed the suspension offence.

e. Players Sent-off Under Law 12 (6)

(i) A player who is dismissed from the Field of Play for using offensive, insulting or abusive language/gestures not directed towards a Match Official, whether they have previously been cautioned in the match or not, will be suspended automatically **with immediate effect** from all Sunday league matches, Sunday cup matches and Sunday Open Friendly Matches (see section 9) until such time the player has missed his/her club's next TWO (2) recognised senior team matches in Sunday Club Football under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 9).

The player must serve the suspension with the club at which the player holds a valid registration.

(ii) A player who is dismissed from the Field of Play for using offensive, insulting or abusive language/gestures directed towards a Match Official, whether they have previously been cautioned in the match or not, will be suspended automatically **with immediate effect** from all Senior & Reserve Competitions under the jurisdiction of this Association and Open Friendly matches only, until such time as the player has missed his/her club's next THREE (3) recognised matches with the Team that the player received the red card, under the direct jurisdiction of the Association in Approved Competitions (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 10).

The player must serve the suspension with the club at which the player holds a valid registration.

f) Players Sent-off Under Law 12 (1) (2) and (3)

A player who is dismissed from the Field of play for Violent Conduct, Serious Foul Play or Spitting at an opponent or any other person whether they have previously been cautioned in the match or not, will be suspended automatically with immediate effect from all Sunday league matches, Sunday cup matches and Sunday Open Friendly Matches (see section 9) until such time as the player has missed his/her club's next THREE (3) recognised senior team matches in Sunday Club Football under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 9).

The player must serve the suspension with the club at which the player committed the suspension offence.

g) Additional Sendings-off

Players dismissed from the field of play for a second time in the same Season, in addition to the automatic suspension applicable to the offence, will be suspended for one extra match.

A player dismissed for a third time in the same Season will be suspended for an extra two matches, and so on.

h) Outstanding Suspensions

Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season with the club at which the player committed the suspension offence.

a. Rule 24

In special cases where:-

- i. a match official's report indicates a serious breach of the Laws of the Game, or
- ii. a player commits an act of misconduct and/or a sending-off offence under Law 12 (1), (2), (3), (4), (5) or (6) of the Laws of the Game whilst on the field of play which is not seen by the match officials but caught on video;

the South Wales Football Association reserves the right to prefer an appropriate charge of misconduct against the player in accordance with one or more of the provisions under Rule [2.1].

When dealing with a case under (h)(i) hereabove, the Disciplinary Panel may take into account any automatic punishment imposed under the Procedures.

When dealing with a case under (h)(ii) hereabove, confirmation by the match officials that they did not see the incident in question shall be conclusive evidence of that fact.

b. Payment To Players Under Suspension

Clubs must not pay a player more than their basic wage during the period of a suspension.

c. Clubs Imposing Fines

Clubs may fine players for on-field offences but must notify the South Wales Football Association, without delay, the details of the fine in each case.

d. Re-Arranged Matches

A Disciplinary Panel shall have discretionary power to rule that a match shall not count towards the completion of a suspension if it is satisfied that the game has been arranged by the club with a view to enabling the player to complete their suspension and thus qualify them to play in a specific match. The decision of the Disciplinary Panel in relation to re-arranged matches is final and binding on all parties and not subject to appeal.

e. Collection of Administration Fees

It will be the responsibility of the club to collect the administration fees from the players concerned. The South Wales Football Association will invoice clubs periodically throughout the season for their accrued administration fees. Failure by a club to pay an invoice within 21 calendar days will result in the South Wales Football Association imposing a suspension on part or all of the club's football activities under the jurisdiction of the South Wales Football Association until such time as the outstanding amount has been paid in full. Any club experiencing difficulty meeting the 21-day limit should contact the South Wales Football Association.

Any club experiencing difficulties in obtaining monies owed by players of the club may refer such matters to the South Wales Football Association.

i) DISCIPLINARY ACTION ON CLUBS FOR MISCONDUCT BY THEIR PLAYERS

- a. Any club whose players accumulate a total number of Penalty Points during a season, and that total is considered to be appreciably above the average number of points in the same league, may be required to appear before a Disciplinary Panel and shall be liable to be warned and/or fined for having permitted its players to violate the Laws of the Game in contravention of Rule [2.1.1]. In addition, the Panel shall be entitled to make an order as to costs against the club. Any action taken by the club to discipline its players under Section 6(j) will be taken into consideration by the Panel in its findings.

In so far as this Regulation shall apply, the following Penalty Points will be recorded against a club:-

For all recorded cautions	- 4 Points
For Sending-off under Law 12 (4) (5) & (7)	- 10 Points
For Sending-off under Law 12 (1) (2) (3) & (6)	- 12 Points

- b. A club required to appear before a Disciplinary Panel shall be represented by at least one of its Directors/Officials and the Manager.
- c. The South Wales Football Association reserves the right to prefer a charge against a club at any time during the season arising from field offences committed by players of the club.

## 8 SUSPENSIONS IMPOSED UNDER THESE REGULATIONS

- (a) Unless otherwise ordered by a Disciplinary Panel of South Wales Football Association, or a Judicial Body of the FAW, the terms of the suspensions imposed under these entire regulations will be as set out under the category of 'MATCH SUSPENSION' (see section 9).
- (b) Any suspension imposed may only be served whilst the player holds a registration with a football club sanctioned by the appropriate league. Should a player transfer or register for a new club prior to the commencement of the suspension or during the period of the suspension, the player will not be eligible to play for their new club until such time as the club with which the player committed the suspension offence has completed the required number of matches in competitions approved by the South Wales Football Association.

## 9 DEFINITIONS

### i. BUSINESS DAY

Any day of the week except a Saturday or Sunday or public bank holiday in Wales

### ii. CLOSED FRIENDLY MATCH

A game of Association Football which is not an Official Match which is played between two (2) teams (whether or not from different Clubs) but is not made open for the public to attend.

### iii. MATCH SUSPENSION

A Match Suspension is a ban on taking part in a match and on attending it in the area immediately surrounding the field-of-play. A Match Suspension may be imposed on a player or an official.

The area immediately surrounding the field-of-play includes:-

1. The field-of-play.
2. The dressing rooms and their immediate area.
3. The tunnel and/or private way leading from the dressing rooms to the field-of play.
4. The dugouts, benches and technical areas.
5. The prohibited area in the vicinity of the touchline and goal lines.

The player or official under a Match Suspension is prohibited from contact with match officials, players and club officials, as well as giving any media interviews, before, during and after the match.

A Match Suspension does not prohibit a player or official from attending or taking part in a Closed Friendly Match or a club organised private training session. However, a player or official is prohibited from attending or taking part in an Open Friendly Match.

A club who permits a player or an official to attend any ground whilst serving a Match Suspension will be responsible for ensuring the terms of the suspension are adhered to.

#### iv. OPEN FRIENDLY MATCH

A game of Association Football which is not an Official Match which is played between two (2) teams (whether or not from different Clubs) and is made open to the public to attend.

## APPENDIX 1

Fees applicable when making a Claim of Mistaken Identity or a Claim of Wrongful Dismissal

For teams playing in:-	£ Fee payable
<i>All designated Sunday Football Leagues</i>	£50.00

## Appendix 2

*[List of all of the Sunday League names, and Sunday Cup Competitions that can be participated in by Clubs to serve their suspension.]*

South Wales FA Sunday Intermediate Cup  
 Bridgend & District Sunday Football League \*  
 Lazarou Cardiff Sunday Football League \*

\*Or League Cup competitions

## SUNDAY AND VETERAN FOOTBALL

### DISCIPLINARY PROCEDURES CONCERNING FIELD OFFENCES – TEAM OFFICIALS

As set out in the schedule hereto for Team officials associated with Sunday Clubs playing in affiliated Sunday Leagues under the jurisdiction of *South Wales Football Association*

SEASON 2023/24

#### 1. REPORTING OF OFFENCES BY MATCH OFFICIALS

##### (a) Caution Offences

Referees must submit to the South Wales Football Association within two business days of the match a report stating the offence and giving a description of the incident.

##### (b) Sending-off Offences

Referees must submit a report to the South Wales Football Association within two business days of the match stating the offence(s) and giving a description of the incident(s).

- (c) If a referee omits to show the appropriate card when taking action against a team official, this will not nullify the caution or sending-off offence. However, the attention of the referee will be drawn to the correct procedure.

#### 2. CAUTION OFFENCES

A team official who has been cautioned in any match will be notified through the team official's club by this Association of:-

- (a) the offence reported by the Referee;
- (b) the total number of cautions recorded against the team official under these procedures during the current Season; and
- (c) any punishment resulting from the accumulation of these cautions. Any such punishment will take effect regardless of whether or not the notification of it from this Association is received before it is due to take effect in accordance with these Disciplinary Procedures and clubs must therefore maintain their own records.

An administration fee of £12.00 will be charged to the team official through the club for the cost of processing each report.

#### 3. SENDING-OFF OFFENCES

A team official who has been sent-off in a match under the provisions of Law 12 will be notified through the team official's club by this Association of:-

- (a) the offence reported by the referee;
- (b) That the team official will be subject to the agreed standard punishment (see Section 6). Any such punishment will take effect regardless of whether or not the notification of it from this Association is received before it is due to take effect in accordance with these Disciplinary Procedures and clubs must therefore maintain their own records.



An administration fee of £12.00 will be charged to the team official through the club for the cost of processing each report.

#### 4. CLAIMS OF MISTAKEN IDENTITY

- (a) In the case of a claim of alleged mistaken identity concerning a team official cautioned or sent-off in a match, the club, on behalf of the team official, must:-
  - (i) By 2.00pm of the next Business Day following the day of the match submit in writing via e-mail (*discipline@southwalesfa.co.uk*) to the South Wales Football Association their intention to submit a claim and the particulars upon which the claim is founded.
  - (ii) By 2.00pm on the second Business Day following the day of the match, submit to the South Wales Football Association written statements and evidence (including video/DVD where available) in support of the claim together with the relevant fee as set out in Appendix 1. A signed statement by the team official reported by the referee that they were not responsible for the offence reported and identifying specifically the name of the person responsible must be included. Where possible a written statement from the team official responsible for the offence should also be supplied.
- (b) Should a club have two matches with no, or insufficient Business Days in between, a Claim of Mistaken Identity shall be notified and lodged with the South Wales Football Association in accordance with the following procedure:-
  - (i) Where there are no Business Days between two matches, written notification of the club's intent to make a claim must be e-mailed (*discipline@southwalesfa.co.uk*) to South Wales Football Association prior to the commencement of the second match.
  - (ii) Where there is just one Business Day between two matches, the timetable for notification as set out in 4(a)(i) hereabove, will still apply.
  - (iii) The submission of statements, evidence and the applicable fee must be lodged with the South Wales Football Association by 2.00pm on the second Business Day as set out in 4(a)(ii) hereabove.

In respect of these specific circumstances, a team official will be eligible to participate in the second match, if, and only if, notification as set out in 4(b)(i) or 4(b)(ii) hereabove is appropriately submitted. A club will not be permitted to withdraw a claim once written notice to do so has been sent via fax or e-mail to the South Wales Football Association and therefore attention should be paid to 4(d)(ii) herebelow, in respect of claims which are believed to be frivolous or an abuse of process.

- (c) Should a team official participate in a match without the appropriate notification having being lodged as set out hereabove, the South Wales Football Association will prefer an appropriate charge of misconduct against the club and team official concerned for participating whilst under suspension.
- (d) The decisions available to the Disciplinary Panel considering a Claim of Mistaken Identity are as follows:-
  - (i) The claim is rejected - the team official reported by the referee serves the standard punishment as set out in this Memorandum.

- (ii) The claim is rejected and considered frivolous and/or an abuse of process - the Disciplinary Panel will have the discretion to increase the match suspension to up to twice that of the standard punishment.
- (iii) The claim is successful - the standard punishment as set out in this Memorandum is transferred from the record of the team official reported by the referee to the appropriate identified offender.
- (e) Irrespective of the decision reached, the Disciplinary Panel shall have the discretion to either retain or return the fee submitted and if considered appropriate, make an order of costs against the claimant(s).
- (f) A club failing to lodge a claim for mistaken identity may be charged with misconduct by the South Wales Football Association if there is evidence that the club sought to gain an advantage by remaining silent on the matter.
- (g) It is important to note that the time limits set out above are strict. Only complete claims submitted before the relevant deadlines will be considered by the South Wales Football Association.
- (h) The decision of the Disciplinary Panel in relation to a Claim of Mistaken Identity is final and binding on all parties and not subject to appeal.

## 5. CLAIMS OF WRONGFUL DISMISSAL

- (a) A team official and his club may seek to limit the disciplinary consequences of the dismissal of a team official from the Field-of-Play by demonstrating to this Association that the dismissal was wrongful.
- (b) A Claim of Wrongful Dismissal may be lodged only for on-field offences which result in a sending-off, except for two cautions leading to a dismissal.
- (c) The club, on behalf of the team official, must:-
  - (i) By 2.00pm of the next Business Day following the day of the match submit in writing via e-mail ([discipline@southwalesfa.co.uk](mailto:discipline@southwalesfa.co.uk)) to the South Wales Football Association their intention to submit a claim and the particulars upon which the claim is founded.
  - (ii) By 2.00pm of the second Business Day following the day of the match submit written statements and evidence (including a video/DVD of the incident where available) in support of the claim together with the relevant fee as set out in Appendix 1.
- (d) A Disciplinary Panel will be convened as soon as is practically possible to decide the matter on any relevant documentary and video/DVD evidence submitted. The Disciplinary Panel considering a Claim of Wrongful Dismissal is concerned with only the question of whether any sanction of a suspension from participating is one which should be imposed in view of the facts of the case. It must be noted that in accordance with the Laws of the Game, the match referee's decision is final and the team official's dismissal from the field of play will remain on the record of the team official and the club. The offence will remain the subject of the administration fee and the club will accrue the appropriate number of penalty points for the sending-off. Consequently, the club, team official and match official(s) will not attend the meeting of the Disciplinary Panel when the matter is considered.
- (e) Should a club have two matches with no, or insufficient Business Days in between, a Claim of Wrongful Dismissal shall be notified and lodged with the *South Wales Football Association* in accordance with the following procedure:-

- (i) Where there are no Business Days between two matches, written notification of the club's intent to make a claim must be e-mailed (*discipline@southwalesfa.co.uk*) to the South Wales Football Association prior to the commencement of the second match.
- (ii) Where there is just one Business Day between two matches, the timetable for notification as set out in 5(c)(i) hereabove, will still apply.
- (iii) The submission of statements, evidence and the applicable fee must be lodged with the South Wales Football Association by 2.00pm on the second Business Day as set out in 5(c)(ii) hereabove.

In respect of these specific circumstances, a team official will be eligible to participate in the second match, if, and only if, notification as set out in 5(e)(i) or 5(e)(ii) hereabove is appropriately submitted. A club will not be permitted to withdraw a claim once written notice to do so has been sent via fax or e-mail to the South Wales Football Association and therefore attention should be paid to 5(g)(ii) herebelow, in respect of claims which are believed to be frivolous or an abuse of process.

- (f) Should a team official participate in a match without the appropriate notification having being lodged as set out hereabove, the South Wales Football Association will prefer an appropriate charge of misconduct against the club and team official concerned for participating whilst under suspension.
- (g) The decisions available to a Disciplinary Panel when considering a Claim of Wrongful Dismissal are as follows:-
  - (i) The claim is rejected - the team official serves the standard punishment as set out in this Memorandum.
  - (ii) The claim is rejected and considered frivolous and/or an abuse of process – the Panel will have the discretion to increase the match suspension beyond the standard punishment as set out in this Memorandum.
  - (iii) The claim is successful - the standard punishment as set out in this Memorandum is withdrawn and Section 6(f) will not be invoked in relation to this dismissal if the team official is sent-off again following the offence.
- (h) Irrespective of the decision reached, the Disciplinary Panel shall have the discretion to either retain or return the fee submitted and if considered appropriate, make an order for costs against the claimant(s).
- (i) It is important to note that the time limits set out above are strict. Only complete claims submitted before the relevant deadlines will be considered by the South Wales Football Association.
- (j) The decision of the Disciplinary Panel in relation to a Claim of Wrongful Dismissal is final and binding on all parties and not subject to appeal.

## 6. PUNISHMENTS

### (a) Caution Offences – League Matches

- (i) If a team official accumulates three (3) recorded cautions in Sunday League Football under the direct disciplinary jurisdiction of this Association from the opening day of the playing season in the same season, the team official will

be suspended automatically with immediate effect from all Sunday league matches, Sunday cup matches and Sunday Open Friendly Matches (see section 9) only, until such time as the team official has missed his/her club's next ONE (1) recognised senior team match in Sunday Club Football under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.

- (ii) A team official who has already been subject to disciplinary action as a result of accumulating three (3) cautions and then goes on to accumulate a further three (3) cautions during the same season, will be subject to the following punishments:-
  - (a) If a team official accumulates six (6) cautions in Sunday League Football under the direct disciplinary jurisdiction of this Association between the opening day of the playing season and the end of the season in the same season, the team official will be suspended immediately from all Sunday league matches, Sunday Cup matches and Sunday Open Friendly Matches (see section 9) until such time as the team official has missed his/her club's next TWO (2) recognised senior team matches in Sunday Club Football under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iii) If a team official accumulates nine (9) recorded cautions in Sunday League Football under the direct disciplinary jurisdiction of this Association between the opening day of the playing season and the last day of the same season, the team official will be suspended with immediate effect from all Sunday league matches, Sunday cup matches and Sunday Open Friendly Matches (see section 9) until such time as the team official has missed his/her club's next THREE (3) recognised senior team matches in Sunday Club Football under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iv) A team official who has already been subject to disciplinary action as a result of accumulating three (3) cautions and six (6) cautions, and who goes on to record nine (9) cautions in Sunday League Football under the direct disciplinary jurisdiction of this Association in the same season, shall be required to attend a meeting of a Disciplinary Panel when requested to do so. The members of the Panel shall have the power to deal with the team official in such manner as they deem fit. The same procedure will apply for every further three (3) cautions recorded against a team official.
- (v) The terms of a suspension resulting from the accumulation of cautions will be as set out under the category of a TOUCHLINE SUSPENSION (see Section 9).
- (vi) The team official must serve the suspension with the club at which the team official committed the suspension offence.

- (vii) Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season.

(b) Caution Offences – Cup Matches

- (i) If a team official accumulates two (2) recorded cautions in the same Sunday Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same Sunday Cup Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match in the Cup Competition and final match in the same Cup Competition of the 2023/2024 Season.
- (ii) If a team official accumulates four (4) recorded cautions in the same Sunday Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same Sunday Cup Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iii) If a team official accumulates six (6) recorded cautions in the same Sunday Cup Competition (see Appendix 2) which is under the direct disciplinary jurisdiction of this association any time during the season, the team official will be suspended automatically with immediate effect from the same Sunday Cup Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season.
- (iv) If a team official accumulates eight (8) recorded cautions in the same Sunday Cup Competition which is under the direct disciplinary jurisdiction of this Association any time during the season, the team official will be suspended automatically with immediate effect from the same Cup Competition only, until such time as the team official has missed his/her club's next ONE (1) recognised match in the same Sunday Cup Competition (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The team official shall also be required to attend a meeting of a Disciplinary Panel to consider any additional sanctions. The same procedure will apply for every further two (2) cautions recorded against a team official.
- (v) After the completion of the Preliminary Round in all Cup Competitions listed in Appendix 2, the caution count shall be reset with all team officials being regarded as having zero (0) cautions attributed to them. For the avoidance of doubt, the following will still apply:
- any team official who receives a suspension resulting from an accumulation of cautions in the Preliminary Round **will** be suspended for the same Cup Competition in the First Round proper; and
  - any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 7(m) of these Procedures).
- (vi) After the completion of the Quarter Final Round in all Cup Competitions listed in Appendix 2, the caution count shall be reset with all team officials being regarded as having zero (0) cautions attributed to them. For the avoidance of doubt, the following will still apply:
- any team official who receives a suspension resulting from an accumulation of cautions in the Quarter Final match **will** be suspended for the same Cup Competitions Semi-Final; and
  - any administration fee accumulated in previous rounds for any caution **will** need to be paid within 31 days of the match (as set out in 7(m) of these Procedures).

- (ix) The terms of a suspension resulting from the accumulation of cautions will be as set out under the category of a TOUCHLINE SUSPENSION (see Section 10).
- (x) The team official must serve the suspension with the club at which the team official committed the suspension offence.
- (xi) Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season in the same Cup Competition.

(c) Sending Off resulting in a One Match Suspension

Any team official dismissed from the Technical Area for one of the reasons listed below will be suspended automatically with immediate effect from all Sunday league matches, Sunday cup matches and Sunday Open Friendly Matches (see section 9) until such time as the team official has missed his/her club's next ONE (1) recognised senior team match in Sunday Club Football under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 9).

- *delaying the restart of play by the opposing team e.g. holding onto the ball, kicking the ball away, obstructing the movement of a player*
- *entering the field of play to confront a match official (including at half-time and full-time)*
- *receiving a second caution in the same match*
- *using unauthorised electronic or communication equipment and/or behaving in an inappropriate manner as the result of using electronic or communication equipment*

The team official must serve the suspension with the club at which the team official committed the suspension offence.

(d) Sending Off resulting in a Two Match Suspension

Any team official dismissed from the Technical Area for one of the reasons listed below will be suspended automatically with immediate effect from all Sunday league matches, Sunday cup matches and Sunday Open Friendly Matches (see section 9) until such time as the team official has missed his/her club's next TWO (2) recognised senior team matches in Sunday Club Football under the direct jurisdiction of the *South Wales Football Association* (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 9).

- *deliberately leaving the technical area to:*
  - i. *show dissent towards, or remonstrate with, a match official; and/or*
  - ii. *act in a provocative or inflammatory manner; and/or*
  - iii. *enter the opposing technical area in an aggressive or confrontational manner.*
- *using offensive, insulting or abusive language and/or gestures*
- *entering the video operation room (VOR)*
- *entering the field of play to interfere with play, an opposing player or match official*

The team official must serve the suspension with the club at which the team official committed the suspension offence.

(e) Sending Off resulting in a Three Match Suspension

Any team official dismissed from the Technical Area for one of the reasons listed below will be suspended automatically with immediate effect from all Sunday league matches, Sunday cup matches and Sunday Open Friendly Matches (see section 9) until such time as the team official has missed his/her club's next THREE (3) recognised senior team matches in Sunday Club

Football under the direct jurisdiction of the *South Wales Football Association* (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 9).

- *deliberately throwing/kicking an object onto the field of play*
- *physical or aggressive behaviour (including spitting or biting) towards an opposing player, substitute, team official, match official, spectator or any other person (e.g. ball boy/girl, security or competition official etc.)*
- *violent conduct*

The team official must serve the suspension with the club at which the team official committed the suspension offence.

(f) Sending's Off not detailed

- (i) Any team official dismissed from the Technical Area for a reason not set out in section 6(b), (c) & (d), will be suspended automatically with immediate effect from all Sunday league matches, Sunday cup matches and Sunday Open Friendly Matches (see section 9) for ONE (1) recognised senior team match in Sunday Club Football under the direct jurisdiction of the South Wales Football Association (see Appendix 2) during the period covered by its opening match and final match of the 2023/2024 Season. The terms of the suspension will be as set out under the category of a MATCH SUSPENSION (see Section 9).
- (ii) The dismissal will then be subject for review by a Disciplinary Panel of the South Wales Football Association. The Disciplinary Panel shall have the power to determine:
  - (a) A one Match Suspension as set out in 6(e)(i) shall suffice and there should be no further suspension; or
  - (b) That the standard one Match Suspension as set out in 6(e)(i) is insufficient and the Panel will have the power to increase the Match Suspension.
- (iii) The club or team official will not be permitted to submit any evidence for the Disciplinary Panel's considerations and the matter will be considered solely on the match official(s) sending off report. Should a club require a Disciplinary Panel to consider the validity of the suspension resulting from the sending off, then they must submit a Claim of Mistaken Identity and/or a Claim of Wrongful Dismissal as set out in Section 4 and 5. In this procedure set out in 6(e), the Disciplinary Panel will only confine themselves to the level of sanction imposed from the dismissal.
- (iv) Should a club lodge a Claim of Mistaken Identity then the same Disciplinary Panel will consider the sanction.
- (v) Should a club lodge a Claim of Wrongful Dismissal and the claim is rejected as set out under section 5(g)(i) & (ii), then the same Disciplinary Panel will consider the sanction.
- (vi) The decision of the Disciplinary Panel in relation to this procedure is final and binding on all parties and not subject to appeal.

(g) Additional Sendings-off

Team officials dismissed from the field of play for a second time in the same Season, in addition to the automatic suspension applicable to the offence, will be suspended for one extra match.

A team official dismissed for a third time in the same Season will be suspended for an extra two matches, and so on.

(h) Outstanding Suspensions

Any period of suspension or part thereof which remains outstanding at the end of a season must be served at the commencement of the next following season with the club at which the team official committed the suspension offence, except that:-

(i) A team official may request the consent from the South Wales Football Association to transfer a suspension outstanding from the previous season to their new club at the commencement of the next following season. To obtain consent, a team official must put a request in writing to the South Wales Football Association which should include the following:

(a) Details of the club the team official has signed for at the commencement of the new season.

(b) A letter of support from the club the suspension is being transferred to.

(ii) Upon receipt of the information requested in 6(g)(i) hereabove, the South Wales Football Association will determine whether or not it is appropriate to transfer the suspension and will communicate (written or electronic) to the team official and clubs the decision. This decision will be final and not subject to appeal.

(i) Rule 24

In special cases where:-

(i) a match official's report indicates a serious breach of the Laws of the Game, or

(ii) a team official commits an act of misconduct and/or a sending-off offence as set out in the Laws of the Game whilst on the field of play and/or in the Technical Area which is not seen by the match officials but caught on video;

the South Wales Football Association reserves the right to prefer an appropriate charge of misconduct against the team official in accordance with one or more of the provisions under Rule [2.1].

When dealing with a case under (h)(i) hereabove, the Disciplinary Panel may take into account any automatic punishment imposed under the Procedures.

When dealing with a case under (h)(ii) hereabove, confirmation by the match officials that they did not see the incident in question shall be conclusive evidence of that fact.

(j) Clubs Imposing Fines

Clubs may fine team officials for on-field offences but must notify the *South Wales Football Association*, without delay, the details of the fine in each case.



(k) Re-Arranged Matches

A Disciplinary Panel shall have discretionary power to rule that a match shall not count towards the completion of a suspension if it is satisfied that the game has been arranged by the club with a view to enabling the team official to complete their suspension and thus qualify them to participate in a specific match. The decision of the Disciplinary Panel in relation to re-arranged matches is final and binding on all parties and not subject to appeal.

(l) Collection of Administration Fees

It will be the responsibility of the club to collect the administration fees from the team officials concerned. The South Wales Football Association will invoice clubs periodically throughout the season for their accrued administration fees. Failure by a club to pay an invoice within 21 calendar days will result in the South Wales Football Association imposing a suspension on part or all of the club's football activities under the jurisdiction of the South Wales Football Association until such time as the outstanding amount has been paid in full. Any club experiencing difficulty meeting the 21-day limit should contact the South Wales Football Association.

Any club experiencing difficulties in obtaining monies owed by team officials of the club may refer such matters to the South Wales Football Association.

7. **DISCIPLINARY ACTION ON CLUBS FOR MISCONDUCT BY THEIR TEAM OFFICIALS**

- (a) Any club whose team officials accumulate a total number of Penalty Points during a season, and that total is considered to be appreciably above the average number of points in the same league, may be required to appear before a Disciplinary Panel and shall be liable to be warned and/or fined for having permitted its team officials to violate the Laws of the Game in contravention of Rule [2.1.1]. In addition, the Panel shall be entitled to make an order as to costs against the club. Any action taken by the club to discipline its team officials under Section 6(i) will be taken into consideration by the Panel in its findings.

In so far as this Regulation shall apply, the following Penalty Points will be recorded against a club:-

For all recorded cautions - 4 Points

For Sendings-off resulting in a one Match Suspension - 10

Points For Sendings-off resulting in all other Match Suspensions -  
12 Points

- (b) A club required to appear before a Disciplinary Panel shall be represented by at least one of its Directors/Officials and the Manager.
- (c) The South Wales Football Association reserves the right to prefer a charge against a club at any time during the season arising from field offences committed by team officials of the club.

8 **SUSPENSIONS IMPOSED UNDER THESE REGULATIONS**

Any suspension imposed may only be served with the club at which the team official committed the offence. Should a team official transfer or register for a new club prior to the commencement of the suspension or during the period of the suspension, the team official will not be eligible to participate for their new club until such time as the club with which the team official committed the suspension offence has completed the required number of matches in competitions approved by the South Wales Football Association.

## DEFINITIONS

### i. BUSINESS DAY

Any day of the week except a Saturday or Sunday or public bank holiday in Wales

### ii. CLOSED FRIENDLY MATCH

A game of Association Football which is not an Official Match which is played between two (2) teams (whether or not from different Clubs) but is not made open for the public to attend.

### iii. MATCH SUSPENSION

A Match Suspension is a ban on taking part in a match and on attending it in the area immediately surrounding the field-of-play. A Match Suspension may be imposed on a team official or an official.

The area immediately surrounding the field-of-play includes:-

1. The field-of-play.
2. The dressing rooms and their immediate area.
3. The tunnel and/or private way leading from the dressing rooms to the field-of-play.
4. The dugouts, benches and technical areas.
5. The prohibited area in the vicinity of the touchline and goal lines.

The team official or official under a Match Suspension is prohibited from contact with match officials, team officials and club officials, as well as giving any media interviews, before, during and after the match.

A Match Suspension does not prohibit a team official or official from attending or taking part in a Closed Friendly Match or a club organised private training session. However, a team official or official is prohibited from attending or taking part in an Open Friendly Match.

A club who permits a team official or an official to attend any ground whilst serving a Match Suspension will be responsible for ensuring the terms of the suspension are adhered to.

### iv. OPEN FRIENDLY MATCH

A game of Association Football which is not an Official Match which is played between two (2) teams (whether or not from different Clubs) and is made open to the public to attend.

### v. TOUCHLINE SUSPENSION

A Touchline Suspension is a ban from any immediate contact with players, club officials and match officials participating in a match for the duration of the match. A Touchline Suspension may be imposed on a player and an official. A Touchline Suspension prohibits an individual from:-

1. Attending the dugouts and technical areas before, during and after the match.
2. Entering the field-of-play and the prohibited area in the vicinity of the touchline and goal lines.
3. Coaching or issuing instructions for the duration of the game.
4. Engaging the match officials whilst they are on the field-of-play or in the tunnel and/or private way leading from the dressing rooms to the field-of-play.

The player or official under a Touchline Suspension is permitted to attend the team changing room pre-match, at half-time and post-match. Furthermore, the individual is permitted to approach the match officials pre-match or post-match whilst they are in their dressing room and provided the

match officials are agreeable to the approach.

The South Wales Football Association is aware that due to the nature of many grounds, the individual under a Touchline Suspension may stand behind the perimeter barrier surrounding the field-of-play but still remain sufficiently close enough to the field-of-play to allow them to continue coaching or issue instructions to the coaching / technical staff. This will be considered as a breach of the Touchline Suspension and will result in the South Wales Football Association preferring charges of misconduct against the club and player or official who is under the suspension.

Where a stand exists within the ground, the South Wales Football Association requires the player or official to sit in the stand away from the field-of-play.

For the duration of the game, a player or official under a Touchline Suspension is NOT PERMITTED to communicate with the coaching / technical staff via radio or other electronic communication and is prohibited from having personal contact with any such persons.

## APPENDIX 1

Fees applicable when making a Claim of Mistaken Identity or a Claim of Wrongful Dismissal

For teams playing in:-	£ Fee payable
<i>All designated Sunday Football Leagues</i>	£50.00

## Appendix 2

*[List all of the Sunday League names, and Cup Competitions that can be participated in by your Clubs to serve their suspension.]*

South Wales FA Sunday Intermediate Cup  
Bridgend & District Sunday Football  
League \* Lazarou Cardiff Sunday Football  
League \*

- *Or Associated Cup competition*

# FAW REGULATIONS GOVERNING ASSAULTS ON MATCH OFFICIALS

These Regulations shall apply at all levels of the game

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## 1. PREFERRING A CHARGE

- 1.1 Upon receipt of a report from a Match Official detailing an alleged assault against him/her, the appropriate *Authority* i.e. the Football Association of Wales or relevant Area Association ("the Association") will, without delay:
  - 1.1.1 investigate the official's report and if the *Authority* is satisfied that a prima facie case of assault of a match official can be made out against the alleged offender, the Association shall;
  - 1.1.2 take the necessary steps to prefer an *appropriate charge of misconduct* against the alleged offender. Details of the charge shall be addressed specifically to the alleged offender and be sent by First Class post to the alleged offender's home address; and
  - 1.1.3 forward a copy of the charge by First Class post to the alleged offender's club and the relevant League and/or Area Association.
- 1.2 Where the Association is in receipt of a report from a Match Official detailing that an alleged assault has occurred pursuant to Section 3B (Assault [whether or not causing bodily harm]) or Section 3C (Assault Causing Serious Bodily Harm), the Association shall impose an immediate interim suspension on the alleged offender concerned upon invoking Regulation 1.1 hereabove.
- 1.3 Where the Association is not in receipt of a report from the Match Official but is in receipt of information (whether verbally or in writing) that an assault pursuant to Section 3B (Assault [whether or not causing bodily harm]) or Section 3C (Assault Causing Serious Bodily Harm) has occurred, the Association may impose an immediate interim suspension on the alleged offender.
- 1.4 In deciding to adopt this course of action, the Association must:-
  - 1.4.1 contact the *alleged offender's* club and establish, without delay, address and telephone contact details of the alleged offender; the club should also be informed of the suspension at this time;
  - 1.4.2 contact the *alleged offender* directly, confirming the suspension and reasons for this course of action.
  - 1.4.3 A written report of the incident must be received from the match official concerned within two (2) Business Days of the match and forwarded *with a letter setting the details of the charge of misconduct*, to the alleged offender concerned as detailed under Regulation 1.1 hereabove.
  - 1.4.4 If the *match official's* report is NOT received within two (2) Business Days of the match, the *authority* must lift the suspension by means of contacting the club and alleged offender directly and make appropriate enquiries with the match official(s) concerned. This action should be confirmed in writing to all parties.

## 2. CONDUCT OF THE HEARING

- 2.1 A *disciplinary body* of the Association must be convened within fourteen (14) Business Days as of the date of the letter detailing the charge of misconduct against the alleged offender.
- 2.2 The *alleged offender* shall be given a minimum notice of seven (7) Business Days to attend the convened *disciplinary body's* hearing.
- 2.3 The hearing shall be conducted in accordance with the *relevant rules of the Association*.
- 2.4 Having considered all the evidence available, the *disciplinary body shall decide one of the following:-*
  - 2.4.1 *The alleged offender is not guilty of misconduct.*
  - 2.4.2 *The alleged offender is guilty of misconduct defined under FAW Rule 38.1.9 (or equivalent Area Association Rule).*
  - 2.4.3 *The alleged offender is guilty of misconduct and such conduct falls within the definition of category A (Technical Assault) of these Regulations detailed in Section 3 herebelow.*
  - 2.4.4 *The alleged offender is guilty of misconduct and such conduct falls within the definition of Category B (Assault whether or not causing bodily harm) of these Regulations detailed in Section 3 herebelow.*
  - 2.4.5 *The alleged offender is guilty of misconduct and such conduct falls within the definition of category C (Assault causing serious bodily harm) of these Regulations detailed in Section 3 herebelow.*
- 2.5 In relation to a finding under Regulation 2.4.1, 2.4.2 and 2.4.3 hereabove, the disciplinary body will lift any interim suspension imposed, under Regulation 1.2 with immediate effect, and inform the alleged offender accordingly at the conclusion of the hearing.
- 2.6 If the alleged offender is found guilty of misconduct as set out under Regulation 2.4.2, 2.4.3, 2.4.4 or 2.4.5 hereabove, the disciplinary body will request mitigating factors and due consideration will be given to these factors when considering the level of penalty or sanction to impose.
- 2.7 In relation to a finding under Regulations 2.4.2, 2.4.3, 2.4.4 and 2.4.5 hereabove, any period of suspension imposed by the disciplinary body must commence from the date of the interim suspension.
- 2.8 In relation to a finding under Regulations 2.4.2, 2.4.3, 2.4.4 and 2.4.5 hereabove, any period of suspension imposed by the disciplinary body must commence from the date of the interim suspension.

- 2.9 Where a suspension is imposed as a result of a finding under Regulations 2.4.2, 2.4.3, 2.4.4 or 2.4.5 hereabove, the disciplinary body shall consider the 'Category of Suspension' (as defined by the FAW Regulations) to be served.
- 2.10 Where practicably possible, the disciplinary body shall inform the alleged offender of the penalty or sanction imposed at the conclusion of the hearing.
- 2.11 Whether or not the penalty or sanction is given at the conclusion of the hearing, the disciplinary body will confirm their decision and penalty or sanctions imposed in writing to the alleged offender within three (3) Business Days as of the date of the hearing.
- 2.12 A copy of the decision relating to the hearing must be forwarded to the Football Association of Wales within three (3) Business Days as of the date of the hearing.

### **3. CATEGORIES OF ASSAULT**

#### **3A. Technical Assault** (where there is no element of contact between the offender and match official).

A Technical Assault will occur where:

- i) An individual uses words or actions that are reasonably likely to intimidate and/or threaten the official; AND
  - ii) the intimidation and/or threat is one of a violent nature; AND
  - iii) the individual was within a close proximity to the Official at the time of the intimidation and/or threatening behaviour AND
  - iv) the words or actions used caused the official to feel intimidated, threatened and/or fearful of the use of violence by the individual.
- whether or not there is an intention to carry out the threat. Careless actions include, but are not limited to, the throwing or kicking of objects or substances or spitting towards the match official but where no contact is made with the said official.
- When considering proximity under iii) above, the disciplinary body will consider whether the individual made an attempt to advance towards the official in order to intimidate and/or threaten.

#### **3B. Assault** (whether or not causing bodily harm)

- 3B.1 An assault in accordance with this category is defined as any circumstance of an inappropriate nature where physical contact is made with an official whether or not any injury results.
- 3B.2 This category also includes, but is not limited to, the throwing or kicking of objects or substances or spitting towards the match official where the said object or substance or spit makes contact with the match official.

#### **Assault Causing Serious Bodily Harm**

- 3C.** An assault shall be regarded as causing serious bodily harm if the official suffers any serious injury, including but not limited to injury to limbs, bones or senses, cuts, bruises, burns or concussion.
- 3C.1 Serious bodily harm may occur whether or not the Official requires medical treatment or first aid but shall not include harm which at the reasonable discretion of the Disciplinary Body is deemed bodily harm of a minor nature falling within Category B above.
- 3C.2

### **4. RECOMMENDED SANCTIONS**

#### **4A. Technical Assault**

A maximum of 182 days suspension from football (the 'Category of Suspension' to be determined by the disciplinary body) and a minimum fine of £50.00.

#### **4B. Assault** (whether or not causing bodily harm)

A maximum of two years suspension from football (the 'Category of Suspension' to be determined by the Disciplinary Body) and a minimum fine of £75.00.

#### **4C. Assault Causing Serious Bodily Harm**

A Sine Die suspension FROM ALL FOOTBALL RELATED ACTIVITY with no review to be considered under a period of 5 years and a minimum fine of £100.00.

### **5. AGGRAVATING AND MITIGATING FACTORS**

- 5.1 When determining the penalty or sanction to be imposed under Regulation 4A, 4B or 4C hereabove, consideration should be given to:-
- 5.1.1 aggravating factors - these may include, (but not limited to):- the level of the game the alleged offender participates, the seniority of the alleged offender within the club, the length of the incident, the requirement for others to prevent an escalation of the incident, the impact on the match official, the severity of the incident and previous disciplinary record;
  - 5.1.2 mitigating factors - these may include, (but not limited to):- the remorsefulness of the alleged offender, acceptance of the charge of misconduct, post incident behaviour of the alleged offender, the length of the incident, lack of involvement from any other party to stop the incident and previous disciplinary record.

## **6. MISCELLANEOUS**

- 6.1 Any penalty or sanction imposed in accordance with these Regulations is subject to appeal as set out under the FAW Rule 44.
- 6.2 A suspension from football imposed in the case of a disciplinary body's finding under Regulation 2.4.4 or 2.4.5 hereabove, shall remain in place until such time as an appeals body determines otherwise. Except that, an appellant may submit a written application to the appointed chairman of an appeals body convened to consider an appeal for the penalty or sanction imposed to be set aside whilst the appeal hearing is pending.
- 6.3 The decision of the chairman of an appeals body relating to any such application under Regulation 6.2 shall be final and binding on all parties and not subject to further appeal.

## **CATEGORIES OF SUSPENSIONS**

### **Touchline Suspension**

A Touchline Suspension is a ban from any immediate contact with players, club officials and match officials participating in a match for the duration of the match. A Touchline Suspension may be imposed on a player and an official. A Touchline Suspension prohibits an individual from:-

1. Attending the dugouts and technical areas before, during and after the match.
2. Entering the field-of-play and the prohibited area in the vicinity of the touchline and goal lines.
3. Coaching or issuing instructions in a public way.
4. Engaging the match officials whilst they are on the field-of-play or in the tunnel and/or private way leading from the dressing rooms to the field-of-play.

The player or official under a Touchline Suspension is permitted to attend the team changing room pre match, at half time and post match. Furthermore, the individual is permitted to approach the match officials pre or post match whilst they are in their dressing room and provided the match officials are agreeable to the approach.

The FAW is aware that due to the nature of many grounds, the individual under a Touchline Suspension may stand behind the perimeter barrier surrounding the field-of-play but still remain sufficiently close enough to the field-of-play to allow them to continue coaching. This will be considered as a breach of the Touchline Suspension and will result in the Football Association of Wales preferring charges of misconduct against the club and player or official who is under the suspension.

Where a stand exists within the ground, the Football Association of Wales requires the player or official to sit in the stand away from the field-of-play.

During a Touchline Suspension, the player or official may communicate with the dugout via a radio or other electronic communication. However, the individual is prohibited from having personal contact with any coaching staff whilst the game is on-going.

### **Match Suspension**

A Match Suspension is a ban on taking part in a match and on attending it in the area immediately surrounding the field-of-play. A Match Suspension may be imposed on a player or an official.

1. The field-of-play.
2. The dressing rooms and their immediate area.
3. The tunnel and/or private way leading from the dressing rooms to the field-of-play.
4. The dugouts, benches and technical areas.
5. The prohibited area in the vicinity of the touchline and goal lines.

The player or official under a Match Suspension is prohibited from contact with match officials, players and club officials, as well as giving any media interviews, before, during or after the match.

A match suspension **does not** prohibit a player or official from attending or taking part in a club organised training session or a match between teams made up of players registered with his/her club. However, a player or official is prohibited from attending or taking part in a friendly or training match against a team from another club. A club who permits a player or an official to attend a ground whilst serving a Match Suspension will be responsible for ensuring the terms of the suspension are adhered to.

### **Ground Suspension (Also known as an All Aspects Football Suspension)**

A Ground Suspension is a ban from attending or taking part in any Association Football Match played at a ground under the jurisdiction of the Football Association of Wales. A Ground Suspension can be imposed on a player, an official or spectator.

### **A Suspension from all football related activity**

A suspension from all football related activity prohibits an individual from any involvement in football. This includes but is not limited to:-

1. Attending any association football match played at a ground under the jurisdiction of the Football Association of Wales.
2. Participating in any association football match played at a ground under the jurisdiction of the Football Association of Wales.
3. Attending or participating in any training activities connected to any club under the jurisdiction of the



# **REGULATIONS GOVERNING THE APPLICATION OF THE REDUCED PENALTY PROCEDURES FOR DISCIPLINARY OFFENCES UNDER THE RULES OF THE SOUTH FOOTBALL ASSOCIATION (SWFA) AND THE FOOTBALL ASSOCIATION OF WALES ( ' FAW' )**

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## **1. INTRODUCTION**

The purpose of these Regulations is to give effect to the principle that when dealing with the penalties imposed by the SWFA for Disciplinary Offences, credit in the form of a reduction in the applicable penalty, should be given to the Party charged who admits to a charge of a Disciplinary Offence preferred by the Association and to the timely disposal of such matters. To achieve this, when a charge of a Disciplinary Offence is brought under the procedures in these Regulations, it will also incorporate an offer of a reduced penalty on the SWFA's minimum standard penalty for the Disciplinary Offence as published from time to time. In the case of a financial penalty, the offer shall be a reduction of one-third (to the nearest whole pound). In the case of any other penalty, the offer shall be a reduction of one-third or the nearest whole number equivalent. Should the Party charged elect NOT to accept the reduced penalty offered, or fails to comply with the requirements set out under Clauses 3.2(c) and/or 3.2(d)(v) of these regulations, and the charge is subsequently found proved at a Disciplinary Panel hearing, a higher penalty will apply, which will not incorporate the reduction.

## **EXEMPTIONS**

### **2. The procedures in these Regulations shall not apply to any Disciplinary Offence in relation to any of the following:-**

- (a)
  - A Disciplinary Offence as set out under SWFA Rule 24.1.4, or any other charge brought concerning betting activity related to any match;
  - A Disciplinary Offence as set out under SWFA Rule 24.1.5, or any other charge brought relating to 'match fixing'.
  - A Disciplinary Offence as set out under SWFA Rule 24.1.7, or any other charge brought relating to ticket touting;
  - A Disciplinary Offence as set out under SWFA Rule 24.1.8, or any other charge brought relating to a match that has been played at a ground closed by the Association;
  - A Disciplinary Offence brought pursuant to 'THE FOOTBALL ASSOCIATION OF WALES' CODE OF ETHICS'.

- (b) Any charge of a Disciplinary Offence preferred by the Association that is exempt from the procedures in these Regulations will be dealt with in accordance with the procedures as set out under FAW Rules 28 to 31 inclusive.

## **SCOPE OF PROCEDURES**

Subject to the exemptions in 2 above, in all cases, it shall be at the absolute discretion of the SWFA whether a reduced penalty shall be offered under the procedures in these Regulations. In exercising that discretion, the Association shall not utilise these procedures where any one or more of the following exceptional circumstances applies:-

- 3.1
  - Where the particular facts of the alleged Disciplinary Offence are of a serious and/or unusual nature, as determined by the Association;
  - Where the Party charged has pleaded guilty or been found guilty with a similar matter, as determined by the Association, in the current season;
  - Where the Alleged Disciplinary Offence is allegedly aggravated by reference to any of the factors as set out under the 'FOOTBALL ASSOCIATION OF WALES NON- DISCRIMINATION REGULATIONS'; or
  - Where the particular facts of the alleged Disciplinary Offence, as determined by the Association, necessitate a charge of misconduct to be brought against a participant pursuant to the 'REGULATIONS GOVERNING ASSAULTS ON MATCH OFFICIALS'.

Upon the Association deciding that facts or matters may give rise to a Disciplinary Offence and that a charge be brought which should include the offer of a reduced penalty under these Regulations, the following procedure will apply:-

### **3.2 THE CHARGE**

The Association will give written notice ("the Disciplinary Notice") to the Party charged, stipulating:-

- (a)
  - (i) The nature of the alleged Disciplinary Offence;
  - (ii) Details of the reduced penalty offered; and
  - (iii) Details of the options available to the Party charged.
- (b) If an individual is charged, a copy of the Disciplinary Notice will be sent to his/her club. If a club is charged, a copy of the Disciplinary Notice will be sent to the club's relevant league.

## THE RESPONSE

- (c) The Party charged shall have seven (7) Business Days after service of the Disciplinary Notice to respond in writing to the charge.
- (d) Should the Party charged elect to admit the charge and accept the reduced penalty offered, the following shall apply:-
  - (i) There shall be no Disciplinary Panel hearing and the matter shall be dealt with at an administrative level by the Association.
  - (ii) The Party charged shall not be entitled to provide evidence in mitigation;
  - (iii) The penalty imposed on the Party charged by the Association shall be the reduced penalty set out in the Disciplinary Notice;
  - (iv) Any suspension which forms part of the reduced penalty offered shall automatically come into effect fourteen (14) calendar days following the date of the Disciplinary Notice.
  - (v) Any fine which forms part of the reduced penalty offered shall be payable within seven (7) Business Days following the date of the Disciplinary Notice;
  - (vi) There shall be no costs payable by the Party charged; and
  - (vii) The Association shall write to the Party charged with confirmation of the outcome.
- (e) Should the Party charged elect NOT to accept the reduced penalty offered, the matter will proceed in accordance with SWFA Rules 28 to 31 and the following shall apply:-
  - (i) The reduced penalty offered shall be withdrawn;
  - (ii) A Disciplinary Panel shall be convened;
  - (iii) The Party charged shall be entitled to provide evidence in mitigation;
  - (iv) If a charge is found proven, any penalty applied shall be based on the standard minimum penalty; and
  - (v) If a charge is found proven, the Disciplinary Panel shall be entitled to impose costs against the Party charged.
- (f) Should the Party charged either fail to respond in writing to the charge as per Clause 3.2(c) hereabove, or fail to pay any fine offered as part of the reduced penalty offered as per Clause 3.2(d)(v) hereabove, within the required seven (7) Business Days, the matter will proceed in accordance with SWFA Rules and the following shall apply:-
  - (i) The reduced penalty offered shall be withdrawn;
  - (ii) The Party charged will be deemed to have denied the charge and to have waived their right to a private hearing before the Disciplinary Panel.
  - (iii) The Association will, without further notice to the Party charged, convene a Disciplinary Panel who will consider the alleged Disciplinary Offence in the absence of the Party charged.
  - (iv) If a charge is found proven, the standard minimum penalty shall form the basis of any penalty applied; and
  - (v) If a charge is found proven, the Disciplinary Panel shall be entitled to impose costs against the Party charged.

## 4. APPEALS

- (a) Should the Party charged elect to admit the charge and accept the reduced penalty offered, there shall be no right of appeal under SWFA Rules to the outcome set out in 3.2(d) above except where:-
  - (i) It is necessary to allow an appeal in order to avoid real injustice;
  - (ii) The circumstances are exceptional and make it appropriate to allow an appeal; and
  - (iii) There is no alternative effective remedy.
- (b) A Party wishing to claim a right of appeal in the circumstances set out in 4(a) above shall make application in writing for leave to appeal to the Association within five (5) calendar days after service of the Association's written notification under 3.2(d)(vii) above. The Association shall place the application for leave before a person nominated by the Association from the pool of persons who sit as the chairmen of the Association's Appeals Panel from time to time. The said chairman shall consider the application in private and shall have absolute discretion whether or not to grant leave to appeal and, if so, whether to suspend the penalty imposed by the original procedure. There shall be no right of appeal against the chairman's decision, or any part of that decision. If leave to appeal is granted, the procedure for the hearing of the appeal shall be in accordance with FAW Rule 44.
- (c) Should the Party charged elect NOT to accept the reduced penalty offered and the charge is subsequently found proved at a Disciplinary Panel, the Party charged shall have a right of appeal in accordance with FAW Rule 29.



# **SOUTH WALES FA SUPPLEMENTARY RULES**

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## **1. TITLE AREA and AFFILIATION**

### **1.1 TITLE**

The Association shall be called The South Wales Football Association Ltd. (The Association).

### **1.2 AREA**

Its area shall extend from east of a line from and including Port Talbot, that part of Powys south of a line drawn from the County boundary at Mynydd Llangynydr, westward to the County Boundary passing south of the village of Ystradfellta. (The Area.)

### **1.3 AFFILIATION**

The Association shall be affiliated to The Football Association of Wales Ltd.

## **2. LEAGUES COMPETITIONS AND CLUBS**

### **2.1 LEAGUES**

Leagues must pay the due affiliation fee as defined in Appendix 1 of these Rules to the Association by 30th June annually.

2.1.1 All Leagues must forward a completed income and expenditure account with their affiliation form LS1 and such account must be independently verified by the League by an individual who is not secretary or treasurer/financial secretary of the League.

### **2.2 COMPETITIONS**

Competitions must pay the due affiliation fee as defined in Appendix 1 of these Rules, to the Association.

### **2.3 CLUBS**

2.3.1 All Clubs whose playing grounds are situated within the Area of the Association (as defined in Rule 1) must be in membership of the Association or the Football Association of Wales.

2.3.2 A Club from the area covered by The South Wales Football Association with teams playing below the level of the directly affiliated Leagues shall not be affiliated to The Football Association of Wales unless such Club is directly affiliated to The South Wales Football Association.

2.3.3. All Clubs under the jurisdiction of the Association shall satisfy the Council that they are properly constituted clubs, and playing football according to the Rules of The Football Association of Wales.

2.3.4 Each Club shall forward to the Secretary a correctly completed Form 'A' Affiliation and an Income and Expenditure Account for previous season by 30th June in each year together with the appropriate subscription fee as defined in Appendix 1 of these Rules.

2.3.5 Clubs already affiliated to the Association in the previous season who fail to comply with Rule 2.3.4 will be subject to a fine in accordance with Appendix 3 of these Rules

2.3.6. All Clubs must advise the Association when there is a change to any detail in the Affiliation form. Failure to comply with this rule will be subject to a fine as shown in Appendix 3 of these rules. No Club can change their name after 30 June, unless special dispensation approval of the Association. The Association has the right to object the name of a club if it considers it to be too similar to another member club or if it is considered to be offensive.

2.3.7 Any Club that plays a Competition Match if its Subscription fee has not been paid shall be guilty of misconduct and the non-payment of the said fee shall be considered good grounds for protest.

2.3.8 An additional sum as detailed in Appendix 2 of these rules must be paid in respect of each team invited to enter for the Association Cup Competitions.

2.3.9 Any Club whose annual subscription is in arrears will not be drawn in any Cup Competition neither will it be allowed to be represented at any General Meeting.

2.3.10 A Club affiliated to this Association shall not play matches with any Club not affiliated to a recognised Football Association.

2.3.11 Permission must be obtained from the Association to play matches outside the Area.

2.3.12 Any Club Player, Referee or Official involved in unsanctioned football will be guilty of misconduct and will be dealt with as determined by the Council.

2.3.13 Any Club when requested must respond within Seven Business Days of the date of the relevant correspondence. Any Club failing to comply with this rule will be deemed to be guilty of misconduct and will be subjected to a fine in accordance with Appendix 3 of these rules or suspended from playing fixtures.

2.3.14 In accordance with FAW regulations on kit, clubs are not permitted to have black as a dominant colour of their shirt.

### **3. THE COUNCIL**

3.1 The Council of the Association shall be the members of The South Wales Football Association Limited (company number 04224343) as defined in the Articles of Association of the said company in force from time to time.

3.2 The Council shall appoint the following persons as members of Council (or to the following posts if they are existing members of Council prior to such appointment) and for the avoidance of doubt these persons may be members of Council or non-members of Council prior to such appointment:-

3.2.1 the Honorary General Secretary of the Association;

3.2.2 the Honorary Assistant General Secretary (Discipline) of the Association;

3.2.3 the Honorary Assistant General Secretary (Competitions) of the Association;

3.2.4 the Honorary Treasurer of the Association;

3.2.5 up to two Safeguarding Officers; and

3.2.6 a Referees' Officer who shall not be on the Association's active list of referees,

and each such appointment shall be for the period stipulated by Council or, if none is stipulated, without limitation in point of time.

3.3 The Council shall appoint the following persons to the following posts from the members of Council prior to such appointment:-

3.3.1 the President of the Association;

3.3.2 the Deputy President of the Association (see 3.1 above); and

3.3.3 the appointment of the President and Deputy President shall in each case be for a term not exceeding three years.

3.3.4 The Deputy President shall be appointed by the Council after all interested candidates have declared their interest in writing which must be received by the Hon General Secretary no later than two days before any meeting convened to consider such an appointment. If more than one person has expressed an interest in the post, a ballot must be held of all Council members present at a meeting convened to consider such an appointment and the person securing the greatest number of votes in such a ballot shall be declared the Deputy President.

If two or more people have an equal number of votes, then a second election must be held and only those candidates with the equal number of votes may take part. If there are only two candidates in the first ballot, the Chair of the Meeting will have a casting vote.

3.3.5 From 1 September 2023, the President shall be appointed by the Council after all interested candidates have declared their interest in writing which must be received by the Hon General Secretary no later than two days before any meeting convened to consider such an appointment. If more than one person has expressed an interest in the post, a ballot must be held of all Council members present at a meeting convened to consider such an appointment and the person securing the greatest number of votes in such a ballot shall be declared the Deputy President.

If two or more people have an equal number of votes, then a second election must be held and only those candidates with the equal number of votes may take part. If there are only two candidates in the first ballot, the Chair of the Meeting will have a casting vote.

3.3.6 In the event of the President being unable to complete their term of Office, then the Deputy President will automatically be appointed in their place. Time served by a President appointed in this way shall not be counted towards their tenure as defined in rule 3.3.3

3.4 The appointments by Council under 3.2 and 3.3 above (where a vacancy in any of the same exists) shall be made at the first meeting of the Council following the annual general meeting of the members of the company (see 3.1 above). At such meeting the appointments under 3.2 shall be made first (and shall be effective immediately) and the appointments under 3.3 made second (and for the avoidance of doubt those appointed under 3.2 shall be eligible for appointment to the posts under 3.3).

3.5 Each qualifying League which has been affiliated to the Association for the past 3 years must nominate a person as a member of Council who must be appointed as herein provided and shall not be changed without the consent of the Council. Each League claiming to appoint a representative to the Council shall each year forward the full name and address of such representative to the Honorary General Secretary on their annual affiliation form LS1. The Council on ascertaining the correctness of the claim shall declare such representative appointed. Subsequent claims shall be dealt with as they arise. New Leagues with 25 or more affiliated clubs shall be permitted to nominate

a person as a member of Council provided the League has been affiliated for three seasons.

3.6 On completion of 21 years continuous service as a member of Council, a member shall automatically become a Life Member.

3.7 On ceasing to be President of the Association, a person shall automatically become a Life Vice-President.

3.8 Any vacancy in membership of the Council shall be filled by the person or organisation who made the appointment to the Council that has become vacant.

3.9 The Council shall appoint 4 members of Council who are not Officers to the Board of Directors of the Company (see 3.1 above) and any vacancy in such appointments shall be filled by the Council.

3.10 The Council shall nominate from the members of Council the Association's representative on the Council of the Football Association of Wales following receipt of notification for nominations from the Football Association of Wales.

3.11 All members of Council shall be admitted to the reserve or stand accommodation of any ground belonging to a club affiliated to the Association, upon production of the member's official pass.

#### **4. MANAGEMENT**

4.1 The Association shall be managed by the Board of Directors of the company (see 3.1 above) as defined in the Articles of Association of the company in force from time to time.

4.2 With the prior approval of the members of Council, the Board of Directors may delegate to committees or sub-committees of the Board consisting of no more than 6 Directors who must be members of Council.

#### **5. ANNUAL AND SPECIAL MEETINGS TO CONSIDER CHANGES TO THESE RULES**

5.1 Any club or League affiliated to the Association or member of Council (collectively in this Rule 5, "the Rules Members") or the Council as whole shall be entitled to propose alterations to the "Rules of the Association". Notice of the proposed alteration shall be sent to the Honorary General Secretary, in writing, with the name of the proposer of every such alteration, on or before 1st March, and the Honorary General Secretary shall inform each Rules Member of the proposed alteration at least seven days before a meeting of the Rules Members to consider any such proposal to be held on a date to be decided upon by the Council for that purpose.

5.2 Any alteration to the Rules shall not be carried unless supported by at least two-thirds of the Rules Members present and voting.

5.3 Any such alteration to the Rules shall operate as and from the date of the meeting of the Rules Members at which the proposal was passed.

5.4 An Annual General Meeting of the Rules Members shall be held on a date to be decided upon by the Council. Each Club or League being a Rules Member shall be entitled to send one representative. No representative shall represent more than one organisation.

5.5 The members of Council shall be entitled to sit and vote ex-officiate at all meetings of the Rules Members.

5.6 The Honorary General Secretary shall convene a Special General Meeting of the Rules Members at any time by order of the Council, or on receiving a requisition to that effect signed by the Secretaries of not less than twenty clubs affiliated to the Association.

#### **6. FUNDS**

6.1 The Funds of the Association shall be lodged in a bank approved by the Council. All accounts, except when authorised by the Executive Sub-Committee, above £50, shall be paid by cheque or electronic payment only. Cheques or automatic payments to be signed or authorised by two signatories officers whose names appear on the Bank mandate.

6.2 The accounts for each year shall be examined by a Chartered Accountant and a sum agreed by the Council

6.3 A summary of the Association's accounts shall be made available to all affiliated Clubs and Leagues following regulatory submission of the Company's accounts to Companies House.

6.4 All monies received at matches shall be counted at the conclusion of the game by Treasurer and Secretary and two members of the Council. In the absence of the Treasurer or Secretary, by three members of the Council.

6.5 A report of receipts and expenses of each match shall be produced at the first meeting of the Council thereafter.

6.6 The Treasurer shall pay all monies he/she receives into the bank within five days.

#### **7. REPRESENTATIVE MATCHES**

7.1 In all matches representing the Association, the squad shall be chosen by the Council or Sub-Committee appointed by it for that purpose.

7.2 All clubs, members of this Association, shall be bound to place their players at the disposal of the Association for all representative matches each season.

7.3 Any Player selected to play in any match arranged by, or on behalf of, this Association and failing or refusing to play shall, in the absence of any good and sufficient cause, be judged to be guilty of misconduct, and any club who shall be found to have encouraged or instigated such conduct on the part of a player, shall also be deemed

guilty of misconduct.

## **8. CONDUCT OF SUBORDINATES**

8.1 A League or Competition which is affiliated to this Association may not deal with any report of misconduct received from an Official or Unofficial Referee.

8.2 The Association will only correspond with the appointed Club Secretary in all matters or a nominated officer in their absence.

8.3 A member of Council has the right to submit a report on any matter to the Association which shall be dealt with as the Association deems appropriate. Such reports are not to be sent to any other body without the consent of the Association.

## **9. FINANCIAL MANAGEMENT OF CLUBS**

9.1 Clubs affiliated to this Association must produce their Minute Book, Cash Books and Vouchers when requested to do so by the Association through its Secretary.

9.2 Every Club must keep a Cash Book in which shall be entered all receipts and payments. If details are not entered in the Cash Book they must be kept in some other recorded format. The records must show in a clear manner the receipts from each individual game and the manner in which receipts have been disposed.

9.3 An Annual Income and Expenditure account shall be issued in each season and a copy must be sent to The South Wales Football Association Ltd. with the Club's affiliation form (see Rule 2.3.4). Failure to submit an Income and Expenditure Account will result in affiliation being withheld until the information is received by the Association.

## **10. SUNDAY MATCHES**

10.1 Matches may be played on Sundays within the jurisdiction of this Association.

10.2 Clubs who are affiliated to a designated Sunday League can only play on that Day.

## **11. PERSONS INELIGIBLE TO SERVE ON MANAGEMENT COMMITTEES**

11.1 Any registered player or registered Referee or any paid Official of any League or Club shall not be allowed to serve on the Council of this Association.

11.2 What constitutes a paid Official of a League or Club within the meaning of this Rule shall be decided by the Council in its absolute discretion.

## **12. CLUBS**

12.1 An Official may be the Secretary, Treasurer or Chairman of one affiliated Club only. This applies to clubs affiliated to this Association or the Football Association of Wales.

12.2 Junior Clubs may only register a maximum of twenty players per team.

## **13. REFEREES**

13.1 The Association shall compile a list of qualified Referees for the use of clubs. All promotion of Referees shall be delegated to the Referees' Sub-Committee of this Association.

13.2 All Referees who officiate in Leagues designated for players under eighteen years of age, must comply with the Safeguarding Policy of the Football Association of Wales.

13.3 If an unofficial Referee takes charge of the match, they become an Association Official and carry out the duties of the Referee, and must at all times Referee BOTH halves of the match. Matches where this is not complied with must be declared null and void

## **14. PRESS OR MEDIA REPORTS**

14.1 All Press or Media reports of meetings shall only be furnished officially by the General Secretary or other delegated official.

14.2 A member of the Council of the Association shall not make any comment in the Press upon the business transacted at any of the Association's meetings, unless previous sanction has been given by the Council or the General Secretary.

14.3 The Association shall be entitled to publish in the public media or in any manner it shall think fit, reports of its proceedings, acts and resolutions, whether the same shall or shall not reflect on the character or conduct of any Club, Official, Player, or Spectator, and every Club, Official, Player, or Spectator shall be deemed to have assented to such publication.

## **15. COPIES OF RULES**

15.1 Copies of Rules will be made available in electronic format to each Club, League and Referee at the start of each season.

15.2 Additional copies, price £10.00 each may be obtained from the Hon. Secretary.

## **16. JUNIOR PLAYERS**

In accordance with the provisions of FAW Rule 87, a junior player will only be permitted to play within the boundary of the Area Association in which they reside unless special permission is given by the Area Association in which they reside.

The South Wales Women's & Girls' Football League will be able to produce their own criteria subject to approval of the Association.

## **17. ANY MATTER NOT COVERED IN THESE RULES**

The Association shall have power to deal with any matter not provided for in these Rules.

## **APPENDICIES**

### **Appendix 1 ANNUAL AFFILIATION FEES**

These fees shall be set by the Football Association of Wales annually

### **Appendix 2 CUP ENTRY FEES**

<b>COMPETITION</b>	<b>FEE</b>
<b>South Wales FA Senior Cup</b>	<b>£20</b>
<b>South Wales FA Saturday Intermediate Cup</b>	<b>£20</b>
<b>South Wales FA Sunday Intermediate Cup</b>	<b>£20</b>
<b>South Wales FA Youth Cup</b>	<b>£ - -</b>
<b>South Wales FA Junior Cup</b>	<b>£ - -</b>

### **Appendix 3 FINES**

<b>DETAIL</b>	<b>FINE</b>	<b>RULE</b>
<b>Clubs affiliated to this Association and failing to affiliate by 30th June</b>	<b>£20</b>	<b>2.3.5</b>
<b>Clubs who fail to advise the Association of any change of detail on the Affiliation Form following the acceptance of Affiliation</b>	<b>£30</b>	<b>2.3.6</b>
<b>Clubs who fail to respond to Association correspondence as required</b>	<b>£25</b>	<b>2.3.14</b>

### **Appendix 4 EXAMPLES OF MISCONDUCT AND SERIOUS MISCONDUCT**

For the purpose of these rules misconduct may include but will not be restricted to the following:-

1. Breaches of the Safeguarding Policy by Clubs, Officials and Coaches.
2. Playing matches outside Wales without written authority of both The South Wales FA and the Football Association of Wales.
3. Knowingly allow suspended Players/Officials to be allowed to be involved in Association Football.
4. Repeated failures to clear outstanding administration fees and fines to this Association.



# CUP COMPETITIONS REGULATIONS

## RULES APPLICABLE AND GENERAL TO SENIOR, INTERMEDIATE, INTERMEDIATE SUNDAY, YOUTH & JUNIOR CUP COMPETITIONS.

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1. The Cups shall be called "The South Wales Football Association Senior Cup", "The South Wales Football Association Intermediate Cup", "The South Wales Football Association Intermediate Sunday Cup", "The South Wales Football Association Women's Cup", "The South Wales Football Association Youth Cup", "The South Wales Football Association Junior Boys Cup", "The South Wales Football Association Under-15 Boys Cup", "The South Wales Football Association Under-14 Boys Cup", "The South Wales Football Association Junior Girls Cup", "The South Wales Football Association U-14 Girls Cup". An Association Cup shall not be Won Outright

2. The Competitions for the Cups shall be annual, and shall be open to the Affiliated Clubs in the area of the Association, whose entries are approved by the Council. The entire control and management of the competitions shall be vested in the Council of The South Wales Football Association.

3. Each affiliated club may be invited by the Association to enter the appropriate Cup competition. Clubs accepting such invitation shall send entrance fees as per Appendix 2. (This is in addition to the subscription to the Association.)

4. The Two Clubs which competed in the Final Tie in the previous season may be exempted from taking part in the competition until a later stage. The Clubs in the Competition shall be drawn together as the Council may determine and the winner of the Final Tie shall be the holder of the Cup for the current year.

5. Byes shall be drawn at the discretion of the Council.

6. All Clubs must make certain that All Players are eligible under Rule 26. Any Club found to have played an illegible Player shall be dealt with for misconduct.

Clubs requiring information regarding eligibility of player or players may receive same on payment of a fee of £25.00.

7. A Club may at its discretion use up to five substitute players at any time in a match for any reason except to replace a player who has been suspended from the game by the Referee. The substitution can only be made when play has stopped for any reason, and only after the Referee has given permission. The substitute players shall be nominated prior to the commencement of the game. (Attention is drawn to Law 3 of The Laws of the Game.) A maximum of five substitutes can be nominated. Returning substitutes may be used in accordance with the Laws of Association Football in South Wales FA Cup junior competitions but not in any senior Cups.

8. The lots shall be drawn and the competition matches played as the Council of the Association may determine. Immediately after each drawing, the Secretary of the Association shall intimate to the Secretary of each club the name of the club it is drawn against, and the time within which the tie has to be played, and the time of kick-off.

The Association will use Comet if the Competition is managed on Comet to send such notifications, if the competition is not on Comet the Home Secretary must send Opponents and Referee full particulars of the arrangements at least seven days before the match and these arrangements must be acknowledged within two days. A fine of £15.00 will be imposed upon offending clubs.

### 9. Duration of matches

Senior, Saturday Intermediate, Women's & Sunday Intermediate Cup	90 minutes
Youth Cup Competition	90 minutes
Junior Boys' Cup	
& U-15 Boys Cup	80 minutes
U-14 Boys Cup	70 minutes
U-15 Girls' Cup	80 minutes
U-14 Girls' Cup	60 minutes

Any match not completed may be ordered to stand as a completed match or replayed for the full period as stated above as the Council may direct. Any Club guilty of delaying the start shall be reported by the Referee, and the Council shall have the power to fine or otherwise deal with the offending Club if its explanation is unsatisfactory.

In all Cup competitions, if the scores are level at the end of regulation playing time, extra time shall not be played but the match will be decided by a competition under the penalty kick system in accordance with Law 10.

For Sunday Intermediate, Youth and Junior Cup Matches played in November, December or January the Council shall sanction completed matches of not less than 30 minutes equal halves, provided a written agreement signed by both Captains (or Secretaries) is handed to the Referee before the match.

Any Clubs drawn together in a competition having arranged to play on a certain date, either Club failing to comply shall be disqualified.

10. The Secretary of each competing club shall send notice of the result, in line with the FAW COMET regulations except for the Sunday Intermediate Cup where clubs shall send the result in accordance with Cup Rule 10. Clubs failing to comply with this rule shall be subject to a fine of £20.

10.1 The Home Club competing in the Sunday Intermediate Cup is also required to submit the match result to the Association no later than 5.30 p.m. on the day of the game. Such notification can be by telephone call or text message, the number to which the notification is to be made shall be published on the match details sheet issued for each round. If a game does not finish before 5.30 p.m. then notification is to be made within 30 minutes of the end of the match. Clubs who fail to comply with this rule will be liable to a fine of £10.

11. The Club which is first drawn in the ballot, shall play on its home ground. In the event of the ground of the first drawn club not being available on the conference date the match will be played at the ground of the second drawn Club, or in the event of the ground of the last drawn Club not being available, the game must be played on a mutually agreed ground. In the event of pitch non-availability due to bad weather, the match must be played within seven days at the same ground. In the event of such a re-arranged fixture not being played due to bad weather, the match reverts to the ground of the original second drawn Club. In All Association Cup Matches, all rounds will be played to a conclusion on the conference date.

If the ground of the club having choice of ground shall not comply with Rule 23, or in any other way be considered unsuitable for a cup-tie, their opponents may appeal within seven days of the draw to the Council, who, if such appeal be sustained, shall order the match to be played on the ground of the appealing club, or on a neutral ground. If such appeal be not sustained, the complaining club may be called upon at the discretion of the Council to pay the expenses incurred in deciding such appeal.

A club at the time of entering the Cup Competition shall register the name and location of its home ground, or in the event of a club playing on public parks, shall play on the ground allocated to it by its parent League or Local Authority.

Referee's fee and expenses are to be paid by both competing teams in equal parts. It is the responsibility of the Home Club to pay the Referee his fee and expenses immediately following the match.

12. The Final Ties of all Cup Competitions (and Semi-Final Ties of all Senior Competitions) shall be played on a neutral ground which will be decided by the Council who shall appoint Referees and Assistant Referees who must be duly registered with the Association.

13. The Final Tie dates arranged by the Council shall be strictly adhered to. (Council Resolution 5th May 1965.) Each Club competing in the Final Tie must provide three Stewards.

14. Clubs affiliated to this Association shall be compelled to give their ground to the Association for the purpose of playing the Final Tie at a fee to be agreed between the association and the clubs.  
of gross gate.

15. All questions of eligibility, qualification of competitors or interpretations of the Rules or Laws of the Game shall be referred to the Council, whose decision shall be final. Should any club in connection with any dispute or protest have a member on the Council, the said member shall not be eligible to sit on the Council while such dispute or protest is being considered. No protest relative to the playing ground, goal posts or bars, or other appurtenance of the game shall be entertained by the Council unless it is laid with the Referee before the commencement of the match, nor shall any protest relative to the interpretation of the Rules or Laws of the Game be entertained unless laid with the Referee on or before the conclusion of the match. Protests may be made verbally, but must be confirmed in writing, and handed to the Referee before he has left the ground. *A written notice of such protest or protests, must be emailed to the Secretary of the Association [secretary@southwalesfa.co.uk](mailto:secretary@southwalesfa.co.uk) within two business days after the conclusion of the match, within which time a written protest against the eligibility of any player must be lodged. The sum of £50 must be deposited in the Associations South Wales football Association bank, Sort code: 20-12-25, Account number: 40866199, which sum may be forfeited to the funds of the Association in the event of such protest not being sustained.*

16. The Council may order any club engaged in a protest to pay such sum as may be considered necessary towards defraying the expenses incurred. No objection or protest shall be withdrawn except by leave of the Council.

17. Any Club intending to scratch, must give information of its intention to do so to the Secretary of the opposing club not less than eight days before the date fixed for playing, or shall be reported to the Council, who shall have power to compel such offending club to pay the expenses incurred by their opponents or of taking such action as may be deemed expedient. If a club decides to scratch after a drawn game, intimation must be given to its opponents at the close of the match and to the Secretary of the Association.

18. Any Club failing to play a Cup Fixture when required will be removed from the Competition. In the event of any club scratching or declining to play from any cause in a Semi-final tie, the Council may, if time and circumstances permit, select any other club of the original entrants for the Competition to play. Other things, being equal, preference may be given to the club which was next in merit, judged from the result of the rounds, and if more than one club has equal claims, the club should be selected by lot from those having equal claims if there is not time to permit of their playing off.

19. In the case of any player being found ineligible, the club playing him must be adjudged to have lost the

match. Any club leaving the field of play before the expiration of the game must be adjudged to have lost the match. Any club found guilty of playing an ineligible player will be fined and may be refused entry to the following Season's competition at the Council's discretion.

**20.** If the Council has any doubt as to the qualification of any player competing in this competition, it shall have power to call upon such player or the Club to which he belongs or for which he has played, to prove to the satisfaction of the Council that he is properly qualified according to the Rules, and failing such satisfactory proof, the Council shall have power to disqualify such player and remove such club from the competition.

**21.** When the winning club shall have been ascertained, the Association shall deliver the Cup to the representative of such club upon receiving a document to the following effect, subscribed by the three persons whose names shall be previously submitted and approved by the Council:

"We, A.B., C.D., and E.F., members of and representing the..... Club, which has now been declared to have won The South Wales Football Association Senior (Intermediate, Youth or Junior) Challenge Cup, and the same having been delivered to us by ..... Secretary of the Association, do hereby, on behalf of the said club, and individually and collectively, engage to return the same to the Secretary of the Association for the time being, 28 days before the Final match of next season, in good order and condition, and in accordance with the conditions of the annexed Rules, to which also we have subscribed our respective names, and providing the said Cup is destroyed or damaged by fire whilst under our care or custody, we agree to refund the Association the amount of its current value, or the cost of thorough repair, and should the said Cup be lost or destroyed from any other cause whilst under our care or custody, we hereby individually and collectively undertake to pay the Association the sum of £200 as and for liquidated damages, and also to refund to the Association the amount of the current value of the Cup".

**22.** The Laws of the Game to be observed in the Competition shall be those of "The Football Association of Wales".

**23.** The ground for the Cup Ties shall not be less than 100 yards by 50 yards, and not more than 130 yards by 100 yards, the ground, if possible, to be roped off three yards from the touch and goal lines, which are to be clearly defined. Goal nets must be used in all Senior, Intermediate and Sunday Intermediate Cup Matches. Pitches with artificial surfaces will be acceptable for the playing of Association Cup Matches, subject to the pitch being nominated on the annual affiliation form.

**24.** The Home Club must provide the ball and the marking of the ground and provide suitable and private accommodation for the officials as well as changing rooms for both teams and the referee. Toilets must be provided.

**25.** The competing teams shall number eleven players each. Every player must wear the distinctive colours of the Club for which he is a playing member and should two Clubs have similar colours, the Home Club shall change its colours. Should both Clubs in a Semi-final or Final Tie have similar colours then both teams must change and in the event of such clubs not agreeing upon the colours to be worn the Association shall decide.

**26.** The members of each team may be changed during the series of matches if thought necessary but must be a registered playing member of the Club with which he/she proposes to play. A registered playing member is one who has been registered for that club accepted by the League or the appropriate FAW Registration system. No player can play for more than 2 clubs in a given season in accordance with FAW registration regulations.

**26.1** *deliberately left blank.*

**26.2** Each Club shall play its recognised First Team in all Cup Matches, unless satisfactory reasons are given to the Council. For non-observance of this rule the Council shall have power to inflict a fine not exceeding £50 for each offence.

**27.** Postponed matches in all Cup Matches must be played on the following Saturday or Sunday in respect of Sunday Intermediate Cup Matches, unless the clubs at the conclusion of the match, in respect of Intermediate Youth and Junior Cup Competitions, agree to play mid-week, prior to the following Saturday and inform the Secretary of the Association immediately.

**28.** The Referee and assistant referees in all matches shall not belong to either of the competing clubs and shall be appointed by the Association. Referees' fees shall be: Senior Cups £35.00; Saturday and Sunday Intermediate Cups £35.00; Youth and Junior Cups £25.00. Assistant referees' fees (when appointed) shall be Senior Cups £25.00; Saturday and Sunday Intermediate Cups £25.00; Youth and Junior Cups £25.00. Travelling expenses for the Officials shall be second class rail or service bus fare, where a car is used 45p per mile will be paid. In the Finals the Referees and assistant referees shall receive mementoes in lieu of fees. Travelling expenses for Officials will be paid as above. If, through any cause the match is not played and the referee and linesmen attend the ground, they shall be paid half fee and expenses.



29. The Association will not recognise any free dates that leagues may have approved or accept an application for a free date.

30. In addition to the Cup, the Association shall present mementoes to the players in the Finals, but such mementoes shall not be presented to more than sixteen players of each club except by permission of the Council.

### **INTERMEDIATE SUNDAY CUP**

TO BE READ IN CONJUNCTION WITH GENERAL CUP REGULATIONS 1 TO 31

31. Only Bona Fide Sunday Clubs will be allowed to play in the Intermediate Sunday Cup Competition.

### **YOUTH CUP**

TO BE READ IN CONJUNCTION WITH GENERAL CUP REGULATIONS 1 TO 31

32. In all rounds, including Semi-Finals and Final, each Club must produce the birth certificates of the team actually playing for examination by their opponents before the kick-off.

Only Bona Fide Under 18 teams will be allowed to play in the Youth Cup Competition.

33. A Player must not have attained the age of 18 years by midnight on 31st August of each season. A player registered as a contract player with any recognised Football Association shall be ineligible to play in this Competition.

34. In the event of a protest being laid against a Club for playing any player over age, such club playing him shall, within two days of receiving a copy of such protest, produce to the Secretary of the Association a copy of the birth certificate of any so claimed ineligible player, and should the protest fail under this heading, the Club laying the protest, in addition to forfeiting the protest fee or otherwise, may be held liable for the costs of the Commission of Enquiry.

### **JUNIOR CUP AND GIRLS' UNDER-16 CUP**

TO BE READ IN CONJUNCTION WITH GENERAL CUP REGULATIONS 1 TO 31

Only Bona Fide Under 16 teams will be allowed to play in the Junior Cup Competitions.

35. In all rounds, including Semi-Finals and Final, each Club must produce the birth certificates or official South Wales F.A. identity cards of the team actually playing for examination by their opponents before the kick-off.

36. A Player must not have attained the age of 16 years by midnight on 31st August of each season. A player registered as a contract player with any recognised Football Association shall be ineligible to play in this Competition.

37. In the event of a protest being laid against a Club for playing any player over age, such club playing him or her shall, within two days of receiving a copy of such protest, produce to the Secretary of the Association a copy of the birth certificate of any so claimed ineligible player, and should the protest fall under this heading, the Club laying the protest, in addition to forfeiting the protest fee or otherwise, may be held liable for the costs of the Commission of the Enquiry.

### **BOYS AND GIRLS' UNDER-15 CUPS**

TO BE READ IN CONJUNCTION WITH GENERAL CUP REGULATIONS 1 TO 31

Only Bona Fide Under 15 teams will be allowed to play in the Junior Cup Competitions.

38. In all rounds, including Semi-Finals and Final, each Club must produce the birth certificates or official South Wales F.A. identity cards of the team actually playing for examination by their opponents before the kick-off.

39. A Player must not have attained the age of 15 years by midnight on 31st August of each season. A player registered as a contract player with any recognised Football Association shall be ineligible to play in this Competition.

40. In the event of a protest being laid against a Club for playing any player over age, such club playing him or her shall, within two days of receiving a copy of such protest, produce to the Secretary of the Association a copy of the birth certificate of any so claimed ineligible player, and should the protest fall under this heading, the Club laying the protest, in addition to forfeiting the protest fee or otherwise, may be held liable for the costs of the Commission of the Enquiry.

### **BOYS AND GIRLS' UNDER-14 CUPS**

TO BE READ IN CONJUNCTION WITH GENERAL CUP REGULATIONS 1 TO 31

Only Bona Fide Under 14 teams will be allowed to play in the Junior Cup Competitions.

41. In all rounds, including Semi-Finals and Final, each Club must produce the birth certificates or official South Wales F.A. identity cards of the team actually playing for examination by their opponents before the kick-off.

42. A Player must not have attained the age of 14 years by midnight on 31st August of each season. A player registered as a contract player with any recognised Football Association shall be ineligible to play in this Competition.

43. In the event of a protest being laid against a Club for playing any player over age, such club playing him or her shall, within two days of receiving a copy of such protest, produce to the Secretary of the Association a copy of the birth certificate of any so claimed ineligible player, and should the protest fall under this heading, the Club laying the protest, in addition to forfeiting the protest fee or otherwise, may be held liable for the costs of the Commission of the Enquiry.

## Previous Winners of Association Cup competitions

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Year	Senior Cup Winners	Intermediate (Amateur Cup)	Sunday Cup
1891-1892	--	Treharris	
1892-1893	--	Cardiff	
1893-1894	Builth	Rogerstone	
1894-1895	Rhayader	Builth Rangers	
1895-1896	Barry District & Brecon	Treharris Rangers	
1896-1897	Rogerstone	Porth	
1897-1898	Rogerstone	Llandrindod Wells	
1898-1899	Barry Unionists	Milford Haven	
1899-1900	Aberystwyth	Rogerstone	
1900-1901	Barry Unionists	Gadlys Rovers	
1901-1902	Aberdare	Treharris	
1902-1903	Aberaman	Cardiff Albions	
1903-1904	Treharris	Milford Haven	
1904-1905	Ebbw Vale	Pontlloftyn	
1905-1906	Treharris	Barry Dock Albion	
1906-1907	Treharris	2 <sup>nd</sup> Wilts Regiment	
1907-1908	Ton Pentre	Llanvaes Brigade	
1908-1909	Ton Pentre	Troedyrhiw Stars	
1909-1910	Ton Pentre	High Cross Stars Rogerstone	
1910-1911	Treharris	Mond Nickel Works	
1911-1912	Merthyr Town	Aberaman Athletic & Nelson	
1912-1913	Aberdare	Aberaman Athletic	
1913-1914	Cardiff City	Barry "A"	
1914-1915	Ton Pentre	<i>no competition</i>	
1915-1919	<i>no competition</i>	<i>no competition</i>	
1919-1920	Mid Rhondda	Troedyrhiw Stars	
1920-1921	Ton Pentre	Treharris Athletic	
1921-1922	Cardiff City	Abercynon	
1922-1923	Cardiff City	Cardiff Corinthians Reserves	
1923-1924	Cardiff City	Merthyr Vale	
1924-1925	Pontypridd	Wattstown	
1925-1926	Aberdare & Mid-Rhondda	Wattstown	
1926-1927	Barry	Dowlais Town	
1927-1928	Cardiff City	Merthyr Vale Rechabites	
1928-1929	Cardiff City	Swansea "A"	
1929-1930	Swansea Town	Ranks Athletic	
1930-1931	Lovells Athletic	Treorchy Juniors	
1931-1932	Swansea Town	Treharris Athletic	
1932-1933	Swansea Town	Treorchy Juniors	
1933-1934	Swansea Town	Treharris Athletic	
1934-1935	Lovells Athletic	Caerphilly United	
1935-1936	Barry	Caerphilly United	
1936-1937	Lovells Athletic	Llwynypia Colliery	
1937-1938	Barry Town	Swansea Nomads	
1938-1939	Barry Town	Llwynypia	
1939-1943	<i>no competition</i>	<i>no competition</i>	
1943-1944	<i>no competition</i>	32.M.U. RAF	
1944-1945	<i>no competition</i>	Abercynon Athletic	
1945-1946	Merthyr Tydfil	Bargoed United	
1946-1947	Troedyrhiw FC	Cwmbach Royal Stars	
1947-1948	Ton Pentre	Hirwaun Welfare	
1948-1949	Lovells Athletic	Brynna United	
1949-1950	Merthyr Tydfil	Grange Albions	
1950-1951	Merthyr Tydfil	Fleur de Lys Welfare	

1951-1952	Merthyr Tydfil	Cilfynydd Welfare	
1952-1953	Barry Town	GKN & B (Cardiff)	
1953-1954	Barry Town	Hirwaun Welfare	
1954-1955	Lovells Athletic	Penarth Town	
1955-1956	Merthyr Tydfil	GK (Cardiff) FC	
1956-1957	Cwmparc FC	Steel Company of Wales	
1957-1958	Cardiff City	Taffs Well	
1958-1959	Barry Town	Cwmbach Sports Club	
1959-1960	Barry Town	G.K (Cardiff) FC	
1960-1961	Ton Pentre	Cwm Welfare	
1961-1962	Ton Pentre	Guest Keen (Cardiff)	
1962-1963	Cardiff City	Tynte Rovers	
1963-1964	Ton Pentre	Cardiff Cosmos	
1964-1965	Abergavenny Thursdays	Cardiff Cosmos	
1965-1966	Barry Town	St Patricks	
1966-1967	Cardiff College of Education	Swansea Nomads	
1967-1968	Merthyr Tydfil	Guest Keen (Cardiff)	
1968-1969	Cardiff City	Swansea Nomads	
1969-1970	Cardiff City	Cambrian United	
1970-1971	Cardiff City	Ynyscynon Athletic	
1971-1972	Cardiff City	Cambrian United	
1972-1973	Cardiff City	Abercwmboi Athletic	
1973-1974	Cardiff City	Llanishen	
1974-1975	Cardiff City	Taffs Well	
1975-1976	Barry Town	Barry Plastics	
1976-1977	Merthyr Tydfil	Taffs Well	
1977-1978	Barry Town	Cardiff Cosmos	St Clare's YC
1978-1979	Maesteg Park Athletic	Ely Rangers	Undeb United
1979-1980	Merthyr Tydfil	Anthonys	St Clare's YC
1980-1981	Sully	Ely Rangers	Hymac
1981-1982	Sully	Llantwit Fardre	<i>competition cancelled</i>
1982-1983	Ton Pentre	Seaview	Woolworth
1983-1984	Barry Town	Bridgend Street	Marlborough Carpets
1984-1985	Merthyr Tydfil	Caerau (Ely)	New Tredegar Motors
1985-1986	Sully	Llantwit Fardre	Travel Shop Albion
1986-1987	Barry Town	Baglan B.C	Tudor Taverners
1987-1988	Barry Town	Grange Albion	Travel Shop Albion
1988-1989	Merthyr Tydfil	Hoover Sports	Cardiff Sports & Social
1989-1990	Merthyr Tydfil	Porthcawl Town	Anthonys United
1990-1991	Maesteg Park	Llwydcoed Welfare	Grange Albion
1991-1992	Barry Town	Bridgend Street	Grange Albion
1992-1993	Ton Pentre	Les Croupiers (Caerau Ely)	The Continental
1993-1994	<i>no competition</i>	Les Croupiers (Caerau Ely)	Taverners
1994-1995	<i>no competition</i>	Les Croupiers (Caerau Ely)	<i>no competition</i>
1995-1996	<i>no competition</i>	Gwynfi United	<i>no competition</i>
1996-1997	<i>no competition</i>	Les Croupiers (Caerau Ely)	<i>no competition</i>
1997-1998	<i>no competition</i>	Troedyrhiw	Grange Albion
1998-1999	<i>no competition</i>	AFC Llwydcoed	Davies Colour
1999-2000	<i>no competition</i>	Bettws	Windsor

2000-2001	<i>no competition</i>	Grange Albion	Llantwit Fardre
2001-2002	<i>no competition</i>	Llantwit Fardre	Pentwyn
2002-2003	Stanleytown	Caerau All Whites	Maindy Conservatives
2003-2004	Ynyshir Albion	Pantyscallog Village Juniors	Pentwyn
2004-2005	Carnetown	Cornelly United	Maerdy Hotel
2005-2006	Grange Albion	Glyncorwg Hall	Llanbradach OB
2006-2007	Pantyscallog Village Juniors	Glyncorwg Hall	Real Bay View
2007-2008	Bridgend Street	Abernant Rovers	CF Masons
2008-2009	Penydarren B.C	Penrhiwceiber Con. Athletic	<i>cancelled</i>
2009-2010	Rhoose	Clwb Cymric	Treorchy BC
2010-2011	Llantwit Major	Brackla	Bush Bluebirds
2011-2012	Cwmbach Royal Stars	Trelai	Vulcan
2012-2013	STM Sports	Margam YC	Roath Park Galaxy
2013-2014	Penydarren BC	Bluebird	Seven United
2014-2015	Cornelly United	Gelli Hibernia	Rage FFC
2015-2016	Taffs Well	Trebanog	Pengam Pigeon Club
2016-2017	Taffs Well	Penydarren BC	<i>cancelled</i>
2017-2018	AFC Whitchurch	<i>no competition</i>	SET FC
2018-2019	Llanrumney United	Holton Road	AFC Radyr
2019-2020	<i>cancelled</i>	<i>cancelled</i>	<i>cancelled</i>
2020-2021	<i>no competition</i>	<i>no competition</i>	<i>no competition</i>
2021-2022	Cwrt Rawlin	Llanrumney Athletic	Garth Vader
2022-2023	Ton Pentre	<i>no competition</i>	Elite Eleven

## YOUTH CHALLENGE CUP COMPETITION – 1953-2000

1953-54	. .	Ystrad Rhondda Boys' Club	1983-84	. .	Maesteg Park
1954-55	. .	Canton Athletic	1984-85	. .	Cogan St. Patricks
1955-56	. .	Cardiff City	1985-86	. .	Cardiff City
1956-57	. .	Treorchy Boys Club	1986-87	. .	Cardiff City
1957-58	. .	Cardiff City F.C.	1987-88	. .	Garw
1958-59	. .	St. Patricks C.Y.M.S.	1988-89	. .	Penydarren B.C.
1959-60	. .	Barry Dock Wanderers	1989-90	. .	Mountain Ash Town
1960-61	. .	British Electricity Juniors	1990-91	. .	Inter Cardiff
1961-62	. .	Canton Athletic	1991-92	. .	Inter Cardiff
1962-63	. .	St. Patricks C.Y.M.S.	1992-93	. .	Cardiff Civil Service
1963-64	. .	St. Patricks C.Y.M.S.	1993-94	. .	Tondu Robins
1964-65	. .	Treharris Boys Club	1994-95	. .	Cardiff Cosmos
1965-66	. .	Treorchy & Cwmparc B.C.	1995-96	. .	---
1966-67	. .	Penywaun Welfare	1996-97	. .	---
1967-68	. .	British Electricity United	1997-98	. .	Pentwyn Dynamos
1968-69	. .	British Electricity Juniors	1998-99	. .	Tonyrefail B.G.C.
1969-70	. .	British Electricity Juniors	1999-00	. .	Pantyscallog Village Jnrs.
1970-71	. .	R.T.B. (Ebbw Vale)			
1971-72	. .	Ystrad Rhondda B.C.			
1972-73	. .	Ystrad Rhondda			
1973-74	. .	Treorchy & Cwmparc Y.C.			
1974-75	. .	Splott (Cardiff) Albion			
1975-76	. .	Rumney			
1977-78	. .	Cadoxton Imps			
1978-79	. .	Afan Lido			
1979-80	. .	Pontypridd Y.M.C.A.			
1980-81	. .	Afan Lido			
1981-82	. .	St. Patricks (Cardiff)			
1982-83	. .	Dowlais Labour			

### BOYS UNDER 14 CUP - Previous Winners

2006-2007	Georgetown BGC	2007-2008	Penygraig BGC
2008-2009	Penydarren BC	2009-2010	Cogan Coronation
2010-2011	Rhiwbina Black	2011-2012	St Albans
2012-2013	AFC Whitchurch	2013-2014	Troedyrhiw BC
2014-2015	AFC Rumney Juniors	2015-2016	Ely Rangers
2016-2017	Barry Town United	2017-2018	Lisvane Panthers
2018-2019	Cardiff Corries Black	2019-2020	<i>Cancelled</i>
2020-2021	<i>No competition</i>	2021-2022	Dinas Powys
2022-2023	Porthcawl Town Athletic		

### BOYS UNDER 15 CUP – Previous winners

2021-2022	Pontyclun Juniors
2022-2023	Dinas Powys

### JUNIOR BOYS UNDER 16 CUP – Previous winners

1967-1968	Heath Hornets	1968-1969	Ystrad Rhondda B.C
1969-1970	Bargoed YMCA	1970-1971	Trealaw Rovers
1971-1972	Georgetown	1972-1973	Maerdy LEA
1973-1974	Fitzalan Youth	1974-1975	Maerdy
1975-1976	Cwmavon & District BC	1976-1977	Fitzalan Youth
1977-1978	Fitzalan Youth	1978-1979	Ystrad Rhondda B.C
1979-1980	Georgetown BC	1980-1981	Georgetown BC
1981-1982	Afan Lido	1982-1983	Abercynon Athletic
1983-1984	Dinas Powys	1984-1985	Cardiff Z Sports
1985-1986	Penywaun Welfare	1986-1987	Bargoed YMCA
1987-1988	Bluebirds	1988-1989	Cardiff Corinthians
1989-1990	Bluebirds	1990-1991	Inter Cardiff
1991-1992	Tonyrefail BC	1992-1993	Inter Cardiff Juniors
1993-1994	Cwmavon & District BC	1994-1995	Cogan Coronation
1995-1996	Whitchurch YC	1996-1997	<i>No competition</i>
1997-1998	Aber Valley YMCA	1998-1999	Jeff White Motors
1999-2002	<i>No competition</i>	2002-2003	FC Portos
2003-2010	<i>No competition</i>	2010-2011	Ely Rangers
2011-2012	Penydarren BGC	2012-2013	Pontyclun Juniors
2013-2014	Rhiwbina FC	2014-2015	Cambrian & Clydach Vale
2015-2016	Fairwater Juniors	2016-2017	AFC Llwydcoed
2017-2018	Cardiff Crusaders	2018-2019	Penydarren BGC
2019-2020	<i>Cancelled</i>	2020-2021	<i>No competition</i>
2021-2022	Llantwit Fardre	2022-2023	Cardiff Airport



## SWFA WOMEN'S CUP – PREVIOUS WINNERS

2016-2017	Caldicot Town	2017-2018	Barry Town United Ladies
2018-2019	Barry Town United Ladies	2019-2020	<i>Cancelled</i>
2020-2021	<i>No competition</i>	2021-2022	Cascade YC
2022-2023	Cwmbran Celtic		

## GIRLS UNDER-16 CUP

2007-2008	Cardiff City Ladies	2008-2009	Mardy Juniors
2009-2010	Cardiff City Ladies	2010-2011	Garw SBGC
2011-2012	Cardiff City Ladies	2012-2013	Cardiff City Ladies
2013-2014	Llanyrafon Ladies	2014-2015	Troedyrhiw BGC
2015-2016	Cardiff City Ladies	2016-2017	Barry Town United Ladies
2017-2018	Villa Dino Christchurch	2018-2019	Barry Town United Ladies
2019-2020	<i>Cancelled</i>	2020-2021	<i>No competition</i>

## GIRLS UNDER-15 CUP

2021-2022	Cardiff Wanderers	2022-2023	Cardiff Wanderers
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## GIRLS UNDER 14 CUP

2007-2008	Mardy Juniors	2008-2009	Thornhill Athletic
2009-2010	Dinas Powys	2010-2011	Valleys United
2011-2012	Troedyrhiw BGC	2012-2013	Cardiff City Ladies
2013-2014	Cardiff City Ladies	2014-2015	Cardiff City Ladies
2015-2016	Vale Ladies & Girls	2016-2017	Barry Town United Ladies
2017-2018	Llantwit Fardre	2018-2019	Barry Town United Ladies
2019-2020	<i>Cancelled</i>	2020-2021	<i>No competition</i>
2021-2022	Cardiff Wanderers	2022-2023	Fairwater

## SWFA Cup Conference Dates 2023-2024

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# SWFA Cup Conference Dates 2023-24

### Hugh James Senior Cup

Round 1	Saturday	09-Sep-23	
Round 2	Saturday	07-Oct-23	
Round 3 (round of 64)	Saturday	04-Nov-23	
Round 4	Saturday	02-Dec-23	
Round 5	Saturday	10-Feb-24	
Round 6	Saturday	02-Mar-24	
SEMI-FINALS	Saturday	23-Mar-24	
Final	27th or 28th April 2024		TBC

### Hugh James Sunday Intermediate Cup

Round 1	Sunday	17-Sep-23	
Round 2 (Round of 16)	Sunday	22-Oct-23	
Round 3	Sunday	11-Feb-24	
SEMI-FINALS	Sunday	24-Mar-24	
Final	27th or 28th April 2024		TBC

### Hugh James Girls U15's Cup

Round 1	Sunday	17-Sep-23	
Round 2	Sunday	12-Nov-23	
Round 3	Sunday	04-Feb-24	
SEMI-FINALS	Sunday	03-Mar-24	
Final	27th or 28th April 2024		TBC

### Hugh James Girls U14's Cup

Round 1	Sunday	17-Sep-23	
Round 2	Sunday	12-Nov-23	
Round 3	Sunday	04-Feb-24	
SEMI-FINALS	Sunday	03-Mar-24	
Final	27th or 28th April 2024		TBC

### Hugh James Women's Cup

Round 1	Sunday	24-Sep-23	
Round 2	Sunday	22-Oct-23	
Round 3	Sunday	11-Feb-24	
SEMI-FINALS	Sunday	24-Mar-24	
Final	27th or 28th April 2024		TBC

### Hugh James Boys U16's Cup

Round 1	Saturday	14-Oct-23	
Round 2	Saturday	03-Feb-24	
SEMI-FINALS	Saturday	09-Mar-24	
Final	27th or 28th April 2024		TBC

### Hugh James Boys U15's Cup

Round 1	Saturday	14-Oct-23	
Round 2	Saturday	03-Feb-24	
SEMI-FINALS	Saturday	09-Mar-24	
Final	27th or 28th April 2024		TBC

### Hugh James Boys U14's Cup

Round 1	Saturday	14-Oct-23	
Round 2	Saturday	03-Feb-24	
SEMI-FINALS	Saturday	09-Mar-24	
Final	27th or 28th April 2024		TBC

# **STANDING ORDERS AT COUNCIL MEETINGS**

## **(Agreed by Council November 2017)**

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### **1. Control of Meeting**

The President of the South Wales Football Association shall have control of the business of the meeting, and in the case of a tie on voting or amendment, he shall have the power to give a second or casting vote.

### **2. Quorum**

The quorum for any meeting of Council shall be five.

### **3. Order of Business**

- a. To approve (and amend as necessary), as a correct record the minutes of the previous meeting of Council.
- b. To consider any matters arising from these minutes.
- c. To receive and confirm minutes of the various sub committees which shall be presented by the Chairperson of each committee.
- d. To consider any matters which may arise from these minutes.
- e. To consider all other matters as itemised on the Agenda.
- f. The Chairperson shall have the power to vary the order of business at any time.

The agenda for all meetings shall be circulated at least seven days before the meeting. Any Other Business will be included on the agenda but members wishing to include any item to be discussed under 'any other business' must advise the Hon. General Secretary no later than 72 hours before the start of the meeting to allow time for any research to be undertaken. Matters raised after this time will only be included by the consent of the chair of the meeting.

### **4. Rules of Debate**

- a. A member may not speak on any matter before the meeting.
- b. Every motion or amendment shall be moved and seconded before it is put before Council for debate.
- c. A member shall not speak twice on any motion unless permission be given to explain, except the mover of the original resolution, or of an amendment that displaces an original motion.
- d. A motion or amendment once made or seconded shall not be withdrawn without the consent of the meeting.
- e. A member shall not address Council for a period longer than five minutes on any one issue.
- f. When two or more members wish to speak, the Chairperson will decide who has priority to speak first.
- g. If the Chairperson is of the opinion that any motion proposed is of an objectionable character, he may put the motion immediately to vote (without discussion) to see whether it should be entertained or not, and if two thirds decide not to entertain the motion, the matter is disposed for that meeting.

### **5. Conduct of Members**

Should there be any dispute which involves the conduct or otherwise of any member or members of Council, the said member or members shall retire during its consideration.

### **6. Privilege**

The evidence of witnesses, statements of members, general discussion, and other matters within and before the Council and Committees, shall be deemed privileged and private. The Council shall have power to censure or suspend from service on the Council any member proved guilty of this rule.

### **7. Composition, Power and Duties of Boards and Committees**

- a. The quorum for any Executive Board Meeting will be five members (including officers) and for any Committee Meeting shall be three members (not including officers).
- b. All Officers (as defined by 3.1) are entitled to attend all Committee Meetings.
- c. The Executive Board, may from time to time, require expert advice on matters. On these occasions the Board will be able to co-opt a member from either Council or an Outside Body.
- d. The Executive Board will have plenary powers to deal with any urgent matters.
- e. Minutes of All Council/Board and Committees will be taken and circulated to ALL Members in a timely manner, not later than Seven days prior to the next Executive Board Meeting. Minutes will be circulated to members of the relevant sub-committees for review prior to circulation to the full Council.

### **8. Appointments to Boards and Committees**

- a. Council members will be invited to nominate the Board/Committee that they would like to serve on, numbers to be confirmed as per Board/Committee Structure.
- b. The membership of each Board/Committee will be for a triennial period. Any vacancies which occur during the triennial period, the Executive Board will, have the power to appoint members to a Board/ Committee accordingly.
- c. Chairs of sub-committees will be appointed by Council as deemed appropriate.



# The South Wales Football Association

## SEASON 2023-2024 AFFILIATED LEAGUES

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### **Aberdare Valley Football League:**

Howard Davies, 38 Oxford Street, Gadlys, Aberdare, RCT CF44 8BD (01685 879492)  
[howarddavies775@gmail.com](mailto:howarddavies775@gmail.com)

### **Bridgend & District Football League:**

Gary Warner, 43 Coronation Street, Bridgend CF32 9PS (07443 633438) [warnergary@hotmail.co.uk](mailto:warnergary@hotmail.co.uk)

### **Bridgend & District Sunday League:**

Mike Berry, 46 Pwlllygarth Street, Kenfig Hill, Bridgend CF33 6ES (01656 741946)  
[secretary.bdsfl@sky.com](mailto:secretary.bdsfl@sky.com)

### **Bridgend Port Talbot Junior Football League:**

Michelle Mitchell, 110 West Park Drive, Porthcawl, Bridgend CF36 3RN 07989 964014  
[secretary@bptfl.co.uk](mailto:secretary@bptfl.co.uk)

### **Cardiff & District Football League:**

R. Davies, 46 Springwood, Llanedeyrn, Cardiff CF23 6UB (029 2073 3251) [roba46@aol.com](mailto:roba46@aol.com)

### **Cardiff Combination League:**

Tito Girolami, 33 Clos Nant Gaswg, Pontprennau, Cardiff CF23 8NB 029 2073 6059  
[giovannigirolami72@gmail.com](mailto:giovannigirolami72@gmail.com)

### **Cynon Rhondda Merthyr Junior League:**

Mr. Aaron Cowdry, 4 Primrose Cottages, Penyard Road,  
Hirwaun, Aberdare RCT CF44 9TP Tel: 07378 419902 Email: [alcowdry95@gmail.com](mailto:alcowdry95@gmail.com)

### **Highadmit Projects South Wales Alliance Football League:**

Mr. P.Sweet, 13 Nant y Dall Avenue, Rhydyfelin, Pontypridd CF37 5LE (01443 406808)  
[secretaryswal@gmail.com](mailto:secretaryswal@gmail.com)

### **Lazarou Cardiff Sunday League:**

D. Gillingham, 31 West Terrace, Penarth, Vale of Glamorgan CF64 2TX (07929 835693)  
[david.gillingham2@ntlworld.com](mailto:david.gillingham2@ntlworld.com)

### **Merthyr Tydfil Football League:**

M. Ronan, 31 Andrews Close, Heolgerrig, Merthyr Tydfil CF48 1SS (07771 697928)  
[michael.ronan@hotmail.com](mailto:michael.ronan@hotmail.com)

### **Port Talbot & District Football League:**

Mr A Short, 237 Western Avenue, Sandfields, Port Talbot SA12 7NF (07929 521414)  
[ptshort60@virginmedia.com](mailto:ptshort60@virginmedia.com)

### **Rhondda & District League:**

Mr. G. Elliott, 94 Tallis Street, Cwmparc, Treorchy, RCT CF42 6LY (07449 535985)  
[secdflgavell@gmail.com](mailto:secdflgavell@gmail.com)

### **South Wales Women's & Girls' Football League:**

Mrs. G. Powell, 19 Coronation Terrace, Porth, Rhondda Cynon Taff CF39 9YH (07519 910228)  
[swwglsec@gmail.com](mailto:swwglsec@gmail.com)

### **South Wales Youth League:**

Mrs. E. Farley, 30 Hirst Crescent, Fairwater, Cardiff CF5 3LH (07771 697928)  
[Southwalesyouthleaguesec@outlook.com](mailto:Southwalesyouthleaguesec@outlook.com)

**Taff-Ely/Rhymney Valley League:**

Mrs. D. Williams, 18 Glyn Bedw, Llanbradach Caerphilly CF83 3PE (029-2088 0498)  
terv1@btinternet.com

**Vale of Glamorgan League:**

Mrs. Kim Iannucci, 146 Phyllis Street, Barry, Vale of Glamorgan CF62 5UU (07772 955635)  
leaguesec@live.co.uk

**Wales Veterans' League:**

Mr Rob Seago, 104 Severn Grove, Canton, Cardiff CF11 9EQ (07773 329692) [rob@robseago.com](mailto:rob@robseago.com)

**REFEREES' ASSOCIATION OF WALES:**

Robert Rosen. 01633 858247 or 07769 908551. robertrosen\_rawsec@btinternet.com [www.rawales.co.uk](http://www.rawales.co.uk)

**SOUTH WALES REFEREES ASSOCIATION:**

Martin New. 07921 785656. newinwales@aol.com

**REFEREES' SOCIETIES**

ABERDARE - Marco Griffiths. 07947 613988 aberdarerefsocietysec@gmail.com

BRIDGEND - Andrew Wallen. 07921 664067. andrewrobertwallen@gmail.com

CARDIFF - Amin Said. Tel: 07397 729957. [cardiffreferees@gmail.com](mailto:cardiffreferees@gmail.com) [www.cardiffreferees.org.uk](http://www.cardiffreferees.org.uk)

MERTHYR TYDFIL - Tony Jarman. Tel: 07970 694780. anthonyjarman7@gmail.com

PONTYPRIDD - Tom Bell. Tel: 07572 146726. tartantaff@sky.com

PORT TALBOT - Paul Fisher. 07986 317279. pbf.ref@sky.com

<https://www.porttalbotreferees.com>

RHONDDA – Ieuan Lewis. Tel: 07903 750926. [ieuan.lewis21@hotmail.com](mailto:ieuan.lewis21@hotmail.com)

VALE OF GLAMORGAN - Terry Allday. Tel: 07966-269457,

[www.pitchero.com/clubs/valeofglamorganrefereessociety](http://www.pitchero.com/clubs/valeofglamorganrefereessociety)

**OTHER ADDRESSES AND INFORMATION**

The Football Association of Wales Ltd. - Mr. N.Mooney, Chief Executive, Football Association of Wales, Hensol, Pontyclun, CF72 8JY. 029-2043 5830. [www.faw.cymru](http://www.faw.cymru)

Cymru Premier League - Mr. D. Spilsbury, Football Association of Wales, Hensol, Pontyclun, CF72 8JY. 029-2043 5830.

Central Wales F.A. - D. Hinton-Jones, Awelfor, Rhydyfelin, Aberystwyth SY23 4PU. 01970 612720.

Gwent County F.A. - Mr. A. Watkins, 1 Ashtree Cottages, Lydia Ann Terrace, Aberbeeg, Gwent NP13 2AT. 01495 214388.

North East Wales F.A. - Mr. D. Fawkes, 29 Alyn Road, Gwersyllt, Wrexham LL11 4HU. 07841 435334.

North Wales Coast F.A. - Gareth Jones, 2 Swn yr Engan, Gaerwen, Ynys Mon LL60 6LS. 01248 421182.

West Wales F.A. - Mr. Ceri Richards, 5 Cardonnel Villas, Skewen, Neath SA10 6BD. 07779 780627.